

SHIRE OF WEST ARTHUR

MINUTES of the Arthur River Development Committee meeting held Wednesday 15 August 2018 commencing at 9.04am.

1. Declaration of Opening/Announcement of Visitors

The Chairperson, Lisa Saunders, declared the meeting open at 9:04am.

2. Record of Attendance and Apologies

Committee Members

Lisa Saunders
Frances O'Callaghan
Heather McDougall
John Pascoe

Shire Staff

Nicole Wasmann
Kerryn Chia

Visitors

Nil.

Apologies

Scott Degaris

3. Confirmation of Minutes – 19 July 2018

Moved: John Pascoe

Seconded: Frances O'Callaghan

That the minutes of the Arthur River Development Committee Meeting held 19 July 2018, be confirmed as a true and correct record.

4. Status Report

Item	Topic	Action	
Interpretation plan	Entry Statement	Alternative design to be developed.	A sign proposed rather than an entry statement. To be considered further at a future meeting.
Signage	Concern about old irrelevant signage around Arthur River	Owner of roadhouse to be approached (Scott and Lisa).	The signs around the roadhouse have been removed. Main Roads sign on Coalfields Roads approaching Arthur River – advising works in progress is still in place and needs to be removed (Nicole has followed up with Cathy at Main Roads via email twice most recently this week). Lisa will liaise with Jim if there are any others to be removed after the store is demolished.
Information Bay	Needs updating	New design to be developed. TransWA Muster Sign needed	Kerryn Chia to assist. Considering a sign with a map under a shelter with some seating at the information bay next to the Arthur River Roadhouse. Perhaps 2.5m x 4m or 3m x 3m. Map back wall. Skillion roof. Designs and draft cost considered. Further options to be investigated by Committee members for a decision prior to the end of October 2019. Lisa to follow up.
Toilets	Land where current toilets are located is owned by Robinsons.	Land resumption for area currently fenced State Land Services have commenced proceedings to obtain the land.	Shire staff to follow up.
Halls	Old hall	Fix doors, replace cracked glass in windows, Organise new exterior light. (Geoff Bunce) Find out measurements of skirting available from the old house and assess whether to replace the skirting in the hall. (Scott and Heather) building exterior works required; hot water and improved water supply; Investigate options and cost for replacement of kitchen cupboards. (Scott) Purchase materials for hall floor (linseed and turps and cleaner) and send receipt to Shire for reimbursement from Shire hall maintenance account. (Scott and Lisa) Investigate window coverings further. (Heather and Lisa)	Geoff has glass to replace windows. Geoff anticipates replacing glass and repairing doors in the next week or two. Geoff will look at options for lights and liaise with committee further. Scott has done the floor (invoice still to be received). Lisa with discuss kitchen with White Building when they remove the shop. Possibly wait until future of hall is determined and type of use required for the hall before determining kitchen improvements.
Roadside management	Tidy up of roadside area between the		100m north of church on east side needs to be maintained. north of Wireless Station Road.

Item	Topic	Action	
	Darkan turnoff and the church.		
Wagin Intersection	Plants can obstruct vision	Continued maintenance to keep height down	Ongoing
Craft Shop on Historical Site		Committee supported use by a private person	Council has given planning approval and approval to lease. Shire preparing documentation.
Old Store Site	Removal Future of Site	Shire to seek management and control of the site.	In progress Waiting on Main Roads response (officer was on leave returned this week)

5. Items of Business

5.1 Information Bay

Discussed a pitched roof shelter with signage on two sides. Earth floor with one large square bench. Kerryn could design signage with maps, directing people to historical buildings with brief information, toilets, promotion/photos of places of interest in the Shire. Signage in colour with the same theme as Darkan.

Signs/panels on north, small panel on the west to protect from weather – not fully across. Possibly something along the back (east) wall.

Geoff has costed \$1100 for shelter materials and estimate up to \$1600 for signage. Would take two staff approximately 4 days. Potentially use Shire budget of \$1500 for information bay and \$2000 townscape budget.

Discussed metal cut out panels. Francis will investigate options. Committee will consider further with a view to making a decision in October.

Scott had made some suggestions of putting sculptures amongst the historical buildings. Will discuss further at a later meeting after circulating email from Scott and further discussion.

5.2 Future of Hall Public meeting

The Committee discussed options for the management of the Arthur River Hall improvement works and governance processes.

- Agreed that John would hold the portfolio of the hall maintenance/refurbishment and that John would work with a group of volunteers.
- Clear communication between volunteers, ARDC, and Shire.
- Funds/donations for the hall to be held in the Shire trust account. The hall bank account (to be closed and transferred to trust account) is also to be used on the hall.
- Shire to assist with risk management for volunteer works.
- All works to be run past Kerryn before they take place.
- Purchase orders to be issued by Shire for any expenditure.

5.3 Committee

Lisa Saunders advised that she had received a resignation from Scott. It was agreed that the ARDC approach Brad Wooldridge and then consider advertising for new members.

6. Financial Report

Trust account current funds available \$4240.64

7. Tabling of Items for Next Meeting

Nil.

8. Closure and Date for Next Meeting

Date for next meeting - end of October if not required earlier.

The meeting was declared closed at 11.07am.