

EXPRESSIONS OF INTEREST -

Acting Chief Executive Officer

(13 July 2026 – 11 September 2026)

Shire of West Arthur

PO Box 112

31 Burrowes Street

Darkan WA 6392

T: (08) 9736 2400

E: shire@westarthur.wa.gov.au



The Shire of West Arthur invites Expressions of Interest (EOI) for the temporary appointment of an Acting Chief Executive Officer (CEO) for the period 13 July 2026 to 11 September 2026, while the substantive CEO is on approved long service leave.

Located in the Wheatbelt region of Western Australia, 264 km from Perth (3hrs). The Shire covers an **area of 2,834 square kilometres with its administration based in Darkan.**

The Acting CEO will provide continuity of leadership, governance oversight and service delivery and will be accountable to Council in accordance with the Local Government Act 1995 (WA). The appointment will be offered on a temporary contract for the duration of the acting period.

During the appointment, the Acting CEO will be expected to progress the CEO's key performance indicators set by Council; and undertake a specific task to observe, inspect and report to the CEO/Council on the Shire's strategic financial management functions.

Remuneration Package

The position is classified as a Band 4 local government role, with a pro rata Total Remuneration Package (TRP) within the range of : \$163,051 – \$250,012

The TRP includes salary, superannuation, housing, private use vehicle, utilities and IT allowance and support.

Submission Requirements

Confidential EOIs submitted must include:

- A brief covering letter addressing suitability with reference to the position description; and
- A current Curriculum Vitae (CV)

Applicants must disclose any actual, potential or perceived conflicts of interest including any prior or current relationships with the Shire. Any disclosures will be assessed in accordance with the Local Government Act 1995 (WA).

A detailed CEO Position Description is available on the Shire Employment Vacancy Website and should be read in conjunction with this EOI.

How to Submit

Email submissions to: ceo@westarthur.wa.gov.au

Closing date and time: Close of Business (COB) 30 January 2026

Email subject line: EOI – Acting CEO (13 July to 11 September 2026)

Note: The Shire may conduct background checks and will assess submissions against the Position Description and organisational requirements. The appointment will be made by Council resolution.

Enquiries

Confidential Enquiries may be directed to the Shire via ceo@westarthur.wa.gov.au.

Date of issue: 12 January 2026