

Application for the Collection of Wildflowers, Leaves and Branches

Environmental Protection Act 1986

Local Government (Uniform Local Provisions) Regulations 1996, Regs 4 & 5

Shire of West Arthur Property Local Law 2000

Shire of West Arthur Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000 Clause 3.13

Shire of West Arthur

PO Box 112

31 Burrowes Street

Darkan WA 6392

T: (08) 9736 2400

E: shire@westarthur.wa.gov.au



NOTE TO ALL APPLICANTS:

Please complete ALL sections, and provide all relevant supporting documentation. Further information may be obtained by emailing shire@westarthur.wa.gov.au.

Applications should be forwarded to: Shire of West Arthur
PO Box 112
DARKAN, WA 6392

Or emailed to: shire@westarthur.wa.gov.au

Permit Conditions:

- No permits will be issued for gazetted Flora Roads, Environmentally Sensitive Areas or Special Environmental Areas
- The permit holder shall maintain records of the quantity of all varieties picked and provide an annual report to the Shire
- The permit holder shall not clear any portion of a road or reserve to gain access to flora; only existing tracks may be used
- The permit holder shall comply with all conditions imposed by DBCA in accordance with their Commercial Pickers Licence
- The permit holder shall comply with all traffic management requirements in accordance with relevant Main Roads WA Code(s) of Practice
- The permit holder shall comply with any **dieback** management practices imposed as part of the permit conditions
- An annual fee as determined by Council or part thereof may be payable
- Permits to have a common expiry date being 30th June
- Permits are not transferable

The Chief Executive Officer (CEO) is responsible for the administration and management of the Shire's property, including the implementation of adopted policies and procedures for flora and seed collection, as per s 5.41(1) and 5.41(2)(c)(i) of the Local Government Act 1995.

- The CEO will assess applications and may provide written permission as "lawful authority" under Regulation 5(1) and Regulation 6(1) of the Local Government (Uniform Local Provisions) Regulations 1996. If the following criteria are not met, the CEO will refuse the application and refer the decision to Council
 - The roads nominated by an applicant present a safety hazard for the applicant or other road users and the applicant is unable to demonstrate a safe working methodology that manages risk for the applicant and other road users
- Where activities such as driving or parking a vehicle on local government property, or making any excavation, are necessary for the collection, the applicant must also obtain a permit under clause 3.13 of the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000

1. Applicant Details

Applicant Name: _____

Organisation: _____

Address: _____

Postal Address: _____

Telephone Number: _____ Mobile Number: _____

Email Address: _____

DBCA Licence Number: _____ ☐ Commercial ☐ Non Commercial

** Provide a copy of the current DBCA Licence issued.

2. Vehicle Details

Rego Number: _____ Expiry: _____

Make _____ Model: _____

Insurer: _____ Policy Number: _____

**Provide a copy of the Vehicle Insurance Certificate of Currency.

3. Locations to which Application Applies

Detail the names of Specific Roads, Portions of Roads or Reserves that you propose to collect on;

4. Risk Management and Worksafe Measures in Place

**Provide copies of the Business Insurance Certificate of Currency and Worker's Compensation Certificate.

5. Compliance and Record Keeping

- Permit holders must comply with all conditions imposed by the Shire and DBCA
- Failure to comply may result in permit revocation and/or penalties under the relevant local law and regulations
- The CEO will maintain records of all applications and permissions granted for flora and seed collection on Shire property

Signature _____ Date: _____

OFFICE USE ONLY

Documentation Provided:

- ☐ Current DBCA Licence
- ☐ Vehicle Insurance Certificate of Currency
- ☐ Business Insurance Certificate of Currency
- ☐ Worker's Compensation Certificate

Date Permit Approved: _____

Date Letter Issued: _____

Approver Signature: _____