



CONFIRMED MINUTES

Shire of West Arthur
Ordinary Council Meeting
Thursday 22 August 2024

These Minutes were confirmed at the Ordinary council meeting on: 26 September 2024

Signed:

A handwritten signature in black ink, appearing to read "M. G. M. M.", is written over a light blue background.

Presiding Member at the meeting at which the Minutes were Confirmed.

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**MINUTES OF SHIRE OF WEST ARTHUR
ORDINARY COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
ON THURSDAY, 22 AUGUST 2024 AT 7.00PM**

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 7.20pm.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

COUNCILLORS:	Cr Neil Morrell	(Shire President)
	Cr Karen Harrington	(Deputy Shire President)
	Cr Graeme Peirce	
	Cr Robyn Lubcke	
	Cr Duncan South	
	Cr Adam Squires	
	Cr Russell Prowse	
STAFF:	Vin Fordham Lamont	(Chief Executive Officer)
	Rajinder Sunner	(Manager Corporate Services)
	Cassandra Squires	(Works Administration Officer)
	Sharon Bell	(Community Development Officer)
APOLOGIES:	Gary Rasmussen	(Manager Works and Services)
	Kerryn Chia	(Projects Officer)
ON LEAVE OF ABSENCE:	Nil	
ABSENT:	Nil	
MEMBER OF THE PUBLIC:	Nil	

3 ANNOUNCEMENTS OF THE PRESIDING MEMBER

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 PUBLIC QUESTION TIME

Nil

6 PETITIONS, DEPUTATIONS, PRESENTATIONS, SUBMISSIONS

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

Leave of Absence Request forms were received from Cr Neil Morrell for the period of 27 September to 23 October 2024 and from Cr Adam Squires for the period of the 26th-27th September 2024 including the September Ordinary Meeting of Council.

MOTION**RESOLUTION CO-2024-079**

Moved: Cr Robyn Lubcke

Seconded: Cr Duncan South

That the applications received from Crs Neil Morrell and Adam Squires be accepted and leave of absence granted.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0**8 DISCLOSURES OF INTEREST**

Cr Robyn Lubcke declared an impartiality interest in relation to item 11.2 Upgrade of Lighting for Darkan Bowling Green and Hard Courts – as a financial member of the DDSC and the Darkan Bowling and Tennis Clubs.

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS HELD**9.1 ORDINARY MEETING OF COUNCIL 25 JULY 2024****Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

RESOLUTION CO-2024-080

Moved: Cr Graeme Peirce

Seconded: Cr Robyn Lubcke

That the Minutes of the Ordinary Meeting of Council held in Council Chambers on 25 July 2024 be confirmed as true and correct.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

9.2 SPECIAL COUNCIL MEETING 13 AUGUST 2024**Statutory Environment:**

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

RESOLUTION CO-2024-081

Moved: Cr Adam Squires

Seconded: Cr Duncan South

That the Minutes of the Special Council Meeting held in Council Chambers on 13 August 2024 be confirmed as true and correct.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

10 REPORTS FROM COUNCILLORS**Cr Neil Morrell (Shire President)**

Cr Morrell attended the Special Meeting of Council on 13th August and the WALGA Zone meeting on 16th August.

Cr Karen Harrington (Deputy Shire President)

Cr Harrington attended the Bringing Dowerin Downtown Forum on 26th July, met with Peter Rundle MLA on 3rd August, attended the WALGA Zone Executive meeting on 6th August, met with Shelley Payne MLC on 8th August, attended the Special Meeting of Council on 13th August and the WALGA Zone meeting on 16th August.

Cr Graeme Peirce

Cr Peirce attended the Special Meeting of Council on 13th August.

Cr Robyn Lubcke

Cr Lubcke attended the CRC Committee meeting on 31st July, the Special Meeting of Council on 13th August and the Swimming Pool Committee meeting on 22nd August.

Cr Duncan South

Cr South attended the Special Meeting of Council on 13th August.

Cr Adam Squires

Cr Squires attended the Special Meeting of Council on 13th August.

Cr Russell Prowse

Cr Prowse attended the Special Meeting of Council on 13th August.

11 OFFICE OF THE CHIEF EXECUTIVE OFFICER**11.1 STATE DRAFT REGIONAL EDUCATION STRATEGY.**

File Reference:	ADM014
Location:	N/A
Applicant:	N/A
Author:	Vin Fordham Lamont, Chief Executive Officer
Authorising Officer:	Vin Fordham Lamont, Chief Executive Officer
Date:	14/08/2024
Disclosure of Interest:	Nil
Attachments:	1. Regional Education Strategy Draft for Consultation ↓ 2. Shire of West Arthur Submission ↓

SUMMARY:

Council is requested to consider endorsing the attached submission to the Department of Education's Draft Regional Education Strategy.

BACKGROUND:

On 22 July, the Department of Education released a draft Regional Education Strategy (see attachment 1). The Strategy aims to provide a framework to guide more effective delivery of regional education, focusing on improved educational and wellbeing opportunities across four pillars:

Pillar 1: Build the capability of our regional workforce

Pillar 2: Expand curriculum delivery

Pillar 3: Strengthen support for student wellbeing

Pillar 4: Develop partnerships to create opportunity

Local Governments are strongly encouraged to provide feedback on the strategy, particularly given the relevance of the Strategy to matters raised by WALGA's Great Southern Zone with support from other country zones.

The consultation period closes on Friday 20 September 2024.

COMMENT:

The President and Deputy President were asked if they felt Council should make a submission, given that WALGA will be making one on behalf of the sector. Cr Harrington, in particular, felt that this was an important matter and one that is relevant to our community. A draft submission has, therefore, been drawn up (see attachment 2) with significant input from Cr Harrington. Council is requested to endorse this as its official submission to the Department of Education.

CONSULTATION:

Cr Morrell

Cr Harrington

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Shire of West Arthur Strategic Community Plan 2021-2031

Theme: Leadership and Management

Outcome: Actively engage with community, business and other stakeholders to grow and develop the community

Strategy: Council will advocate on behalf of the community on issues that the community identifies as important

RISK IMPLICATIONS:

Risk management is the removal of uncertainty from business decisions. Risk is expressed in terms of likelihood it may occur and the consequences that may flow from it. The consequences may be positive or negative or simply a deviation from the expected. The risk or consequence may be related to health and safety; financial; business or service interruption; compliance; reputation; or the environment. ***Reference to the risk matrix below will generate a risk rating by assessing the likelihood and consequence and multiplying these scores by each other.*** The greater the risk rating, the greater the risk and the higher the need for specific plans to be developed. All items with a risk rating greater than 10 should be added to the Risk Register and specific controls developed.

Risk Themes:

A risk theme is the categorising of risk. For example, the collection of risks that represent compliance failure. The risk themes in the shire Risk Register include:

- Business Disruption
- Community Disruption
- IT or Communications Failure
- External Threat or Fraud
- Misconduct
- Inadequate safety or security practices
- Inadequate project or change management
- Errors Omissions or Delays
- Inadequate Document Management Processes
- Inadequate supplier / contract management
- Providing inaccurate advice / information
- Ineffective Employment practices
- Compliance failure
- Inadequate asset management
- Inadequate engagement practices
- Ineffective facility or event management
- Inadequate environmental management

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (25)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Description of Key Risk	Regional schools are not funded adequately to provide a comparable education to metro schools
Risk Likelihood (based on history and with existing controls)	(4) Likely
Risk Consequence	(4) Major
Risk Rating (Prior to Treatment or Control): Likelihood x Consequence	(16) High
Principal Risk Theme	Community Disruption
Risk Action Plan (Controls or Treatment Proposed)	Continue to lobby via methods such as this submission opportunity

VOTING REQUIREMENTS:

Simple Majority

RESOLUTION CO-2024-082

Moved: Cr Adam Squires

Seconded: Cr Robyn Lubcke

That Council endorse the attached submission to the Department of Education's Draft Regional Education Strategy and direct the CEO to submit it as required.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0



Department of
Education

Shaping the future

Draft for consultation

Regional Education Strategy

Strengthening public education in the regions



Draft for consultation

Acknowledgement of Country

We acknowledge and respect the Traditional Custodians of the lands and waters on which our students live and are educated throughout Western Australia.

We acknowledge and understand that Elders, parents, families and communities are the first educators of their children and we recognise and value the cultures and strengths that Aboriginal children bring to the classroom.

Aboriginal people have a long tradition of teaching and learning through sharing their connections with Country, community, language and culture, and through their oral histories, stories and lived experiences that are passed from generation to generation.

We recognise and value the learning that Aboriginal children bring with them from their homes and communities into the classroom.

This statement uses the term 'Aboriginal' to respectfully mean Aboriginal, Aboriginal and Torres Strait Islander, and Indigenous.

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This material is available on request
in appropriate alternative formats.



Draft for consultation

Minister's message

The Cook Government is committed to the children and young people of Western Australia being provided with a quality education no matter where they live or what their abilities.

That is why I have asked the Department of Education to develop a regional education strategy. We want to build on the already great work happening in our regional schools and across the system in one coordinated approach.

This draft regional education strategy has been shaped by our aspirations for regional students, after some initial consultation held earlier this year with stakeholders and regional education leaders. It looks at our work so far and also identifies key focus areas of future work.

I am now seeking your feedback on this draft regional education strategy. Members of the community are welcome to provide feedback on this draft strategy via email at regional.education.feedback@education.wa.edu.au.



Hon Dr Tony Buti MLA
Minister for Education



Draft for consultation

Our unique Western Australian geography

Western Australia is one of the most vast and isolated jurisdictions in the world. It covers almost one-third of Australia's land mass and has a population density of just one person per square kilometre.

From the clear blue beaches of the southwest to the red dirt roads and boab trees of the Kimberley, Western Australia is large and diverse.

Our state's geography and demographics present unique opportunities and challenges for how we deliver quality education and support services to students in public schools across the state.

The public school system comprises 8 education regions, 6 of which are outside the metropolitan area.

This statement of future directions for regional education is focused on the 6 non-metropolitan education regions – Kimberley, Pilbara, Midwest, Goldfields, Wheatbelt and South West.



Draft for consultation



Draft for consultation

Delivering public education in the regions

In outlining our aspirations for regional education, it's important to understand the context and the different environments across regional Western Australia and what that means for how public education is delivered to students in these communities.

Of our more than 800 public schools across Western Australia, just over 300 of these are in regional, rural and remote locations, and 37 are remote community schools. About 20% of our total student population and nearly half of our Aboriginal students attend these schools. Enrolment in these schools can range from 20 students across multiple year levels in a small primary school through to over 1,100 in a regional secondary school.

Large regional centres have a student population that supports a number of schools providing primary education from kindergarten to year 6 and secondary education from years 7 to 12.

Large country towns have district high schools catering for students from kindergarten to year 12. To enable secondary students to access a broad range of curriculum options, where the student enrolment numbers are low or where there is no specialist subject teacher, the School of Isolated and Distance Education (SIDE) delivers specialist subjects online to those students in their schools.

Other secondary school options for country students include attending a senior high school, one of the five Western Australian Colleges of Agriculture, and boarding at a residential college to attend a regional school.

Schools Of The Air also enable distance education for students living in isolated communities. These schools deliver curriculum as a combination of online learning and home tutors.

Regional schools are connected through their regional education office and also by belonging to networks of schools enabling them to solve common problems and share ideas and practices to benefit their students.



Draft for consultation

Regardless of location or context, all Western Australian students should have access to high quality education with a range of opportunities open to them during school and beyond.



326,286

students
enrolled in WA
public schools



15.3%

of public school
students are in
regional schools



6.9%

are in remote
or very remote
schools



831

public schools
across 8
education regions



305

public schools
in regional
locations

Kimberley

23 public schools
5,231 students

Pilbara

29 public schools
9,591 students

Midwest

46 public schools
7,681 students

North Metropolitan

253 public schools
120,766 students

South Metropolitan

273 public schools
136,572 students

South West

100 public schools
29,742 students

Wheatbelt

69 public schools
8,561 students

Goldfields

38 public schools
8,142 students

Semester 1 2024 data



6

Draft for consultation

Our vision

Our vision is for every one of our students in the regions to have equitable educational opportunities that will enable them to achieve their potential and put them on a pathway to a successful future.

We want them to have access to the supports they need for their learning and their wellbeing so that when they finish their schooling they are well equipped and confident to take the next step in their lives whatever that may be.

Achievement for every student in every classroom is our top priority, and as regional communities evolve and change so should our provision of education to them – delivering public education that is innovative, creative and engaging. Where school staff work side by side with communities to know and understand the aspirations that they have for their future generations.

Our vision for regional education includes teaching and support staff who have the skills and attitudes that enable them to connect to their students, families and the local community in ways that advance the learning of their students, support families' aspirations for their children and make an active contribution to the local community.

We want all families to feel like they are partners in the education of their children with an important contribution to make. And we want our regional staff to experience the satisfaction of their work and for many of them to want to stay for the long term.

We value and encourage schools forming strong local partnerships with industry and the community to build career options and pathways for students that support the economic viability of our regional centres. We want our school leaders to understand the context of the schools they lead and tailor the education they offer to meet the particular needs of the students in that community.

This strategy will guide the future directions of public school education in regional settings. The current initiatives and new opportunities to deliver it are built on four pillars:

Pillar 1: Build the capability of our regional workforce

Pillar 2: Expand curriculum delivery

Pillar 3: Strengthen support for student wellbeing

Pillar 4: Develop partnerships to create opportunity



Draft for consultation

Pillar 1: Build the capability of our regional workforce

Our continued efforts focus on attracting and retaining quality leaders, teachers and allied professionals to move to, and remain in, regional areas.

We will explore opportunities for local community members to become our workforce of the future and ensure they are able to study and pursue career pathways in their local communities.

Our current initiatives

A range of initiatives are already in place to strengthen the attraction and supply of staff to regional locations. Our current recruitment activities strongly promote opportunities in regional, rural and remote schools.

Staff in our regional schools have opportunities that would be rare in metropolitan schools, including being a leader and contributor beyond the school gate.

International recruitment of teachers has delivered high quality, experienced teachers to our regional schools. Seeing themselves as part of the community, many bring expertise and a willingness to learn about their new community and country.

Additional attraction and retention strategies have been introduced including additional salaries, locality allowances and vacation travel concessions for regional teachers. Making now an even better time to consider a rewarding regional placement.

Schools benefit from the energy and new ideas beginning teachers bring, alongside the support that experienced, accomplished teachers can provide.

There is a focus in a number of regions on building the capacity of Aboriginal and Islander Education Officers and Education Assistants in literacy programs in the early years of school.

We will continue to work with school leaders to ensure their staff have the knowledge, skills and ongoing support to assist them in the classroom. We will pursue innovative ways for staff in the regions to access resources and professional learning.

Local staff provide valuable insights into their communities. This is especially true in remote communities where local knowledge is essential for staff to be able to navigate cultural norms and customs. Work to recognise this wisdom is underway.

New opportunities

In addition to the extra incentives, new initiatives will be introduced to attract experienced and accomplished teachers and leaders to regional schools.

The *Growing great leaders in our schools* trial will provide school leaders with the opportunity to take up principal appointments in regional schools while maintaining their appointment to a city school.

Access to high quality, credible collegiate principals will be prioritised for these newly appointed principals ensuring a smooth transition to the role.

We know that many community members aspire to pursue careers that align with their community's needs and allow them to stay close to their local communities.

By developing pathways that prioritise the local workforce of the future, we will create leaders within the public school system and within the regions.

Draft for consultation

Pillar 2: Expand curriculum delivery

Our schools have an important role in engaging students in learning by offering educational pathways that build on their strengths and interests.

We want to ensure our regional schools are equipped to embrace and overcome any geographical challenges they may face in delivering a broad curriculum and meeting the learning needs and aspirations of all their students.

Ensuring access to quality education programs, taught by quality teachers, as well as access to supports and services enables students to fully participate in their learning.

Our current initiatives

Providing students with access to a broad range of curriculum subjects and tailored education programs is dependent on teachers with specialist skills or our ability to deliver these specialist skills to regional schools through alternate methods.

A commitment to ensuring high quality teaching remains a priority for all public schools. The Kimberley Schools Project, Scaling Up Success Project and Midwest Project are all components of the Quality Teaching Strategy and have seen regional schools working together to implement targeted literacy teaching approaches.

Some students need a boost in their learning and the introduction of small group tuition will provide this. This new initiative will be delivered by registered teachers who bring an understanding of what works best.

A focus on disability and inclusion will ensure our regional schools have the resources to educate students with diverse learning needs and provide them with optimal learning experiences.

Recent investment in the School of Isolated and Distance Education (SIDE) has strengthened the reach of distance education and increased online curriculum options for students in isolated, regional and remote locations. The rapid evolution of technology, including artificial intelligence, will provide our regional schools with even greater connection to curriculum and educational opportunities.

This includes delivering ATAR subjects to senior secondary students and supporting them and their teachers locally with access to independent learning coordinators in 18 regional public secondary schools and regional learning specialists who are expert subject teachers.

The SIDE registered training organisation is providing customised solutions to schools to enable students to embark on a vocational education and training pathway. Students gain nationally-recognised qualifications to prepare them for further study or develop transferrable workplace knowledge and skills for employment.

Additional funding for 6 district high schools will support their year 11 and 12 students with improved curriculum delivery, expanded access to specialist support services, school-based traineeships and workplace learning.

The Western Australian Colleges of Agriculture have a significant role in preparing secondary students for careers in the agricultural and related industries. They offer students flexible pathways such as WACE, VET and Australian curriculum delivered in an agricultural context.



Draft for consultation

New opportunities

Under the Better and Fairer Schools Agreement an increase in funding will drive real improvements in outcomes for all students, especially for students from low socio-economic backgrounds, regional and remote students, students with disability and Aboriginal students.

The Pathways to Post-School Success review has set the course to provide more young people with the opportunity to access learning and courses that better place them for the world beyond school.

The WACE Refreshment being undertaken by the Board of the School Curriculum and Standards Authority will provide a contemporary senior certificate that aligns with the evolving needs of young people and the state.

We will build on strengthening opportunities for regional students to explore the world of work and understand the broad range of possibilities for their future. This includes access to career practitioners, career conversations, and career taster programs.

We are supporting partnerships with local Aboriginal communities to develop learning programs that connect the WA curriculum to Aboriginal knowledges.



Draft for consultation

Pillar 3: Strengthen support for student wellbeing

Our goal is for every student to feel supported, and their learning outcomes maximised.

We aim to ensure staff and students in regional communities are empowered to address wellbeing needs through stronger connections with their communities.

Working together with families we will support students within and outside of the school gate.

Our current initiatives

We understand students come to school with a range of learning, needs. By engaging with families, we can better understand and support the interests, personalities and needs of their children.

It is important that we continue to provide in-school support such as school psychologists, chaplains and nurses and work with schools to support them connect and coordinate access for their students.

The review of the *School Education Act 1999* to strengthen disability support for students is an important first step in ensuring that schools apply inclusive approaches and are equipped to meet the needs of their students.

Since 2017, an additional 300 education assistants have been employed in regional schools. This has provided support for students and opportunities for local employment.

We have expanded the Alternative Learning Settings (ALS) to include 8 of the 12 programs in regional centres. These programs work with students to effect positive change in behaviour.

Our principals, teachers and allied professional staff in schools have always understood the contribution they can make to the wellbeing of their students. Particularly important is giving each student a sense of belonging and connectedness to their school.

New opportunities

We know that school engagement is a powerful protective factor for student mental health, and meeting the needs of vulnerable students is a complex challenge for the public school system.

Schools will continue to be encouraged to create local collaborative partnerships with community services that enable better access for students and their families.

As a system we will look at leveraging existing partnerships as well as new opportunities to build partnerships with agencies and organisations to provide specialist support services that schools cannot provide.

Regional schools want more expertise close by and in 2025, complex behaviour coordinators who live and work in the regions will be introduced. These coordinators will work alongside teachers and school leaders to embed approaches that increase student engagement and teacher efficacy.

Important work for the future will be to strengthen cooperation with other government agencies so that there are wraparound services for the students and families who need them.



Draft for consultation

Pillar 4: Develop partnerships to create opportunities

Education is a shared responsibility.

We aim to encourage regional community stakeholders and businesses to actively engage in shaping education in their community to create career pathways that include further education, training or employment opportunities for local school leavers.

Partnerships between schools, universities, TAFE, and other training providers, offer a breadth of opportunities aligned with the aspirations of regional students.

Our current initiatives

We see the establishment of partnerships between schools, the broader community and government as a strong basis for improving student outcomes, enhancing student wellbeing, and contributing to strengthening community.

Regional schools are the heart of their communities, where families and community come together. The sharing of school facilities with regional communities for sport, events and celebrations is not new. In the future this will be made easier and more accessible.

To optimise the opportunities for each region we will continue to consult and seek advice from community leaders, regional communities, and the advisory bodies that represent them.

The partnership between families and schools begins well before students walk into classrooms. Early opportunities for connection set the foundation for future success.

KindiLink programs in 58 regional communities have grown the confidence of families in providing early learning to their children.

Building on previous success, we are developing initiatives to improve wellbeing and school readiness for children aged 0 to 4 years.

Recent place-based initiatives in 4 regional locations have provided valuable insights into how agencies and service providers can listen and respond to community needs and priorities.

These approaches to service delivery have been beneficial to communities. Ways of working together with other agencies and service providers in regional schools will be explored.

Collaboration with mining, farming and agricultural communities and organisations has created a number of education partnerships in regions. These initiatives offer educational and employment opportunities for students from pre-school to senior years.

We continue to work closely with the TAFE sector, particularly regional TAFEs, to strengthen training and pathways.

Regional VET advisory groups have been established to facilitate partnerships between schools, training providers and local industries to improve student access to training opportunities and pathways.

This work is about listening to local industry and doing our part to contribute to the pipeline of local employment and prosperity.

Draft for consultation

New opportunities

By strengthening our regional workforce and supporting schools to work collaboratively to provide a broader range of curriculum offerings and opportunities, schools will be better positioned to offer students the subjects that are important to them.

We will support schools in forming their structured employment pathways with local industry partners to provide opportunities for students to stay engaged with school and achieve recognised qualifications.

In addition to this, school leaders will be supported to develop strong connections with local industry and opportunities within their local area for students to stay living and working locally.

By leveraging more productive partnerships with higher education providers, vocational education providers and local industry, we aim to improve student achievement, ambition and access to post-school opportunities.

Partnering with the university sector will optimise the capability of their Regional University Study Hubs to help students in regional and remote areas access higher education without having to leave their community.

We will establish partnerships with regional industry, tourism, health and community groups to provide opportunities for local and non-local pre-service teachers by sharing what communities have to offer.



Shaping the future
Draft for consultation



Regional Education Strategy – Shire of West Arthur Submission

Pillar 1 – Build the capability of our regional workforce

1. Quality, secure and safe housing for teaching staff is still an issue in our smaller regional towns, particularly considering that the small country schools are generally staffed by first year graduates who have never lived away from home. Housing is an important aspect to ensure tenure of teaching staff. Where country schools are struggling to house staff, GROH should be making a financial commitment to build, in partnership with the local shire, at least one permanent dwelling to house teaching staff.
2. *“Growing great leaders in our schools” trial to provide school leaders with the opportunity to take up principal appointments in regional schools while maintaining their appointment to a city school* sounds good in theory. It could, however, have the potential in a small country school to become a “revolving door” of leadership with no permanent structure for those schools. There would be no incentive to remain in the country school or community when holding a substantive position at a city-based school with staff simply regarding the small school community as a “stepping stone” in career development. By retaining their appointment at another school, the assumption could be made that teachers only need to be at a small school for a period of 12 months or less. Is there potential to subsidise the cost of teaching degrees in exchange for a commitment to a specified tenure in the regional areas?
3. *Pathways that prioritise the local workforce of the future.* Where is the local workforce coming from? Our rural towns are experiencing either a plateau or decline in population growth. Most small towns only have a primary school (kindergarten-year 6). The majority of students are then sent away to boarding schools in Perth which also means that their families spend an increasing amount of time away from the local community. How is a local workforce going to be prioritised?

Pillar 2 – Expand curriculum delivery

1. How are regional Senior High Schools (SHSs) that have scored below the national average in NAPLAN results being assisted? Our country students and families are facing a dilemma when selecting high school options. The feedback is they feel that their children are being educationally disadvantaged when being sent to the local high school and instead opt to send their children to a private boarding school in Perth for better opportunities. The *“Better and Fairer” Schools Agreement* indicates an increase in funding to disadvantaged schools. How is

this funding being directed? Is an increase in teachers or school building renovations and updating school classroom technology the priority? Rural communities want to see their local public SHS as a school of choice. The reality is, they are not.

2. Feedback indicates that country schools need more funding to access opportunities located in the city. Planned excursions to the WA museum displays or art gallery are cost prohibitive when schools need to spend additional funds to hire a bus. Hiring a coach for a day costs around \$1.5k which puts excursions on the bottom of the list budget wise. Country students are also missing out on inter-school sporting carnival opportunities as again, the cost of transport is too high.

Pillar 3 - Strengthen support for student wellbeing

1. Feedback from the community regarding the increase in numbers of Education Assistants in classrooms is essentially that the extra person is diverted to students who have behavioural issues. Most students are not benefitting from this diversion of funds and it is creating double standards in behaviour expectations of students.
2. The cost to water school ovals in country schools is enormous. One school in the Upper Great Southern quoted \$200k to maintain its oval in one year. Green space is so important in rural areas, and it is vital we continue to maintain and water our school ovals. Rural schools should be receiving a subsidy to pay for water costs.

11.2 UPGRADE OF LIGHTING FOR DARKAN BOWLING GREEN AND HARD COURTS

File Reference:	ADM405
Location:	Memorial Drive, Darkan
Applicant:	Darkan and Districts Sports Club Inc. (DDSC)
Author:	Vin Fordham Lamont, Chief Executive Officer
Authorising Officer:	Vin Fordham Lamont, Chief Executive Officer
Date:	14/08/2024
Disclosure of Interest:	The author attends DDSC committee meetings but is not on the committee.
Attachments:	<ol style="list-style-type: none"> 1. Cover Letter from DDSC - Confidential ↓ 2. Quote from Lighting Supplier - Confidential ↓ 3. Quote from Electrical Contractor - Confidential ↓ 4. Lighting Design - Confidential ↓ 5. DDSC Committee Meeting Minutes - Confidential ↓

SUMMARY:

Council is requested to consider:

- Approving the upgrade of lighting for the Darkan Bowling Green and Hard Courts at the Darkan Sports Club as presented;
- Providing a letter of support for DDSC's application for funding from the Club Night Lights Program; and
- If the grant application is successful, authorising out of budget expenditure (from the DDSC sinking fund held by the Shire of West Arthur) for 50% of the cost of the upgrade.

BACKGROUND:

The Darkan and Districts Sports Club Inc. (DDSC) intends submitting an application for grant funding to the Department of Local Government, Sport and Cultural Industries via the Club Night Lights Program (refer to cover letter – attachment 1). DDSC wants to upgrade the current lighting quality on the bowling green and the top hard courts where basketball, tennis and netball are played. The existing lights would be swapped for LED globes on the existing poles which would also result in significant power savings as they use 85% less energy. They also switch on instantly and if there is a power trip or accidentally switch off during play, will be effective again as soon as they are switched back on. The current globes, by comparison, take up to 15 minutes to warm up again.

As the controlling body of the reserve that DDSC buildings are located on, the Shire of West Arthur is required to approve/endorse any major maintenance or capital improvements carried out on the infrastructure.

COMMENT:

The project cost is estimated to be about \$40,000 in total, with 50% funding being applied for through the grant and the other half matched from the sinking fund held in trust by the Shire on behalf of DDSC. The quote for the LED lighting is \$24,276 plus GST (see attachment 2) with the quote for the installation cost (see attachment 3) coming in at \$7,200 plus GST.

The project costs also include \$2,475 plus GST for a consultant to write the required grant application. Finally, there is a small amount to enable timers to be installed by the electrician at the same time (not currently in the quote) to ensure lights are not left on overnight as currently there are issues with this happening.

No funding is being sought from the Shire, but Council's formal endorsement of the project is required before applying for the grant. The application is due to be submitted by 30 August.

The lighting upgrade will be a substantial improvement to the facilities for the community. As such, Council is encouraged to endorse the project.

As the Shire's 2024/2025 has not yet been adopted, Council is also required, pursuant to s6.8 of the *Local Government Act 1995*, to not incur expenditure for an additional purpose except where the expenditure is authorised in advance by resolution by absolute majority.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

s6.8 Expenditure from municipal fund not included in annual budget

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil. 50% of project costs will come from the DDSC's sinking funds which are held by the Shire.

STRATEGIC IMPLICATIONS:

Shire of West Arthur Strategic Community Plan 2021-2031

Theme: Built Environment

Outcome: Our built infrastructure is well maintained, attractive and inviting

Strategy: Community facilities are continually reviewed and upgraded as required through asset management plans

RISK IMPLICATIONS:

Risk management is the removal of uncertainty from business decisions. Risk is expressed in terms of likelihood it may occur and the consequences that may flow from it. The consequences may be positive or negative or simply a deviation from the expected. The risk or consequence may be related to health and safety; financial; business or service interruption; compliance; reputation; or the environment. ***Reference to the risk matrix below will generate a risk rating by assessing the likelihood and consequence and multiplying these scores by each other.*** The greater the risk rating, the greater the risk and the higher the need for specific plans to be developed. All items with a risk rating greater than 10 should be added to the Risk Register and specific controls developed.

Risk Themes:

A risk theme is the categorising of risk. For example, the collection of risks that represent compliance failure. The risk themes in the shire Risk Register include:

- Business Disruption
- Community Disruption
- IT or Communications Failure
- External Threat or Fraud
- Misconduct
- Inadequate safety or security practices
- Inadequate project or change management
- Errors Omissions or Delays
- Inadequate Document Management Processes
- Inadequate supplier / contract management

- Providing inaccurate advice / information
- Ineffective Employment practices
- Compliance failure
- Inadequate asset management
- Inadequate engagement practices
- Ineffective facility or event management
- Inadequate environmental management

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (25)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Description of Key Risk	Community feels that the Shire is not supporting its own strategic goals
Risk Likelihood (based on history and with existing controls)	(5) Almost certain
Risk Consequence	(3) Moderate
Risk Rating (Prior to Treatment or Control): Likelihood x Consequence	(15) High
Principal Risk Theme	Inadequate Asset Management
Risk Action Plan (Controls or Treatment Proposed)	Support proposed project as described

VOTING REQUIREMENTS:

Absolute Majority

RESOLUTION CO-2024-083

Moved: Cr Robyn Lubcke

Seconded: Cr Karen Harrington

3. That Council, by absolute majority, approve the following out of budget expenditure, not exceeding \$40,000 plus GST:
- \$24,276 plus GST for the supply of lighting upgrades at the Darkan and Districts Sports Club Inc. as described in attachment 2;
 - \$7,200 plus GST for the installation and related electrical works required as described in attachment 3;
 - \$2,475 plus GST for a consultant to write the relevant grant application to the Department of Local Government, Sport and Cultural Industries' Club Night Lights Program; and
 - Small additional sum for the electrical contractor to complete the project by installing timers to the new lights.

4. That, should the Darkan and Districts Sports Club Inc.'s grant application be successful, Council, by absolute majority, authorise the release of 50% of the total cost of the upgrade, up to a maximum of \$20,000 plus GST.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0 BY ABSOLUTE MAJORITY

RESOLUTION CO-2024-084

Moved: Cr Karen Harrington

Seconded: Cr Adam Squires

1. That Council, in its capacity as Lessor, approve the proposed lighting upgrade for the Darkan Bowling Green and Hard Courts at the Darkan and Districts Sports Club Inc.
2. That Council authorise the CEO to write a letter of support for the Darkan and Districts Sports Club Inc.'s Club Night Lights Program grant application.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

12 CORPORATE SERVICES**12.1 FINANCIAL REPORTS - JUNE 2024**

File Reference:	ADM339
Location:	N/A
Applicant:	N/A
Author:	Melinda King, Manager Financial Reporting
Authorising Officer:	Rajinder Sunner, Manager Corporate Services
Date:	15/08/2024
Disclosure of Interest:	Nil
Attachments:	1. June 2024 Monthly Financial Report ↓

SUMMARY:

Council is requested to consider the financial reports for the period ending 30 June 2024.

BACKGROUND:

The financial reports for the period ending 30 June 2024 are attached.

COMMENT:

If you have any questions regarding details in the financial reports, please get in touch with the office before Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting. Please note that final figures for June 2024 may change after all end-of-year adjustments have been finalised and processed.

CONSULTATION:

Not required.

STATUTORY ENVIRONMENT:

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the relevant month) in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the relevant month and
- (c) actual amounts of expenditure, revenue and income to the end of the relevant month and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the relevant month, and a note containing a summary explaining the composition of the net existing assets.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There are no financial implications. Reported income and expenditure will be assessed by management as being consistent with the 2023/24 Annual Budget.

STRATEGIC IMPLICATIONS:

West Arthur Towards 2031

Theme: Leadership and Management

Outcome: Establish and maintain sound business and governance structures

Strategy: Ensure that the local community is provided with value for money through the prudent expenditure of rates

RISK IMPLICATIONS:

Risk management is the removal of uncertainty from business decisions. Risk is expressed in terms of likelihood it may occur and the consequences that may flow from it. The consequences may be positive or negative or simply a deviation from the expected. The risk or consequence may be related to health and safety; financial; business or service interruption; compliance; reputation; or the environment. ***Reference to the risk matrix below will generate a risk rating by assessing the likelihood and consequence and multiplying these scores by each other.*** The greater the risk rating, the greater the risk and the higher the need for specific plans to be developed. All items with a risk rating greater than 10 should be added to the Risk Register and specific controls developed.

Risk Themes:

A risk theme is the categorising of risk. For example, the collection of risks that represent compliance failure. The risk themes in the shire Risk Register include:

- Business Disruption
- Community Disruption
- IT or Communications Failure
- External Threat or Fraud
- Misconduct
- Inadequate safety or security practices
- Inadequate project or change management
- Errors Omissions or Delays
- Inadequate Document Management Processes
- Inadequate supplier / contract management
- Providing inaccurate advice / information
- Ineffective Employment practices
- Compliance failure
- Inadequate asset management
- Inadequate engagement practices
- Ineffective facility or event management
- Inadequate environmental management

Risk Matrix:

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (25)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Description of Key Risk	Not preparing monthly financial statement which affects Council's ability to oversee the Shire's financial management.
Risk Likelihood (based on history and with existing controls)	Rare (1)
Risk Consequence	Minor (2)
Risk Rating (Prior to Treatment or Control): Likelihood x Consequence	Low (2)
Principal Risk Theme	Compliance failure
Risk Action Plan (Controls or Treatment Proposed)	Prepare monthly financial statements for the Council.

VOTING REQUIREMENTS:

Simple Majority

RESOLUTION CO-2024-085

Moved: Cr Karen Harrington

Seconded: Cr Duncan South

That Council accepts the financial reports for the period ending 30 June 2024 as presented.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

SHIRE OF WEST ARTHUR
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 June 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	1,998,156	1,998,156	1,997,367	(789)	(0.04%)	
Grants, subsidies and contributions	13	417,215	417,215	1,679,262	1,262,047	302.49%	▲
Fees and charges		336,840	336,840	341,561	4,721	1.40%	
Interest revenue		201,900	201,900	205,461	3,561	1.76%	
Other revenue		109,470	109,470	170,530	61,060	55.78%	▲
Profit on asset disposals	6	11,124	11,124	423,114	411,990	3703.61%	▲
		3,074,705	3,074,705	4,817,295	1,742,590	56.68%	
Expenditure from operating activities							
Employee costs		(2,169,272)	(2,169,272)	(2,147,250)	22,022	1.02%	▲
Materials and contracts		(1,416,780)	(1,416,780)	(1,324,385)	92,395	6.52%	▲
Utility charges		(118,152)	(118,152)	(139,983)	(21,831)	(18.48%)	▼
Depreciation		(2,269,487)	(2,269,487)	(2,294,487)	(25,000)	(1.10%)	▼
Finance costs		(27,016)	(27,016)	(26,728)	288	1.07%	
Insurance		(130,039)	(130,039)	(122,840)	7,199	5.54%	
Other expenditure		(65,800)	(65,800)	(102,777)	(36,977)	(56.20%)	▼
Loss on asset disposals	6	(5,034)	(5,034)	(3,516)	1,518	30.15%	▲
		(6,201,580)	(6,201,580)	(6,161,966)	39,614	0.64%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,263,397	2,263,397	1,882,064	(381,333)	(16.85%)	▼
Amount attributable to operating activities		(863,478)	(863,478)	537,393	1,400,871	162.24%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	1,310,628	1,310,628	938,684	(371,944)	(28.38%)	▼
Proceeds from disposal of assets	6	125,000	125,000	452,205	327,205	261.76%	▲
Proceeds from financial assets at amortised cost - self supporting loans		30,007	30,007	30,070	63	0.21%	
		1,465,635	1,465,635	1,420,959	(44,676)	(3.05%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(1,419,371)	(1,419,371)	(1,005,548)	413,823	29.16%	▲
Payments for construction of infrastructure	5	(1,564,245)	(1,564,245)	(1,168,877)	395,368	25.28%	▲
		(2,983,616)	(2,983,616)	(2,174,425)	809,191	27.12%	
Amount attributable to investing activities		(1,517,981)	(1,517,981)	(753,466)	764,515	50.36%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures	11	150,000	150,000	150,000	0	0.00%	
Transfer from reserves	4	1,146,546	1,146,546	855,747	(290,799)	(25.36%)	▼
		1,296,546	1,296,546	1,005,747	(290,799)	(22.43%)	
Outflows from financing activities							
Repayment of borrowings	11	(125,119)	(125,119)	(124,826)	293	0.23%	
Transfer to reserves	4	(478,654)	(478,654)	(929,514)	(450,860)	(94.19%)	▼
		(603,773)	(603,773)	(1,054,340)	(450,567)	(74.63%)	
Amount attributable to financing activities		692,773	692,773	(48,593)	(741,366)	(107.01%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		1,688,686	1,688,686	1,753,939	65,253	3.86%	▲
Amount attributable to operating activities		(863,478)	(863,478)	537,393	1,400,871	162.24%	▲
Amount attributable to investing activities		(1,517,981)	(1,517,981)	(753,466)	764,515	50.36%	▲
Amount attributable to financing activities		692,773	692,773	(48,593)	(741,366)	(107.01%)	▼
Surplus or deficit after imposition of general rates		0	0	1,489,273	1,489,273	0.00%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2024**

	Supplementary Information	30 June 2024 \$	30 June 2024 \$
CURRENT ASSETS			
Cash and cash equivalents	3	4,257,269	4,375,428
Trade and other receivables		358,547	193,253
Other financial assets		30,007	(62)
Inventories	8	84,985	91,855
Other assets	8	0	84,157
Assets classified as held for sale		65,107	65,107
TOTAL CURRENT ASSETS		4,795,915	4,809,738
NON-CURRENT ASSETS			
Other financial assets		340,484	340,484
Property, plant and equipment		19,680,290	20,023,753
Infrastructure		115,289,607	114,793,475
TOTAL NON-CURRENT ASSETS		135,310,381	135,157,712
TOTAL ASSETS		140,106,296	139,967,450
CURRENT LIABILITIES			
Trade and other payables	9	235,168	286,011
Other liabilities	12	7,336	199,439
Borrowings	11	125,119	0
Employee related provisions	12	310,426	309,447
TOTAL CURRENT LIABILITIES		678,049	794,897
NON-CURRENT LIABILITIES			
Borrowings	11	561,137	711,430
Employee related provisions		11,941	11,941
TOTAL NON-CURRENT LIABILITIES		573,078	723,371
TOTAL LIABILITIES		1,251,127	1,518,268
NET ASSETS		138,855,169	138,449,182
EQUITY			
Retained surplus		10,500,426	10,020,672
Reserve accounts	4	2,754,878	2,828,645
Revaluation surplus		125,599,865	125,599,865
TOTAL EQUITY		138,855,169	138,449,182

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 August 2024

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	30 June 2024
Current assets		\$	\$	\$
Cash and cash equivalents	3	4,257,269	4,257,269	4,375,428
Trade and other receivables		358,809	358,547	193,253
Other financial assets		30,007	30,007	(62)
Inventories	8	14,985	84,985	91,855
Other assets	8	0	0	84,157
Assets classified as held for sale		0	65,107	65,107
		4,661,070	4,795,915	4,809,738
Less: current liabilities				
Trade and other payables	9	(236,163)	(235,168)	(286,011)
Other liabilities	12	(6,750)	(7,336)	(199,439)
Borrowings	11	(125,119)	(125,119)	0
Employee related provisions	12	(316,845)	(310,426)	(309,447)
		(684,877)	(678,049)	(794,897)
Net current assets		3,976,193	4,117,866	4,014,841
Less: Total adjustments to net current assets	Note 2(c)	(2,287,507)	(2,363,927)	(2,525,568)
Closing funding surplus / (deficit)		1,688,686	1,753,939	1,489,273

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities		Adopted Budget	YTD Budget	YTD Actual
		\$	(a)	(b)
Adjustments to operating activities				
Less: Profit on asset disposals	6	(11,124)	(11,124)	(423,114)
Add: Loss on asset disposals	6	5,034	5,034	3,516
Add: Depreciation		2,269,487	2,269,487	2,294,487
Movement in current employee provisions associated with restricted cash		0	(55,414)	7,175
Total non-cash amounts excluded from operating activities		2,263,397	2,207,983	1,882,064

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets		Adopted Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	30 June 2024
		\$	\$	\$
Less: Reserve accounts	4	(2,754,878)	(2,754,878)	(2,828,645)
Less: Financial assets at amortised cost - self supporting loans	8	(30,007)	(30,007)	62
- Current financial assets at amortised cost - self supporting loans				
- Land held for resale			(70,000)	(70,000)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	125,119	125,119	0
- Employee Benefit Provision		372,259	365,839	373,015
Total adjustments to net current assets	Note 2(a)	(2,287,507)	(2,363,927)	(2,525,568)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	1,262,047	302.49%	▲
General Purpose Grant paid in advance \$631,529			
LGGD Local Road Grant paid in advance \$641,758			
Australia Day grant funding greater than budget. \$11,000			
DFES ESL funding greater than budget. \$6,000			
Darkan District Sports Club additional contribution to Reserve \$16,366			
FRRR grant part carried forward to 2024/2025 \$54,153			
Other revenue	61,060	55.78%	▲
Reimbursements of employee costs above budget \$19,084		Permanent	
Reimbursement of legal costs above budget \$14,084			
Sale of recycling/metal \$4,126			
Diesel Rebate greater than budget \$15,579			
Additional income received - sustainable development \$5,602			
Profit on asset disposals	411,990	3703.61%	▲
Proceeds on sale of works manager vehicle below budget (offset by purchase of new vehicle also below budget) Asset register to be finalised for 2023/24			
Expenditure from operating activities			
Employee costs	22,022	1.02%	▲
Employee costs below budget year to date.		Timing	
Materials and contracts	92,395	6.52%	▲
Fire brigade expenditure is greater than budget. \$21,843		Permanent	
Plant operation costs are greater than year to date budget. \$20,932		Permanent	
Bridge maintenance greater due to reallocation of project LRCI 4. \$49,493		Permanent	
Rates collection expenditure is greater than budget. Offset by income. \$21,706		Permanent	
Public relations, civic functions are greater than budget. Australia Day grant funded. \$10,000		Permanent	
Housing expenditure is below budget year to date. \$40,487		Permanent	
Town planning is greater than budget year to date. \$20,182		Permanent	
Public halls expenditure greater than budget \$10,654		Permanent	
Darkan Swimming pool expense greater than budget. \$13,459		Permanent	
Road maintenance below budget. \$44,000		Timing	
Caravan park is below budget. \$21,363		Timing	
FRRR grant expenditure (economic development) below budget and carried forward. \$68,355		Timing	
Admin building maintenance is below budget. \$22,964		Permanent	
Other admin expense is below budget. \$18,662		Permanent	
Several accounts are below budget year to date. Non reportable variances.		Timing	
Utility charges	(21,831)	(18.48%)	▼
Standpipe water greater than budget. \$11,022		Permanent	
Parks and Gardens water greater than budget. \$6,391		Permanent	
Depreciation	(25,000)	(1.10%)	▼
Depreciation will be above budget this year due to greater plant depreciation and revaluation of assets. Asset register to be finalised.		Permanent	
Other expenditure	(36,977)	(56.20%)	▼
Provision for doubtful debts greater than budget. \$33,869		Permanent	
Non-cash amounts excluded from operating activities	(381,333)	(16.85%)	▼
Due to depreciation variance and proceeds on sale of plant unbudgeted. (adjustment to be done for profit/loss on sale)		Permanent	

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions

LRCI Funds not yet received. To be carried forward to 2024/2025

(371,944) (28.38%) ▼

Proceeds from disposal of assets

Proceeds on sale of works manager vehicle below budget (offset by purchase of new vehicle also below budget)

Proceeds on sale of plant is greater than budget due to sale of unbudgeted plant (decision made April 24 OCM) \$423,113. Proceeds transferred to reserve.

327,205 261.76% ▲
Permanent

Outflows from investing activities

Payments for property, plant and equipment

Purchase of works manager vehicle below budget \$8,699.

Kubota skid steer purchase below budget. Plant not traded. \$29,875

Detail provided in capital acquisition note.

413,823 29.16% ▲
Permanent

Payments for construction of infrastructure

Reallocation of LRCI 4 funds to bridge maintenance.

Detail provided in capital acquisitions note.

395,368 25.28% ▲
Permanent

Inflows from financing activities

Transfer from reserves

Purchases of budgeted plant lower than budgeted \$106,379.

Building Reserve transfer below budget \$144,420

Waste management Reserve transfer below budget \$35,000

(290,799) (25.36%) ▼

Outflows from financing activities

Transfer to reserves

Additional transfer from sale of plant.

Additional transfer from Darkan Sport and Community Centre

(450,860) (94.19%) ▼

Surplus or deficit at the start of the financial year

Variance is due to recognition of land and buildings held for resale at year end 22/23.

65,253 3.86% ▲

Surplus or deficit after imposition of general rates

Due to variances described above

1,489,273 0.00% ▲

SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION

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**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.69 M	\$1.69 M	\$1.75 M	\$0.07 M
Closing	\$0.00 M	\$0.00 M	\$1.49 M	\$1.49 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$4.38 M	% of total
Unrestricted Cash	\$1.55 M	35.4%
Restricted Cash	\$2.83 M	64.6%
Refer to 3 - Cash and Financial Assets		

Payables		
	\$0.29 M	% Outstanding
Trade Payables	\$0.13 M	
0 to 30 Days		92.3%
Over 30 Days		7.7%
Over 90 Days		0.0%
Refer to 9 - Payables		

Receivables		
	\$0.07 M	% Collected
Rates Receivable	\$0.13 M	87.3%
Trade Receivable	\$0.07 M	% Outstanding
Over 30 Days		32.0%
Over 90 Days		15.0%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.86 M)	(\$0.86 M)	\$0.54 M	\$1.40 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$2.00 M	% Variance
YTD Budget	\$2.00 M	(0.0%)
Refer to 10 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$1.68 M	% Variance
YTD Budget	\$0.42 M	302.5%
Refer to 13 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.34 M	% Variance
YTD Budget	\$0.34 M	1.4%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.52 M)	(\$1.52 M)	(\$0.75 M)	\$0.76 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.45 M	%
Adopted Budget	\$0.13 M	361.8%
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$1.17 M	% Spent
Adopted Budget	\$1.56 M	74.7%
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.94 M	% Received
Adopted Budget	\$1.31 M	71.6%
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.69 M	\$0.69 M	(\$0.05 M)	(\$0.74 M)
Refer to Statement of Financial Activity			

Borrowings		
Principal repayments	(\$0.12 M)	
Interest expense	(\$0.03 M)	
Principal due	\$0.71 M	
Refer to 11 - Borrowings		

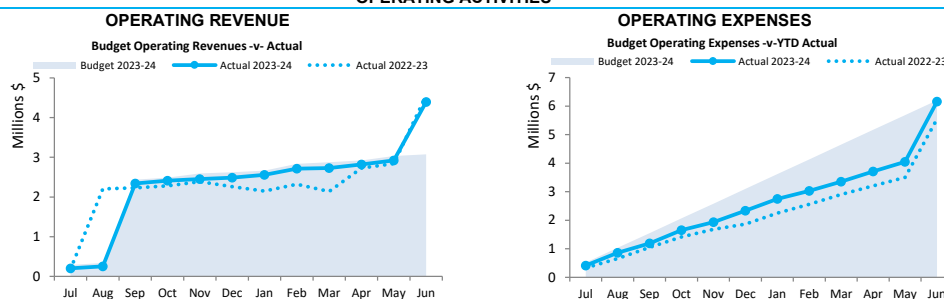
Reserves		
Reserves balance	\$2.83 M	
Interest earned	\$0.14 M	
Refer to 4 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

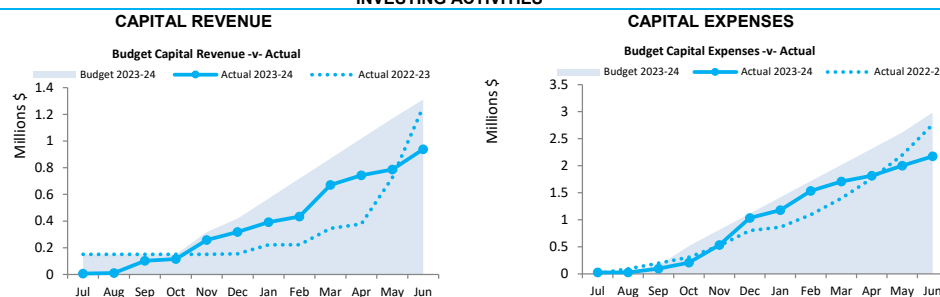
SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

2 KEY INFORMATION - GRAPHICAL

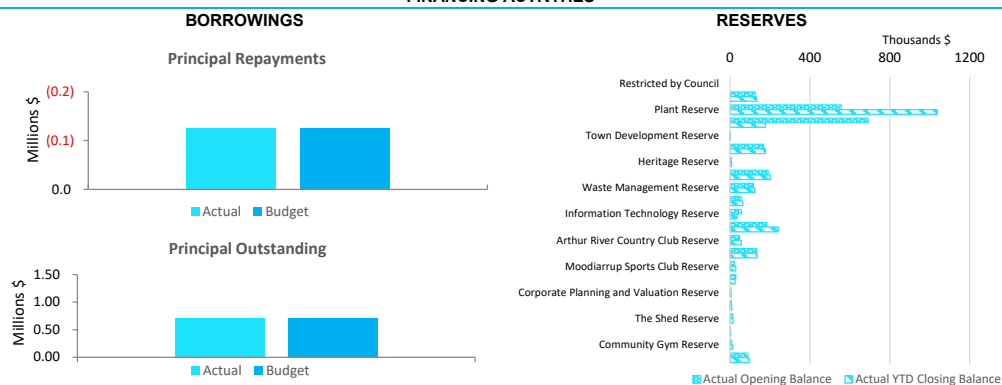
OPERATING ACTIVITIES



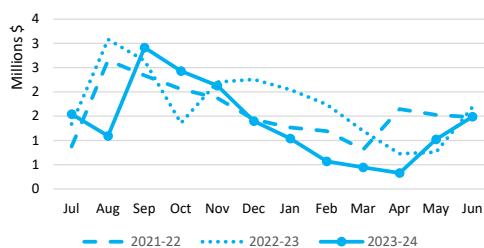
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal cash at bank	Cash and cash equivalents	1,530,979	0	1,530,979	0	NAB	0.01%	N/A
Municipal cash at bank - CM	Cash and cash equivalents	550,000	0	550,000	0	NAB	2.55%	N/A
Reserve - CM	Cash and cash equivalents	0	2,294,249	2,294,249	0	NAB	2.55%	N/A
Trust	Cash and cash equivalents	0	0	0	1,962	NAB	0.01%	N/A
Trust - CM	Cash and cash equivalents	0	0	0	74,329	NAB	2.55%	N/A
Cash on hand		100	0	100	0	CASH	0.01%	N/A
Cash in transit year end	Cash and cash equivalents	(534,296)		(534,296)		CIT		N/A
Cash in transit Reserve transfer	Cash and cash equivalents	0	534,396	534,396		CIT		N/A
Total		1,546,783	2,828,645	4,375,428	76,291			
Comprising								
Cash and cash equivalents		1,546,783	2,828,645	4,375,428	76,291			
		1,546,783	2,828,645	4,375,428	76,291			

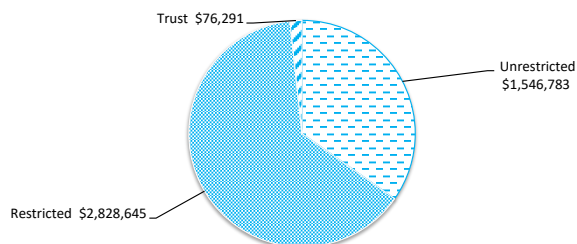
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets



**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Leave Reserve	125,105	5,972	0	0	131,077	125,105	6,355	0	0	131,460
Plant Reserve	556,751	26,577	300,000	(376,926)	506,402	556,751	28,186	723,113	(270,547)	1,037,503
Building Reserve	691,759	33,021	0	(694,620)	30,160	691,759	34,672	0	(550,200)	176,231
Town Development Reserve	1,578	75	0	0	1,653	1,578	80	0	0	1,658
Recreation Reserve	168,617	8,049	0	0	176,666	168,617	8,565	0	0	177,182
Heritage Reserve	6,563	313	150	0	7,026	6,563	333	150	0	7,046
Community Housing Reserve	191,208	9,127	1,000	(1,000)	200,335	191,208	9,712	0	0	200,920
Waste Management Reserve	117,002	5,585	0	(35,000)	87,587	117,002	5,943	0	0	122,945
Darkan Swimming Pool Reserve	55,826	2,665	5,000	0	63,491	55,826	2,836	5,000	0	63,662
Information Technology Reserve	57,723	2,755	0	(25,000)	35,478	57,723	2,931	0	(25,000)	35,654
Darkan Sport and Community Centre Reserve	184,875	8,825	30,000	0	223,700	184,875	9,391	46,366	0	240,632
Arthur River Country Club Reserve	47,461	2,266	6,000	0	55,727	47,461	2,410	6,000	0	55,871
Museum Reserve	132,904	6,344	0	(5,000)	134,248	132,904	6,750	0	(5,000)	134,654
Moodiarrup Sports Club Reserve	22,156	1,058	5,000	0	28,214	22,156	1,125	5,000	0	28,281
Landcare Reserve	29,067	1,388	0	(5,000)	25,455	29,067	1,476		(5,000)	25,543
Corporate Planning and Valuation Reserve	4,596	219	0	0	4,815	4,596	233	0	0	4,829
Kids Central Reserve	7,088	338	0	(2,000)	5,426	7,088	360	418	0	7,866
The Shed Reserve	13,103	625	0	0	13,728	13,103	666	361	0	14,130
Recreation Trails Reserve	1,258	60	0	0	1,318	1,258	64	1,391	0	2,713
Community Gym Reserve	8,558	409	0	(2,000)	6,967	8,558	434	2,344	0	11,336
Economic Development Reserve	89,885	4,291	0	0	94,176	89,885	4,566	0	0	94,451
Road Reserve	241,795	11,542	0	0	253,337	241,795	12,283	0	0	254,078
	2,754,878	131,504	347,150	(1,146,546)	2,086,986	2,754,878	139,371	790,143	(855,747)	2,828,645

**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	120,620	120,620	39,397	(81,223)
Buildings - non-specialised	606,000	606,000	496,986	(109,014)
Buildings - specialised	25,000	25,000	18,134	(6,866)
Furniture and equipment	188,000	188,000	133,892	(54,108)
Plant and equipment	479,751	479,751	317,139	(162,612)
Acquisition of property, plant and equipment	1,419,371	1,419,371	1,005,548	(413,823)
Infrastructure - roads	1,153,551	1,153,551	1,084,795	(68,756)
Infrastructure - Other	410,694	410,694	84,082	(326,612)
Acquisition of infrastructure	1,564,245	1,564,245	1,168,877	(1,223,014)
Total capital acquisitions	2,983,616	2,983,616	2,174,425	(1,636,837)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,310,628	1,310,628	938,684	(371,944)
Borrowings	150,000	150,000	150,000	0
Other (disposals & C/Fwd)	125,000	125,000	452,205	327,205
Reserve accounts				
Plant Reserve	376,926	376,926	270,547	(106,379)
Building Reserve	694,620	694,620	550,200	(144,420)
Community Housing Reserve	1,000	1,000	0	(1,000)
Waste Management Reserve	35,000	35,000	0	(35,000)
Information Technology Reserve	25,000	25,000	25,000	0
Museum Reserve	5,000	5,000	5,000	0
Landcare Reserve	5,000	5,000	5,000	0
Kids Central Reserve	2,000	2,000	0	(2,000)
Community Gym Reserve	2,000	2,000	0	(2,000)
Contribution - operations	251,442	251,442	(222,211)	(473,653)
Capital funding total	2,983,616	2,983,616	2,174,425	(809,191)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

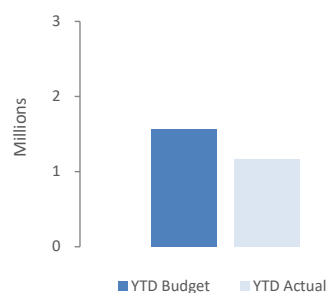
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



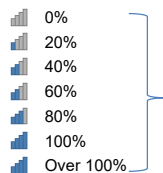
SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

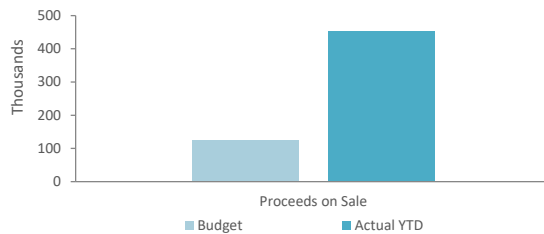
			Adopted		Variance
			Budget	YTD Budget	(Under)/Over
Account Description					
	E168822	New ERP and EDRMS	(175,000)	(175,000)	(133,892) (41,108)
	E168823	CCTV System - Railway Reserve	(13,000)	(13,000)	0 (13,000)
	E168522	Burrowes Street West - subdivision	(43,500)	(43,500)	(26,400) (17,100)
	E168523	Land Acquisition and Development	(41,120)	(41,120)	(3,880) (37,240)
	E168524	4WDL Key worker housing	(6,500)	(6,500)	(6,500) 0
	E168525	Industrial Land Growden Place headworks, elec, survey	(36,000)	(36,000)	(9,118) (26,882)
	E168519	Staff housing improvements/renovations	(90,000)	(90,000)	0 (90,000)
	E168520	New staff house	(509,500)	(509,500)	(490,486) (19,014)
	E168521	Record Storage - Shire Depot	(25,000)	(25,000)	(18,134) (6,866)
	E167940	Hillman Reserve Walk trail	(13,517)	(13,517)	(10,557) (2,960)
	E167941	New playground equipment	(140,000)	(140,000)	(31,923) (108,077)
	E167942	Lake Towerrinning easement	(22,800)	(22,800)	(1,058) (21,742)
	E167943	Access track - Hillman Reserve	(170,000)	(170,000)	(23,859) (146,141)
	E167944	EV charging station	(16,300)	(16,300)	(16,685) 385
	E167835	Kubota Skid Steer	(160,000)	(160,000)	(130,125) (29,875)
	E167836	Gardener's Truck	(70,000)	(70,000)	0 (70,000)
	E167837	Rotary Axe Slasher	(28,000)	(28,000)	(30,500) 2,500
	E167838	2016 Holden Rodeo Grader Ute	(35,000)	(35,000)	0 (35,000)
	E167839	Works Manager Ute	(53,000)	(53,000)	(44,301) (8,699)
	E167840	New compressor for workshop	(11,379)	(11,379)	0 (11,379)
	E167841	Workshop Mobile Column Hoist	(43,900)	(43,900)	(39,991) (3,909)
	E167842	Workshop Scan Tools	(14,541)	(14,541)	(13,068) (1,473)
	E167843	Oil Reels, Pumps and Bulk Waste Oil	(23,106)	(23,106)	(19,704) (3,402)
	E167844	Depot Oil Storage	(13,000)	(13,000)	(11,625) (1,375)
	E167845	3 x Fast Fill Trailer for Bush Fire Brigades	(27,825)	(27,825)	(27,825) 0
	E168908	Boyup Brook Arthur Road	(406,062)	(406,062)	(417,669) 11,607
	E168909	Darkan Williams Road	(147,930)	(147,930)	(191,819) 43,889
	E168910	Cordering North Road	(245,997)	(245,997)	(239,492) (6,505)
	E168911	Beaufort road	(74,903)	(74,903)	(93,005) 18,102
	E168912	Clarke Road	(153,329)	(153,329)	(93,468) (59,861)
	E168913	Darkan South	(43,500)	(43,500)	(35,609) (7,891)
Infrastructure - Other					
	E168914	Old tennis court - removal	(20,839)	(20,839)	(13,448) (7,391)
	E168915	Caravan park intersection	(10,991)	(10,991)	0 (10,991)
	E168916	Landfill management	(35,000)	(35,000)	0 (35,000)
	E168917	Dump point - information bay	(15,000)	(15,000)	(285) (14,715)
			(2,983,616)	(2,983,616)	(2,174,426) (809,190)

SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land - freehold land								
	Industrial land Growden Place	46,000	50,000	4,000	0	0	0	0	0
	Plant and equipment								
	Kubota Skid Steer	35,034	30,000	0	(5,034)	0	0	0	0
	Gardeners Truck	4,360	5,000	640	0	0	0	0	0
	Holden Rodeo	1,050	5,000	3,950	0	0	0	0	0
	Works Manager Vehicle	32,466	35,000	2,534	0	32,607	29,091	0	(3,516)
	Caterpillar Dozer	0	0	0	0	0	231,538	231,538	0
	Isuzu Truck	0	0	0	0	0	132,929	132,929	0
	Isuzu Prime Mover	0	0	0	0	0	39,640	39,640	0
	Hino	0	0	0	0	0	15,043	15,043	0
	Mulcher	0	0	0	0	0	3,964	3,964	0
		118,910	125,000	11,124	(5,034)	32,607	452,205	423,114	(3,516)



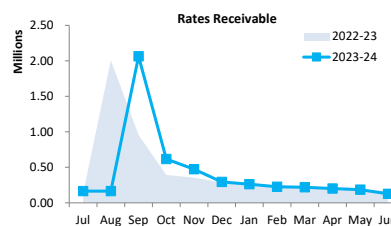
SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 June 2023	30 Jun 2024
Opening arrears previous years	\$ 200,216	\$ 171,494
Levied this year	2,014,840	1,997,367
Less - collections to date	(1,960,221)	(1,894,343)
Gross rates collectable	254,835	274,518
Allowance for impairment of rates receivable	(83,341)	(147,211)
Net rates collectable	171,494	127,307
% Collected	88.5%	87.3%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	44,891	1,184	9,993	9,878	65,946
Percentage	0.0%	68.1%	1.8%	15.2%	15.0%	
Balance per trial balance						
Trade receivables						65,946
Total receivables general outstanding						65,946

Amounts shown above include GST (where applicable)

KEY INFORMATION

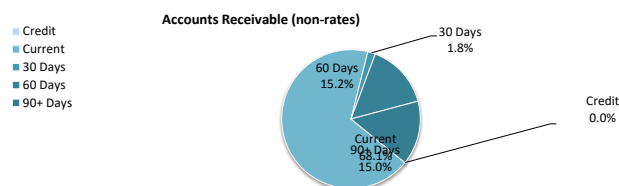
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 June 2024
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	30,007		(30,069)	(62)
Inventory				
Fuel and materials	14,985	6,870	0	21,855
Land held for resale	70,000			70,000
Other assets				
Prepayments	0	32,578		32,578
Accrued income	0	51,579		51,579
Total other current assets	114,992	91,027	(30,069)	175,950
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

OPERATING ACTIVITIES

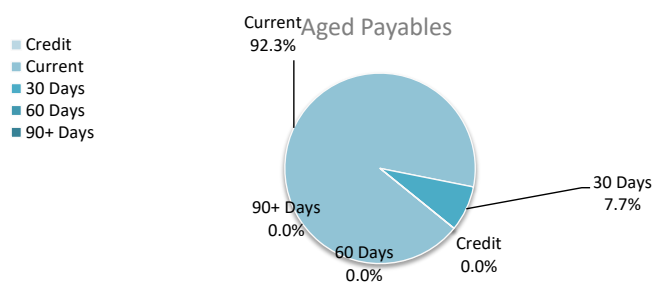
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	263,991	22,020	0	0	286,011
Percentage	0.0%	92.3%	7.7%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						131,391
Accrued salaries and wages						63,568
ATO liabilities						(20,827)
Other payables						17,801
Income Received in Advance						18,495
Accrued expenditure						26,436
Payroll deductions						44,928
Collections						4,219
Total payables general outstanding						286,011

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget Interim Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Interim Rate Revenue \$	YTD Actual	
									Total Revenue \$	Total Revenue \$
Gross rental value										
GRV Townsite	0.083280	85	744,156	61,973	0	61,973	61,973	0		61,973
GRV Commercial	0.083280	13	239,564	19,951	0	19,951	19,951	0		19,951
GRV Industrial	0.083280	7	112,580	9,376	0	9,376	9,376	0		9,376
GRV Other Townsite	0.083280	15	95,888	7,986	0	7,986	7,986	0		7,986
Unimproved value										
UV Rural	0.003954	371	455,842,000	1,802,399	0	1,802,399	1,802,399	(297)		1,802,102
Sub-Total		491	457,034,188	1,901,685	0	1,901,685	1,901,685	(297)		1,901,388
Minimum payment										
Gross rental value										
GRV Townsite	597	47	179,632	28,059	0	28,059	28,059	0		28,059
GRV Commercial	597	9	22,440	5,373	0	5,373	5,373	0		5,373
GRV Industrial	597	3	9,690	1,791	0	1,791	1,791	0		1,791
GRV Other Townsite	417	19	20,820	7,923	0	7,923	7,923	0		7,923
UV Rural	597	83	7,091,434	49,551	0	49,551	49,551	(648)		48,903
Sub-total		161	7,324,016	92,697	0	92,697	92,697	(648)		92,049
Amount from general rates						1,994,382				1,993,437
Ex-gratia rates						3,774				3,930
Total general rates						1,998,156				1,997,367

SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
GROH Housing	70	96,078	0	0	(53,558)	(53,558)	42,520	42,520	(5,003)	(5,003)
Industrial Land	72	28,058	0	0	(10,950)	(10,950)	17,108	17,108	(784)	(784)
ERP	75	0	150,000	150,000	(6,425)	(6,781)	143,575	143,219	(1,345)	(1,571)
Loader	74	252,745	0	0	(23,823)	(23,823)	228,922	228,922	(9,758)	(9,758)
		376,881	150,000	150,000	(94,756)	(95,112)	432,125	431,769	(16,890)	(17,116)
Self supporting loans										
WA Cottage Homes		309,375	0	0	(30,070)	(30,007)	279,305	279,368	(9,900)	(9,900)
		309,375	0	0	(30,070)	(30,007)	279,305	279,368	(9,900)	(9,900)
Total		686,256	150,000	150,000	(124,826)	(125,119)	711,430	711,137	(26,790)	(27,016)
Current borrowings		125,119					0			
Non-current borrowings		561,137					711,430			
		686,256					711,430			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
ERP and EDRMS Software	150,000	150,000	WATC	Fixed	5	17,042	4	0	0	0
	150,000	150,000				17,042		0	0	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		586	0	272,796	(229,203)	44,179
Capital grant/contributions liabilities		6,750	0	1,087,194	(938,684)	155,260
Total other liabilities		7,336	0	1,359,990	(1,167,887)	199,439
Employee Related Provisions						
Provision for annual leave		122,354	0	0	0	122,354
Provision for long service leave		188,072	0	0	(979)	187,093
Total Provisions		310,426	0	0	(979)	309,447
Total other current liabilities		317,762	0	1,359,990	(1,168,866)	508,886

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
Grants Commission - General (WALGGC)	0	30,911	(30,911)	0	0	30,911	30,911	30,911	0	30,911	662,440
Grants Commission - Roads (WALGGC)	0	32,595	(32,595)	0	0	32,595	32,595	32,595	0	32,595	674,353
Governance											
National Australia Day Grant	0	10,000	(10,000)	0	0	0	0	0	10,000	10,000	10,000
DFES Grant - Operating	0	57,112	(57,112)	0	0	51,112	51,112	51,112	0	51,112	57,112
Education & Welfare											
Council on the Ageing	0	1,000	(1,000)	0	0	0	0	0	1,000	1,000	1,000
Health											
Disability Grant	0	1,000	(1,000)	0	0	0	0	0	1,000	1,000	1,000
Community Amenities											
Protection of the Environment	0	15,727	(7,607)	8,120	8,120	0	0	0	20,400	20,400	7,607
Recreation & Culture Grants	0	465	(465)	0	0	1,000	1,000	1,000	0	1,000	465
LRCI - Swimming Pool	0	34,644	(34,644)	0	0	34,644	34,644	34,644	0	34,644	35,036
Library Income	586	0	(586)	0	0	0	0	0	0	0	586
Community Events	0	1,000	(1,000)	0	0	1,600	1,600	1,600	0	1,600	1,000
Direct Road Grant	0	0	0	0	0	158,376	158,376	158,376	0	158,376	158,376
FRRR Grant Income	0	88,342	(52,283)	36,059	36,059	106,437	106,437	106,437	0	106,437	52,284
	586	272,796	(229,203)	44,179	44,179	416,675	416,675	416,675	32,400	449,075	1,661,259
Contributions											
Contributions Minor	0	0	0	0	0	540	540	540	0	540	1,637
DDSC contribution	0	0	0	0	0	0	0	0	0	0	16,366
	0	0	0	0	0	540	540	540	0	540	18,003
TOTALS	586	272,796	(229,203)	44,179	44,179	417,215	417,215	417,215	32,400	449,615	1,679,262

SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	Annual	Budget		YTD
	1 July 2023	Liability	Liability	30 Jun 2024	Liability	Budget	Budget	Budget	Variations	Expected	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies											
DFES Grant	0	27,825	(27,825)	0	0	27,825	27,825			0	27,825
DFES Grant	0	9,000	0	9,000	9,000	0	0			0	0
LRCIP Phase 4 - CCTV	0	0	0	0	0	10,000	10,000			0	0
DLGSC - Hillman Reserve Walk Trail	6,750	0	(6,750)	0	0	6,750	6,750			0	6,750
Heritage Grant - Darkan townsite		7,649	0	7,649	7,649	0	0	7,649	7,649	0	0
LRCIP Phase 4 Playground	0	30,180	(30,180)	0	0	140,000	140,000			0	30,180
LRCIP Phase 4 Hillman Reserve Access - project reallocate	0	138,611	0	138,611	138,611	170,000	170,000			0	0
LRCIP Phase 4 Dump Point	0	0	0	0	0	13,305	13,305			0	0
LRCIP - allocated to bridge maintenance	0	49,059	(49,059)	0	0	48,077	48,077			0	49,059
Dump point grant	0	0	0	0	0	1,695	1,695			0	0
Roads to Recovery	0	320,264	(320,264)	0	0	320,264	320,264			0	320,264
Regional Road Group	0	369,079	(369,079)	0	0	368,788	368,788			0	369,079
LRCIP Phase 4	0	129,077	(129,077)	0	0	196,829	196,829			0	129,077
EV Charging	0	6,450	(6,450)	0	0	7,095	7,095			0	6,450
	6,750	1,087,194	(938,684)	155,260.00	155,260.00	1,310,628	1,310,628	0	7,649	7,649	938,684

**SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 30 Jun 2024
	\$	\$	\$	\$
Westcare	43,822	0	(59)	43,763
Seniors Luncheon	1,512	0	(411)	1,101
Arthur River Development	2,769	0	0	2,769
RSL Trust Fund	4,141	0	0	4,141
Darkan Arts Council	8,004	0	0	8,004
Arthur River Hall	2,840	250	0	3,090
Arthur River Restoration	10,622	0	0	10,622
Trust Fund Interest	0	2,801	0	2,801
Trust Nomination Deposit	0	100	(100)	0
	73,710	3,151	(570)	76,291

SHIRE OF WEST ARTHUR
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						0
Allocation of LRCI funds to be used for Glenorchy Bridge repair - Sep 23	CO-2023-116		0	48,077	(48,077)	0
Bike Month grant - August 23	CO-2023-101	Operating revenue	0	2,000	0	2,000
Bike month expenditure - august 23	CO-2023-101	Operating expenses	0	0	(2,000)	0
Thank a volunteer - \$1,000 approved Nov 23	CO-2023-127	Operating revenue		1,000		1,000
Thank a volunteer - \$1,000 approved Nov 23	CO-2023-127	Operating expenses			(1,000)	0
WA seniors week - \$1,000 approved Nov 23	CO-2023-127	Operating revenue		1,000		1,000
WA seniors week - \$1,000 approved Nov 23	CO-2023-127	Operating expenses			(1,000)	0
International Day of People with Disability \$1,000 Approved Nov 23	CO-2023-127	Operating revenue		1,000		1,000
International Day of People with Disability \$1,000 Approved Nov 23	CO-2023-127	Operating expenses			(1,000)	0
Australia Day - \$10,000 approved Nov 23	CO-2023-127	Operating revenue		10,000		10,000
Australia Day - \$10,000 approved Nov 23	CO-2023-127	Operating expenses			(10,000)	0
WALGA local biodiversity strategy	CO-2023-159	Operating revenue		23,000		23,000
WALGA local biodiversity strategy	CO-2023-159	Operating expenses			(23,000)	0
State National Resource Management Program - Regenerative and sustainable farming p	CO-2023-159	Operating revenue		20,400		20,400
State National Resource Management Program - Regenerative and sustainable farming p	CO-2023-159	Operating expenses			(20,400)	0
Heritage council - Heritage trail project	CO-2024-011	Capital revenue		19,123		19,123
Heritage council - Heritage trail project materials	CO-2024-011	Capital expenses			(27,306)	(8,183)
Sale of surplus plant	CO-2024-052			423,114		414,931
Transfer funds received from sale of surplus plant to reserve	CO-2024-052				(423,114)	(8,183)
				548,714	(556,897)	(8,183)

12.2 ACCOUNTS FOR PAYMENT LISTING - JUNE AND JULY 2024

File Reference:	ADM338
Location:	N/A
Applicant:	N/A
Author:	Kylie Whitaker, Finance Officer
Authorising Officer:	Rajinder Sunner, Manager Corporate Services
Date:	15/08/2024
Disclosure of Interest:	Nil
Attachments:	<ol style="list-style-type: none"> 1. Payment Listing - June 2024 ↓ 2. Payment Listing - July 2024 ↓ 3. Corporate Card Statement - 29 May to 28 June 2024 ↓

SUMMARY:

Council is requested to endorse payments of accounts for June and July 2024 as listed and note the attached credit card transactions.

BACKGROUND:

The schedule of accounts for payment is included as attachments for Council information.

COMMENT:

If you have any questions regarding payments in the listing, don't hesitate to contact the office before the Council meeting.

CONSULTATION:

No consultation is required.

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996

12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS:

Policy F29 – Purchasing Policy

Policy F2 – Corporate Transaction Cards Policy

FINANCIAL IMPLICATIONS:

There are no financial implications. Reported expenditure is assessed by management as being consistent with the adopted Annual Budget.

STRATEGIC IMPLICATIONS:

West Arthur Towards 2031

Theme: Leadership and Management

Outcome: Establish and maintain sound business and governance structures

Strategy: Comply with regulations and best practice standards to drive good decision making by Council and Staff

RISK IMPLICATIONS:

Risk management is the removal of uncertainty from business decisions. Risk is expressed in terms of likelihood it may occur and the consequences that may flow from it. The consequences may be positive or negative or simply a deviation from the expected. The risk or consequence may be related to health and safety; financial; business or service interruption; compliance; reputation; or the environment. ***Reference to the risk matrix below will generate a risk rating by assessing the likelihood and consequence and multiplying these scores by each other.*** The greater the risk rating, the greater the risk and the higher the need for specific plans to be developed. All items with a risk rating greater than 10 should be added to the Risk Register and specific controls developed.

Risk Themes:

A risk theme is the categorising of risk. For example, the collection of risks that represent compliance failure. The risk themes in the shire Risk Register include:

- Business Disruption
- Community Disruption
- IT or Communications Failure
- External Threat or Fraud
- Misconduct
- Inadequate safety or security practices
- Inadequate project or change management
- Errors Omissions or Delays
- Inadequate Document Management Processes
- Inadequate supplier / contract management

- Providing inaccurate advice / information
- Ineffective Employment practices
- Compliance failure
- Inadequate asset management
- Inadequate engagement practices
- Ineffective facility or event management
- Inadequate environmental management

Risk Matrix:

Consequence Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (25)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Description of Key Risk	Unauthorised (or incorrectly authorised) payments being made
Risk Likelihood (based on history and with existing controls)	Rare (1)
Risk Consequence	Major (4)
Risk Rating (Prior to Treatment or Control): Likelihood x Consequence	Low (4)
Principal Risk Theme	Misconduct
Risk Action Plan (Controls or Treatment Proposed)	Payments listing provided to Council each month

VOTING REQUIREMENTS:

Simple Majority

RESOLUTION CO-2024-086

Moved: Cr Robyn Lubcke

Seconded: Cr Karen Harrington

That Council;

1. in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, note June 2024 Municipal Fund vouchers 13062024.1-13062024.43, 20062024.1-20062024.17, 28062024.1-28062024.25, Licensing, Salaries and Wages, EFT Transfers and Direct Debits totalling \$495,967.95 listed (attached) as approved for payment.
2. in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, note July 2024 Municipal Fund vouchers 10072024.1-10072024.22, 26072024.1-26072024.35, 29072024.1-29072024.18, Licensing, Salaries and Wages, EFT Transfers and Direct Debits totalling \$625,975.93 listed (attached) as approved for payment.
3. note the attached Corporate Credit Card facility transaction summary from 29 May 2024 to 28 June 2024.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

**Shire of West Arthur
Cheque Detail
June 2024**

Date	Num	Name	Original Amount
28/06/2024	BPAY	DEPARTMENT OF TRANSPORT	10,612.85
		24/25 LICENSING	
01/06/2024	DIRECTDEBIT	SYNERGY	1,759.12
		USAGE AND SUPPLY CHARGE FOR REES RD BORE, STREETLIGHTS AND MOODIARRUP HALL	
03/06/2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	106.84
		MERCHANT FEE	
10/06/2024	DIRECTDEBIT	ASGARD SUPER	293.69
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	AUSTRALIAN ETHICAL SUPER FUND	124.99
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	AUSTRALIAN RETIREMENT TRUST	284.32
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	AUSTRALIAN SUPER	2,333.61
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	AWARE SUPER	7,767.55
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	COLONIAL FIRST STATE	865.11
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	D AND K MELBOURNE SUPERANNUATION FUND	302.46
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	PRIME SUPER	268.12
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
10/06/2024	DIRECTDEBIT	RETIREMENT PORTFOLIO SUPER	148.16
		FORTNIGHTLY SUPERANNUATION CONTRIBUTIONS	
13/06/2024	DIRECTDEBIT	SYNERGY	571.24
		USAGE AND SERVICE CHARGE FOR CRC	
13/06/2024	DIRECTDEBIT	TELSTRA	2,666.47
		USAGE AND SERVICE CHARGES FOR VARIOUS SHIRE PROPERTIES	
13/06/2024	DIRECTDEBIT	WATER CORPORATION	3,704.64
		USAGE AND SERVICE CHARGE FOR VARIOUS SHIRE PROPERTIES	
20/06/2024	DIRECTDEBIT	RENTFIND TECHNOLOGIES PTY LTD	22.00
		2023/2024 JUNE - HOUSING SOFTWARE	
20/06/2024	DIRECTDEBIT	WATER CORPORATION	409.98
		WATER USAGE FROM 4/4-29/5/24 FOR PARK AT COALFIELDS ROAD	
21/06/2024	DIRECTDEBIT	WATER CORPORATION	7,869.77
		FOOTY OVAL, CEMETERY	
25/06/2024	DIRECTDEBIT	SYNERGY	1,458.50
		STREETLIGHTS	
25/06/2024	DIRECTDEBIT	WATER CORPORATION	3,535.01
		MOODIARRUP RD DARKAN LOT 361	
26/06/2024	DIRECTDEBIT	SYNERGY	120.30
		DURA SCHOOL	
27/06/2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	50.48
		ACCOUNT FEESNAB CONNECT	
28/06/2024	DIRECTDEBIT	SYNERGY	678.34
		CRC DD8/7	
28/06/2024	DIRECTDEBIT	SYNERGY	60.75
		DURA WATER	
28/06/2024	DIRECTDEBIT	TELSTRA	162.41
		4382757898 DD21/6	
28/06/2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	22.50
		16 ACCOUNT FEE 086724 508314385	
28/06/2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	10.00
		FROM A/C 50-831-4406 A/C FEE 50-831-4406	
28/06/2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	173.35
		MERCH FEE009185958SHIRE OF WEST AR 003206 MERCH FEE009185958	
28/06/2024	DIRECTDEBIT	SYNERGY	607.58
		TOWN DAM, DURA HALL	
06/06/2024	EFT	SALARIES AND WAGES	69,258.26
		PAYROLL	
20/06/2024	EFT	SALARIES AND WAGES	71,883.32
		PAYROLL	
13/06/2024	13062024.1	AIR LIQUIDE	49.28
		FACILITY FEE ON G AND D SIZE CYLINDERS	
13/06/2024	13062024.2	ALBANY RECORDS MANAGEMENT	144.38
		FILING- ARCHIVES (CHANGE OVER RECORDS BIN)	
13/06/2024	13062024.3	ALL TECH PLUMBING (MAT PIKE)	352.00
		31 ARTHUR STREET (LABOUR) - CHECK ISSUE WITH DRAINAGE	

**Shire of West Arthur
Cheque Detail
June 2024**

Date	Num	Name	Original Amount
13/06/2024	13062024.4	AMPAC DEBT RECOVERY (WA)	1,245.25
		RATE RECOVERY A718/986/2585, RATE RECOVERY A2685	
13/06/2024	13062024.5	AUSTRALIA'S GOLDEN OUTBACK	350.00
		TOURISM & AREA PROMOTION - AGO MEMBERSHIP	
13/06/2024	13062024.6	AUSTRALIA POST	196.10
		PADDED MAILER, SCOTCH MAGIC TAPE AND A4 PAPER	
13/06/2024	13062024.7	AUSTRALIAN MUSEUMS & GALLERIES INC	161.00
		23/24 AMAGA ORGANISATION MEMBER	
13/06/2024	13062024.8	BARRITT, KATHERINE	100.00
		BOND FOR HALL BOOKING FROM OCT 23	
13/06/2024	13062024.9	BELL, SHARON LEIGH	276.22
		REIMBURSEMENT FOR CANCER FUNDRAISER AND SENIORS MEALS GROCERIES	
13/06/2024	13062024.10	BUNBURY MACHINERY	393.07
		PARTS AND REPAIRS - L14 AND L16	
13/06/2024	13062024.11	BUNCE, GEOFF	30.00
		REIMBURSEMENT FOR SLIDING DOOR ROLLERS	
13/06/2024	13062024.12	BURGESS RAWSON	419.44
		WATER CONSUMPTION FOR ROSE GARDEN - FOR THE PERIOD 4/4-29/5/24	
13/06/2024	13062024.13	CTF	220.00
		LEVY FOR AMENITY BLOCK FOR DARKAN SWIMMING POOL	
13/06/2024	13062024.14	DARKAN AGRI SERVICES	6,102.38
		PADBOLTS, REPAIR TO STORMWATER PIPE, PUMP FOR MOODI HALL, AEROSOL CANS, GAS BOTTLES, LAWN	
13/06/2024	13062024.15	DEPT ENERGY, MINES, IND REG & SAFETY	128.03
		BSL REMITTANCE LOT 4197 BOKAL NORTH RD, BOKAL AND LOT 9889 COALFIELDS RD DARKAN	
13/06/2024	13062024.16	EASTWOOD, ROSS	150.00
		WORKBOOT PPE ALLOWANCE	
13/06/2024	13062024.17	EXURBAN RURAL AND REGIONAL PLANNING	7,148.49
		GENERAL TOWN PLANNING CONSULTANCY SERVICES TO THE SOWA DURING MAY 2024	
13/06/2024	13062024.18	FLEAYS STORE	91.30
		MILK, TEA, COFFEE, BISCUITS FOR OFFICE, ITEMS FOR SENIORS MEALS	
13/06/2024	13062024.19	FUEL DISTRIBUTORS OF WA	27,367.95
		FUEL FOR DEPOT, RAJ, GARY AND VINS CAR AND MANAGEMENT FEES FOR MAY 2024	
13/06/2024	13062024.20	G & M DETERGENTS	1,197.60
		TOILET PAPER, FOAM SOAP REFILLS, BIN BAGS, HAND TOWEL FOR VARIOUS SHIRE CONVENIENCES	
13/06/2024	13062024.21	HYDRAULINK - ROB BENNETT MOBILE SERVICE	349.25
		L18 HYDRAULIC HOSE MODS	
13/06/2024	13062024.22	J HUMPHRIS & CO	4,000.00
		BEAUFORT ROAD R2R - 2000 SQ MTRS GRAVEL EXTRACTION	
13/06/2024	13062024.23	KEPERT, ALYSIA	3,600.00
		AMOUNT	
13/06/2024	13062024.24	LANDGATE	313.75
		VALUATION ROLL - MINING TENEMENTS	
13/06/2024	13062024.25	LG BEST PRACTICES PTY LTD	9,988.00
		MAGIQ ERP MAPPING (40 HOURS) - PROPERTY, RATES & CHART OF ACCOUNT	
13/06/2024	13062024.26	LUSH FIRE & PLANNING	1,465.75
		STEWART RD COMPOSTING APPEAL, CWA COALFIELDS HIGHWAY DARKAN, LPP 5 WIND FARMS	
13/06/2024	13062024.27	MAGIQ SOFTWARE LIMITED	39,270.00
		CONSULTING SERVICES IMPLEMENTATION INC. CONFIGURATION, TESTING & TRAINING	
13/06/2024	13062024.28	MATHWIN TRANSPORT	36.30
		DARKAN SWIMMING POOL - LIGHT 20/3 PALLET C/N 10806	
13/06/2024	13062024.29	MCLEODS BARRISTERS AND SOLICITORS	2,448.60
		DARKAN,	
		59 HILLMAN ST DARKAN - ILLEGAL CAMPING ISSUES	
13/06/2024	13062024.30	MJ & F DAWSON ATF THE DAWSON FAMILY TRUST	990.00
		DRY HIRE OF KOBELCO EXCAVATOR DIG TRENCHES FOR WATER PIPES AT SHIRE DEPOT	
13/06/2024	13062024.31	NARROGIN TYREPOWER	1,416.00
		R11 CAT ROLLER MULTI - 13/80-20 GALAXY SMOOTH COMPACTOR TYRE	
13/06/2024	13062024.32	QHSE INTEGRATED SOLUTIONS PTY LTD T/AS SK	218.90
		SKYTRUST MONTHLY SUBSCRIPTION JUNE 2024	
13/06/2024	13062024.33	RESONLINE PTY LTD	220.00
		CARAVAN PARK ROOM MANAGER - SUPPORT SERVICES 23/24	
13/06/2024	13062024.34	ROBBIE'S GUTTER CLEANING AND GARDENING SV	4,150.00
		AND TRAVEL	
13/06/2024	13062024.35	SOS OFFICE EQUIPMENT	190.85
		PHOTOCOPIER BILLING MAY 2024 XEROX APEOSPORT C4570	
13/06/2024	13062024.36	SOURCE MACHINERY PTY LTD	1,743.96
		PARTS AND REPAIRS - L18	

**Shire of West Arthur
Cheque Detail
June 2024**

Date	Num	Name	Original Amount
13/06/2024	13062024.37	SPRYS MEAT MARKET	126.06
		SENIOR MEALS - MEAT	
13/06/2024	13062024.38	TEAM GLOBAL EXPRESS	120.80
		SW ISUZU FREIGHT, CRC FREIGHT	
13/06/2024	13062024.39	TRUCKLINE	208.02
		SEMI TRAILER TORQUE ROD END L/H - 1 1/2: THREAD, SEMI TRAILER TORQUE ROD END R/H 1 1/2: THREAD	
13/06/2024	13062024.40	WA CONTRACT RANGER SERVICES PTY LTD	1,215.50
		RANGER SERVICES 13 AND 24 MAY 2024, RANGER SERVICES 30 MAY AND 6 JUNE 2024	
13/06/2024	13062024.41	WALGA BUSINESS SOLUTIONS	638.00
		GOVERNANCE TRAINING - DELEGATION & AUTHORISATION ESSENTIALS - VIN FORDHAM LAMONT	
13/06/2024	13062024.42	WARREN BLACKWOOD WASTE	4,022.85
		DOMESTIC WASTE, COMMERCIAL WASTE, RECYLING BINS MAY 2024	
13/06/2024	13062024.43	WEST ARTHUR COMMUNITY RESOURCE CENTRE	1,581.45
		DEPOT 2024 TMP LAMINATING 35PGS, DRS HOURS (3/10/17/24 AND 31 MAY 2024)	
20/06/2024	20062024.1	AMPAC DEBT RECOVERY (WA)	236.50
		RATE RECOVERY A986	
20/06/2024	20062024.2	ARCHAE-AUS PTY LTD	25,445.35
		HILLMAN NATURE RESERVE RIVER CROSSING AND ACCESS TRACK	
20/06/2024	20062024.3	BELL, SHARON LEIGH	1,294.50
		TRAVEL REIMBURSEMENT FOR TRAILS WORKSHOP, SENIORS MEALS, FLAG RAISING, RETIREMENT PARTIES	
20/06/2024	20062024.4	CARO TELFER PHOTOGRAPHY	2,607.00
		PRINTER)	
20/06/2024	20062024.5	COUNTRY ROAD CONTRACTING PTY LTD	10,340.00
		DARKAN WILLIAMS ROAD RRG 23/24 MOBILISATION, EXCAVATOR AND LOADER	
20/06/2024	20062024.6	DAN TURNER	396.00
		NEW CEO HOUSE - CERTIFY DRAWINGS CHECK RETAINING WALLS.	
20/06/2024	20062024.7	DKM WORKPLACE SOLUTIONS	330.00
		RESPONSE	
20/06/2024	20062024.8	ECOEDGE	10,428.00
		DARKAN REFUSE SITE - SAFETY & JSA SURVEY SETUP	
20/06/2024	20062024.9	FITONIA PTY LTD ATF SILVERSPRING TRUST	21,431.04
		NEW PLAYGROUND - 315M3 SOFT FALL PINE CHIP	
20/06/2024	20062024.10	IG & BM WOODRUFF	1,663.20
		SAND FOR NEW CEO HOUSE (756M3 @ \$2 PER M3)	
20/06/2024	20062024.11	JLT RISK SOLUTIONS PTY LTD	3,904.47
		REGIONAL RISK COORDINATOR FEES JUNE 2024	
20/06/2024	20062024.12	KING, GERALDINE	90.50
		FOIL CONTAINERS FOR SENIORS MEALS	
20/06/2024	20062024.13	REGIONAL DEVELOPMENT AUST WHEATBELT INC	550.00
		PORTAL	
20/06/2024	20062024.14	SHIRE OF NARROGIN (SUPPLIER)	500.00
		CONTRIBUTION TO SHIRE OF NARROGIN TOWARDS COMMUNITY BASED TRANSPORT	
20/06/2024	20062024.15	SPRYS MEAT MARKET	140.31
		SENIORS MEALS - MEAT	
20/06/2024	20062024.16	TEAM GLOBAL EXPRESS	69.60
		BUNBURY MITSUBISHI FREIGHT	
20/06/2024	20062024.17	WORK HEALTH PROFESSIONALS PTY LTD	1,947.00
		ONSITE BASELINE/AUB HEARING TESTS - REGIONAL	
28/06/2024	28062024.01	AMPAC DEBT RECOVERY (WA)	95.35
		INV 108385 AND INV 108450 - RATE RECOVERY COSTS	
28/06/2024	28062024.02	ARCHAE AUS PTY LTD	799.70
		Hillman Nature Reserve River Crossing and Access Track:	
28/06/2024	28062024.03	CENTREFIELD HOLDINGS PTY LTD	4,928.00
		LAKE TOWERWINNING RAMP REPAIRS - BOAT RAMP	
28/06/2024	28062024.04	COALFIELDS DARKAN PTY LTD	367.84
		REMAINDER 10 % GRANT FUNDIN	
28/06/2024	28062024.05	DARKAN AGRI SERVICES	9,185.00
		INV 267527	
28/06/2024	28062024.06	DARKAN AGRI SERVICES	-5,478.00
		INV 268151	
28/06/2024	28062024.07	DARKAN AGRI SERVICES	5,198.00
		INV 268153	
28/06/2024	28062024.08	VIN FORDHAM LAMONT	90.00
		CEO HOME INTERNET AS PER CONTRACT	
28/06/2024	28062024.09	HITACHI CONSTRUCTION MACHINERY	816.02
		INV INV00107694	
28/06/2024	28062024.10	NFINITUM TECHNOLOGIES PTY LTD	3,681.04
		INV 15744	

**Shire of West Arthur
Cheque Detail
June 2024**

Date	Num	Name	Original Amount
28/06/2024	28062024.11	INFINITUM TECHNOLOGIES PTY LTD	1,036.75
		INV 15780	
28/06/2024	28062024.12	INFOCOUNCIL PTY LTD	10,500.11
		ANNUAL HELP DESK & ANNUAL LICENSE FEE 24	
28/06/2024	28062024.14	LOCALISE PTY LTD	5,500.00
		PREPARE DRAFT AND FINAL WORKFORCE PLAN A	
28/06/2024	28062024.15	MJB INDUSTRIES PTY LTD	696.95
		L10500600	
28/06/2024	28062024.16	PFD FOOD SERVICES PTY LTD	398.25
		INV LL898456	
28/06/2024	28062024.17	PROCARE LOCKSMITHS	56.60
		OFFICE EVVA AIR KEY - CR2 BATTERY	
28/06/2024	28062024.18	RUSSELL PROWSE	100.00
		CR NOMINATION REFUND	
28/06/2024	28062024.19	RACE ROSTER	1,000.00
		REIMBURSE ACCIDENTAL PAYMENT	
28/06/2024	28062024.20	RENEE SCHINZING	175.77
		JUNE 24 COUNCIL CATERING	
28/06/2024	28062024.21	SHARON BELL	106.54
		REIMBURSE FOR SENIORS GROCERIES AND OFFI	
28/06/2024	28062024.22	SPRYS MEAT MARKET	133.08
		Seniors Meals - Meat order	
28/06/2024	28062024.23	WA Contract Ranger Services Pty Limited	561.00
		INV 5593	
28/06/2024	28062024.24	WA TREASURY CORPORATION	43,716.29
		4TH QUARTER 23/24	
28/06/2024	28062024.25	WHITE AMY	1,046.72
		REIMBURSE MONARCH TRAINING TRAVEL	
		VOUCHERS	AMOUNT
MUNICIPAL FUND			
		BPAY	\$10,612.85
		DIRECT DEBIT	\$35,769.71
		SALARIES & WAGES - EFT	\$141,141.58
		13062024.1-13062024.43	\$124,436.53
		20062024.1-20062024.17	\$81,373.47
		28062024.1-28062024.25	\$84,711.01
		LICENSING JUNE 2024 TRANSFERS	\$17,922.80
		TOTAL	\$495,967.95

**Shire of West Arthur
Creditor Details
July 2024**

DATE	REFERENCE	NAME	ORIGINAL AMOUNT
1 July 2024	BPAY	AUSTRALIAN TAXATION OFFICE	\$65,078.00
		MAY 24 BAS	
11 July 2024	BPAY	CR SQUIRES ADAM GARTH	\$825.00
		4TH QUARTER 23/24	
11 July 2024	BPAY	AUSTRALIAN COMMUNICATIONS AND MEDIA	\$115.00
		MT FISHER LAND MOBILE SYSTEM LICENCE RENEWAL	
10 July 2024	DIRECTDEBIT	AWARE SUPER CLEARING HOUSE	\$13,249.76
		PPE 26/6/2024	
15 July 2024	DIRECTDEBIT	RENTFIND TECHNOLOGIES PTY LTD	\$22.00
		HOUSING SOFTWARE	
26 July 2024	DIRECTDEBIT	AUSTRALIAN SUPER ADMINISTRATION	\$14,325.33
		PPE 17/7/24	
26 July 2024	DIRECTDEBIT	TELSTRA	\$2,777.12
		SHIRE PROPERTIES	
26 July 2024	DIRECTDEBIT	WATER CORPORATION	\$1,886.49
		SHIRE PROPERTIES	
26 July 2024	DIRECTDEBIT	Synergy	\$7,843.07
		SHIRE PROPERTIES	
30 July 2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	\$40.99
		ACCOUNT FEESNAB CONNECT FEE ACCESS AND USAGE	
31 July 2024	DIRECTDEBIT	NAB CREDIT CARD	\$5,336.30
		JUNE 24 STATEMENT	
31 July 2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	\$30.00
		FEE ACCOUNT 086724 508314385	
31 July 2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	\$10.00
		FROM A/C 50-831-4406 FEE ACCOUNT 086852 508314406	
31 July 2024	DIRECTDEBIT	NATIONAL AUSTRALIA BANK	\$102.58
		MERCH FEE009185958SHIRE OF WEST AR 003206 MERCH FEE009185958	
4 July 2024	EFT	SALARIES AND WAGES	\$96,111.24
		PAYROLL PMT 000263694732 042973 PAYROLL PMT 000263694732 042	
18 July 2024	EFT	SALARIES AND WAGES	\$75,684.26
		PAYROLL PMT 000264726735 042973 PAYROLL PMT 000264726735 042	
10 July 2024	10072024.1	AMPAC	\$420.75
		RATE RECOVERY	
10 July 2024	10072024.2	AUSPIRE - AUSTRALIA DAY COUNCIL	\$762.00
		MEMBERSHIP	
10 July 2024	10072024.3	AUSTRALIA POST	\$239.70
		OFFICE EXPENSES	
10 July 2024	10072024.4	BLACKWOOD BASIN GROUP (INC)	\$1,089.00
		Jun-24	
10 July 2024	10072024.5	COLLIE BETTA HOME LIVING	\$2,147.00
		MULTI FUNCTION OVEN, COOKTOP AND RANGEHOOD	
10 July 2024	10072024.6	NEIL MORRELL	\$2,851.99
		4TH QUARTER 23/24	
10 July 2024	10072024.7	CR DUNCAN SOUTH	\$806.97
		4TH QUARTER 23/24	
10 July 2024	10072024.8	CR GRAEME PEIRCE	\$1,444.47
		4TH QUARTER 23/24	
10 July 2024	10072024.9	CR KAREN HARRINGTON	\$2,632.41
		4TH QUARTER 23/24	

**Shire of West Arthur
Creditor Details
July 2024**

DATE	REFERENCE	NAME	ORIGINAL AMOUNT
10 July 2024	10072024.10	CR ROBYN LUBCKE	\$1,519.25
		4TH QUARTER 23/24	
10 July 2024	10072024.11	DEPT ENERGY, MINES, IND REG & SAFETY	\$145.70
		JUNE 24 REMITTANCE	
10 July 2024	10072024.12	DKM WORKPLACE SOLUTIONS	\$143.00
		LSL CORRESPONDENCE	
10 July 2024	10072024.13	FLEAYS STORE	\$41.10
		JUNE 24 OFFICE EXPENSES	
10 July 2024	10072024.14	PHILIP HARRINGTON	\$144.46
		THE SHED REIMBURSEMENT	
10 July 2024	10072024.15	JASON SIGNMAKERS	\$78.90
		DECAL STICKER	
10 July 2024	10072024.16	LOCAL GOVERNMENT PROFESSIONALS AUS WA	\$550.00
		BRONZE LOCAL GOVT SUBSCRIPTION	
10 July 2024	10072024.17	MAGIQ SOFTWARE LIMITED	\$18,287.50
		GO LIVE SUPPORT AND CHART OF ACCOUNTS	
10 July 2024	10072024.18	MARKET CREATIONS	\$8,002.50
		WEBSITE REFRESH	
10 July 2024	10072024.19	MCLEODS	\$1,056.55
		59 HILLMAN ST DARKAN - ILLEGAL CAMPNG	
10 July 2024	10072024.20	OFFICEWORKS	\$513.56
		OFFICE EXPENSES	
10 July 2024	10072024.21	SPRYS MEAT MARKET	\$184.08
		SENIORS MEALS MEAT	
10 July 2024	10072024.22	WA CONTRACT RANGER SERVICES PTY LTD	\$841.50
		RANGER SERVICES	
26 July 2024	26072024.1	AIR LIQUIDE	\$107.89
		OXYGEN AND ACETYLENE	
26 July 2024	26072024.2	AMPAC Debt Recovery (WA)	\$1,152.00
		RATE RECOVERY	
26 July 2024	26072024.3	BARRITT, KATHERINE	\$581.75
		REIMBURSEMENT OF OVERPAYMENT OF RENT	
26 July 2024	26072024.4	BUNBURY MITSUBISHI	\$411.16
		LH MIRROR	
26 July 2024	26072024.5	CENTRAL GARAGE	\$728.20
		CHECK WIRING FOR HEAD LIGHTS AND INDICATORS	
26 July 2024	26072024.6	CHIA, KERRY	\$109.67
		FOOD FOR BIODIVERSITY STRATEGY MEETING	
26 July 2024	26072024.7	COUNTRY BUILDING AND MAINTENANCE	\$14,575.00
		2/10 HILLMAN ST, DARKAN	
26 July 2024	26072024.8	DIGGAWEST & EARTHPARTS WA	\$803.00
		300MM TYRE LOCK 14 MFT AUGER WITH PM-SQ-3 PILOT	
26 July 2024	26072024.9	EXURBAN RURAL AND REGIONAL PLANNING	\$1,190.54
		GENERAL TOWN PLANNING CONSULTANCY SERVICES FOR JUNE 24	
26 July 2024	26072024.10	FORDHAM LAMONT, VIN	\$73.35
		REIMBURSEMENT FUEL FOR CEO VEHICLE	
26 July 2024	26072024.11	FUEL DISTRIBUTORS OF WA	\$21,552.31
		DEPOT FUEL	
26 July 2024	26072024.12	GOODYEAR AUTOCARE NARROGIN	\$1,720.00
		DOUBLE COIN 255/70R22.5 AND DISPOSAL	

**Shire of West Arthur
Creditor Details
July 2024**

DATE	REFERENCE	NAME	ORIGINAL AMOUNT
26 July 2024	26072024.13	IN2BALANCE PTY LTD	\$3,300.00
		EXTENSION OF LICENCE FOR RBO AND FAO UNTIL 30/9/24	
26 July 2024	26072024.14	INFINITUM TECHNOLOGIES PTY LTD	\$3,118.50
		JULY EXPENSES	
26 July 2024	26072024.15	JASON SIGNMAKERS	\$78.90
		DECAL STICKER	
26 July 2024	26072024.16	KEPERT, ALYSIA	\$400.00
		BUSINESS FUND FINAL INVOICE	
26 July 2024	26072024.17	LG BEST PRACTICES PTY LTD	\$6,424.00
		ERP MAPPING	
26 July 2024	26072024.18	LOCAL HEALTH AUTHORITIES ANALYTICAL COMM	\$409.20
		ANNUAL ANALYTICAL SERVICES	
26 July 2024	26072024.19	MCLEODS	\$5,815.15
		COMPOSTING FACILITY	
26 July 2024	26072024.20	OFFICEWORKS	\$513.56
		OFFICE EXPENSES	
26 July 2024	26072024.21	PEDERICK ENGINEERING	\$95.70
		2 SMALL SPACER LEVERS FOR BOBCAT DOOR	
26 July 2024	26072024.22	PROCARE LOCKSMITHS	\$627.00
		SERVICE CALL AND LABOUR	
26 July 2024	26072024.23	REGIONAL FIRE & SAFETY	\$1,232.00
		SERVICE SHIRE PROPERTIES AND VEHICLES	
26 July 2024	26072024.24	Shire of Dumbleyung	\$1,096.33
		WHEATBELT DEVELOPMENT COMMISSION - GRANT WRITING	
26 July 2024	26072024.25	Shire of Narrogin	\$4,367.60
		EHO - AUG 23 TO JUN 24	
26 July 2024	26072024.26	SOS OFFICE EQUIPMENT	\$177.80
		PHOTOCOPIER BILLING JUNE 2024	
26 July 2024	26072024.27	SPENCER SIGNS	\$10,923.00
		INTERPRETATIVE SIGNS	
26 July 2024	26072024.28	SPRYS Meat market	\$123.00
		SENIORS MEALS MEAT	
26 July 2024	26072024.29	TEAM GLOBAL EXPRESS	\$86.46
		JASON SIGNS FREIGHT	
26 July 2024	26072024.30	Valley of Plenty	\$265.60
		BUSINESS FUND FINAL INVOICE	
26 July 2024	26072024.31	WA Contract Ranger Services Pty Limited	\$561.00
		RANGER SERVICES	
26 July 2024	26072024.32	WA TREASURY CORPORATION	\$2,496.57
		GUARANTEE FEE EOFY	
26 July 2024	26072024.33	WARREN BLACKWOOD WASTE	\$2,924.05
		WASTE PICK UP JUNE 24	
26 July 2024	26072024.34	West Arthur Community Resource Centre	\$2,310.64
		BETTY BROWN SOCIAL MEDIA PROMOTION, DRS HOURS, LAMINATING	
26 July 2024	26072024.35	WESTRAC BUNBURY	\$4,793.19
		TURBOCHARGER	
29 July 2024	29072024.1	Adventure Playground Pty Limited	\$85,932.00
		NEW KIDS PLAYGROUND EQUIPMENT	
29 July 2024	29072024.2	SHARON BELL	\$415.16
		REIMBURSEMENT FOR COUNCIL, BIODIVERSITY WORKSHOP AND SENIORS MEALS	

**Shire of West Arthur
Creditor Details
July 2024**

DATE	REFERENCE	NAME	ORIGINAL AMOUNT
29 July 2024	29072024.3	DEPT ENERGY, MINES, IND REG & SAFETY	\$442.81
		EXTRA BSL REMITTANCE FOR JUNE 24	
29 July 2024	29072024.4	INFINITUM TECHNOLOGIES PTY LTD	\$3,689.29
		SERVICE AGREEMENT GOLD	
29 July 2024	29072024.5	LANDGATE	\$87.00
		MINING MINIMUM CHARGE	
29 July 2024	29072024.6	MAGIQ SOFTWARE LIMITED	\$33,660.00
		SUBSCRIPTION TO DOCUMENTS, ENTERPRISE AND REPORTING SUITES	
29 July 2024	29072024.7	NARROGIN FORD	\$460.00
		RAJ'S VEHICLE SERVICE	
29 July 2024	29072024.8	PARKER BLACK & FORREST PTY. LTD.	\$467.50
		TWIN PADLOCK STAMPED	
29 July 2024	29072024.9	PEDERICK ENGINEERING	\$1,629.10
		ROTARY AXE BLADE REPAIRS	
29 July 2024	29072024.10	PUTLAND MOTORS	\$1,204.09
		PARTS AND REPAIRS SHIRE EQUIPMENT	
29 July 2024	29072024.11	REGIONAL FIRE AND SAFETY	\$99.00
		SERVICE SHIRE PROPERTIES AND VEHICLES	
29 July 2024	29072024.12	Roslyn King (Cleaning Contractor)	\$7,078.32
		JUNE CONTRACT CLEANING AND GARDENING	
29 July 2024	29072024.13	SPRYS Meat market	\$61.50
		SENIORS MEALS MEAT	
29 July 2024	29072024.14	Tatchbrook Farms	\$10,296.00
		GRAVEL EXTRACTION	
29 July 2024	29072024.15	Techvision Australia Pty Limited	\$13,629.00
		SUPPORT MONARCH 1/7/24-30/6/25 AND LICENCE	
29 July 2024	29072024.16	THINK PROJECT	\$10,287.02
		RAMM E LEARNING FEE FOR PERIOD 1/7/24-30/6/25, RAMM TRANSPORT ASSET	
		ANNUAL SUPPORT AND MAINTENANCE FEE FOR 1/7/24-30/6/25	
29 July 2024	29072024.17	WALGA Business Solutions	\$1,410.00
		CENTRAL COUNTRY ZONE ANNUAL SUBSCRIPTION	
29 July 2024	29072024.18	West Australian Local Government	\$27,304.89
		ASSOCIATION, EMPLOYEE RELATIONS AND PROCUREMENT SERVICES SUBSCRIPTION	
		AND COUNCIL CONNECT	
		DOT Licensing Agency Transfer	
05-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$2,058.10
10-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$725.30
11-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$31.10
12-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$327.00
17-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$982.25
24-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$64.25
25-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$134.00
26-Jul-24	Bank Transfer	ONLINE LICENSING TRANSFER	\$1,017.60
		VOUCHERS	AMOUNT
MUNICIPAL FUND			
		BPAY	\$66,018.00
		DIRECT DEBIT	\$45,623.64
		SALARIES & WAGES - EFT	\$171,795.50
		10072024.1-10072024.22	\$43,902.39
		26072024.1-26072024.35	\$95,144.12
		29042024.1-29042024.18	\$198,152.68
		LICENSING JULY 2024 TRANSFERS	\$5,339.60
		TOTAL	\$625,975.93

SHIRE OF WEST ARTHUR
PAYMENTS OF ACCOUNTS BY NAB VISA CARD
FOR THE STATEMENT PERIOD: 29/5-28/6/24

DATE	PAYEE	PO NUMBER	DESCRIPTION	1. CARD NUMBER 4336-XXXX-XXXX-8951	EXPENSE DESCRIPTION	GST	GST EXCL	TOTAL
11-Jun-24	West Coast Property Train	3078.01	WCPT - Property Management Course	E143020	OTHER PROPERTY & SERVICES: Works Overheads: Training & Development	109.09	1090.91	\$1,200.00
14-Jun-24	Starlink Australia	2131.01	Depot wifi	E122085	TRANSPORT: Maintenance Rural/Depot Maintenance	12.63	126.37	\$139.00
17-Jun-24	Reckon	100089.01 AND 100089.02		E143020	OTHER PROPERTY & SERVICES: Works Overheads: Training & Development	148.18	1481.82	\$1,630.00
19-Jun-24	Smartdraw Software	100090.01				18.14	181.37	\$199.51
				CARD 1 PAYMENTS		288.04		\$3,168.51

RAINDER SUNNER
Cardholder Name

VINCENT FORDHAM LAMONT
Authorised By CEO

2. CARD NUMBER 4336-XXXX-XXXX-1064

DATE	PAYEE	PO NUMBER	DESCRIPTION	3. CARD NUMBER 4336-XXXX-XXXX-2123	EXPENSE DESCRIPTION	GST	GST EXCL	TOTAL
30-May-24	Collie Mowers and More	3084.01 AND 3084.02	Whipper runner cord	E144001	OTHER PROPERTY & SERVICES: Plant Cost Overheads: Workshop Consumables	11.24	112.36	\$123.60
11-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$100.00
12-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
13-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
14-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
15-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
16-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
17-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
18-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
19-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
20-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
21-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
22-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
23-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
24-Jun-24	Tool Tools Company Vln	3083.01	Electrician for Kevin McGee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0	0	\$400.00
				CARD 2 PAYMENTS		86.53		\$1,651.00

CASSINORA SOVIRE
Cardholder Name

VINCENT FORDHAM LAMONT
Authorised By CEO

3. CARD NUMBER 4336-XXXX-XXXX-2123

DATE	PAYEE	PO NUMBER	DESCRIPTION	4. CARD NUMBER 4336-XXXX-XXXX-7507	EXPENSE DESCRIPTION	GST	GST EXCL	TOTAL
30-May-24	Southern Picture Framers	3084.01	Framing Docken main street drawing	E142065	OTHER PROPERTY & SERVICES: Administration Overheads: Building Maintenance	46.37	463.63	\$510.00
28-Jun-24	Nab International Transaction Fee	100246.01	Nab International Transaction Fee	E142070	OTHER PROPERTY & SERVICES: Administration Overheads: Other Admin Expenses	0.54	5.45	\$5.99
				CARD 3 PAYMENTS		46.91		\$515.99

VINCENT FORDHAM LAMONT
Cardholder Name

NEIL MORRELL SHIRE PRESIDENT
Authorised By Shire President

TOTAL NAB VISA CARD PAYMENTS 4336-XXXX-XXXX-7507

421.48

Direct Debit Date

01-Jul-24

I, Kylie Whitaker, Finance Officer have reviewed the NAB visa card payments and confirm that from the descriptions on the documentation provided that:

1. all transactions are expenses incurred by the Shire of West Arthur;
2. all purchases have been made in accordance with the Shire of West Arthur policies and procedures;
3. all purchases are in accordance with the Local Government Act 1995 and associated regulations;
4. no misuse of the corporate card is evident.

Kylie Whitaker

DATE: 9.8.24

Neil Morrell

Forest to Wheatbelt

13 WORKS AND SERVICES

Nil

14 REGULATORY SERVICES

Nil

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**MOTION****RESOLUTION CO-2024-087**

Moved: Cr Adam Squires

Seconded: Cr Graeme Peirce

That Council accepts the late item 17.1 – Request to Camp on Private Property.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0**17 MATTERS BEHIND CLOSED DOORS****RESOLUTION CO-2024-088**

Moved: Cr Karen Harrington

Seconded: Cr Russell Prowse

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

17.1 Request to Camp on Private Property

This matter is considered to be confidential under Section 5.23(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

17.1 REQUEST TO CAMP ON PRIVATE PROPERTY

File Reference: A220
Location: 26 Arthur St, Darkan
Applicant: S & D Blake
Author: Vin Fordham Lamont, Chief Executive Officer
Authorising Officer: Vin Fordham Lamont, Chief Executive Officer
Date: 20/08/2024
Disclosure of Interest: Impartiality: Author's wife is friends with the Applicants.
Attachments: Nil

The Council is satisfied that, pursuant to Section 5.23(2) of the *Local Government Act 1995*, the information to be received, discussed or considered in relation to this agenda item is:

- (b) the personal affairs of any person.

VOTING REQUIREMENTS:

Simple Majority

RESOLUTION CO-2024-089

Moved: Cr Karen Harrington

Seconded: Cr Robyn Lubcke

That Council approve the request for the Applicant's daughter and grandchildren to live in their caravan in the back yard of 26 Arthur St, Darkan for a 3 month period from the date of this meeting.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

RESOLUTION CO-2024-090

Moved: Cr Adam Squires

Seconded: Cr Robyn Lubcke

That Council moves out of Closed Council into Open Council.

In Favour: Crs Neil Morrell, Karen Harrington, Graeme Peirce, Robyn Lubcke, Duncan South, Adam Squires and Russell Prowse

Against: Nil

CARRIED 7/0

18 CLOSURE OF MEETING

The Presiding Member declared the meeting closed at 7.47pm.