

SHIRE OF WEST ARTHUR



Ordinary Council Meeting Thursday 27 April 2017 Minutes

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ORDINARY COUNCIL MEETING AGENDA**1. 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Ray Harrington, Chairperson, declared the meeting open at 6.12 pm.

2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr R Harrington

Shire President

Cr K King

Deputy Shire President

Cr R Hulse

Cr M Meredith

Cr K Goss

Nicole Wasmann

Chief Executive Officer

Apologies

Cr N Manuel

Leave of Absence

Nicole Wasmann reported that Andrew Clarke had requested a leave of absence for the meeting as he was away from the district.

COUNCIL DECISION – ITEM 4.1

Moved: Cr Michael Meredith

Seconded: Cr Rodney Hulse

That Cr Andrew Clarke be granted leave of absence for the meeting.

CARRIED 5/0

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Meeting of Council held 28 March 2017.

That the Minutes of the Ordinary Meeting of Council held 28 March 2017 be confirmed.

COUNCIL DECISION – ITEM 6.1

Moved: Cr Kevin King

Seconded: Cr Rodney Hulse

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 28 March 2017 be confirmed.

CARRIED 5/0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

8. REPORTS

8.1 OFFICER REPORTS**ITEM 8.1.1– FINANCIAL REPORT MARCH 2017**

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	21 April March 2017
AUTHOR:	Melinda King

SUMMARY:

Consideration of the financial reports for the period ending 31 March 2017.

BACKGROUND:

The following financial reports are included for your information:

- Monthly Statement of Financial Activity – 31 March 2017.
- Note 1: Explanation of Variances 31 March 2017.
- Note 2: Composition of Net Current Assets – 31 March 2017.
- Note 3: Cash and Investments– 31 March 2017.
- Note 4: Receivables– 31 March 2017.
- Note 5: Reserves– 31 March 2017.
- Note 6: Grants carried forward– 31 March 2017.
- Note 7: Capital expenditure report – 31 March 2017.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Karlene Goss

Seconded: Cr Kevin King

That the financial report for the period ending 31 March 2017 as presented be accepted.

CARRIED 5/0

ATTACHMENTS:

- Monthly Statement of Financial Activity – 31 March 2017.
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SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 6: Grants and Contributions	Grant Provider	Type	Opening	Budget		Expected	YTD Actual		Unspent Grant
			Balance	Operating	Capital		Revenue	(Expended)	
			(a)	(b)	(c)	(b)+(c)+(d)	(f)	(g)	
General Purpose Funding									
				\$	\$		\$	\$	\$
	Grants Commission - General	WALGGC	0	421,493	0	421,493	314,573	0	0
	Grants Commission - Roads	WALGGC	0	494,508	0	494,508	371,291	0	0
	Grants Commission - Bridges	WALGGC	0	320,000	0	320,000	240,000	0	240,000
Law, Order and Public Safety									
	FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	0	28,500	0	28,500	21,375	(21,375)	0
	FESA Grant - Operating Bush Fire Brigade (1516)	Dept. of Fire & Emergency Serv.	0	0	0	0	154	(154)	0
	Department of Water Contribution to radios	Dept. of Water	0	0	0	0	4,500	(4,500)	0
Education and Welfare									
	Youth Week	Dept. Local Govt. and Comm.	0	1,000	0	1,000	1,000	0	1,000
	Kids Central Quarterly Grant	Federal DEEWR	0	41,000	0	41,000	30,666	0	0
	Kids Central Traineeship Grant	Federal DEEWR	0	0	0	0	1,500	0	0
	Kids Central Professional Development	Federal DEEWR	3,345	0	0	0	0	(645)	2,700
	CLGF Youth Development Scholarship	Dept. Local Govt. and Comm.	0	0	0	0	9,855	0	9,855
Health									
Housing									
	4WDL Well Aged Persons Housing	Dept. Regional Development	0	662,866	0	662,866	556,049	(556,049)	0
Community Amenities									
	Fodder Shrubs	South West Catchment Council	3,266	0	0	0	0	0	3,266
	Strategic Ground Works	South West Catchment Council	75,000	0	0	0	25,000	(49,165)	50,835
Recreation and Culture									
	Health and Resource Centre expansion	LotteryWest	0	0	200,000	200,000	0	0	0
	CRC Funding Health and Resource Centre expansion	Dept. of Regional Development	0	0	250,000	250,000	0	0	0
	R4R CLGF 12-13 Health and Resource Centre expansion	Dept. of Regional Development	86,525	0	0	0	0	(86,525)	0
	Health and Resource Centre expansion	Estate of E Brown	0	0	80,000	80,000	80,000	0	80,000
	R4R CLGF 12-13 Darkan Town Hall	Dept. of Regional Development	43,505	0	0	0	0	(43,505)	0
	Museum	Estate of E Brown	0	120,000	0	120,000	120,000	0	120,000
	Darkan to Dardadine Rail Trail	LotteryWest	17,000	0	0	0	0	0	17,000
	Darkan Swimming Pool	Dept. of Sport and Recreation	0	32,000	0	32,000	32,000	(3,486)	28,514
	Nature Play Facility	LotteryWest	0	0	65,000	65,000	0	0	0
	Nature Play Facility	Dept. of Infrastructure & Regional Dev	10,000	0	0	0	0	(10,000)	0
	Nature Play Facility	Wheatbelt Development Commission	0	0	0	0	14,470	(14,470)	0
	Mens Shed (Darkan, Dumbleyung, Lake Grace)	Dept. of Local Gov and Communities	0	0	0	0	20,000	0	20,000
Transport									
	Roads To Recovery Grant - Cap	Roads to Recovery	433,481	0	585,274	585,274	39,264	(472,745)	0
	RRG Grants - Capital Projects	Regional Road Group	47,279	0	384,144	384,144	307,027	(290,497)	63,809
	Direct Grant	Main Roads	0	115,500	0	115,500	115,550	0	0
TOTALS			719,401	2,236,867	1,564,418	3,801,285	2,304,274	(1,553,116)	636,979
SUMMARY									
	Operating	Operating Grants, Subsidies and Contributions	0	1,072,501	0	1,072,501	833,580	0	0
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	81,611	1,164,366	0	1,164,366	1,029,933	(635,374)	476,170
	Non-operating	Non-operating Grants, Subsidies and Contributions	637,790	0	1,564,418	1,564,418	440,761	(917,742)	160,809
TOTALS			719,401	2,236,867	1,564,418	3,801,285	2,304,274	(1,553,116)	636,979

SHIRE OF WEST ARTHUR
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2017

	Note	Annual Budget 2016/2017	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	2	1,206,058	1,206,058	1,206,058	0	0%	
Revenue from operating activities							
Rates		1,563,465	1,563,465	1,564,264	799	0%	
Operating Grants, Subsidies and Contributions	6	2,286,667	1,810,049	1,870,386	60,337	3%	
Fees and Charges		340,105	266,284	274,962	8,678	3%	
Interest Earnings		113,512	28,500	34,501	6,001	21%	
Other Revenue Including Reimbursements		114,572	88,375	96,503	8,128	9%	
Profit on Disposal of Assets		17,787	10,987	0			
		4,436,108	3,767,660	3,840,616			
Expenditure from operating activities							
Employee Costs		(1,745,528)	(1,605,741)	(1,511,030)	94,711	6%	
Less allocations to capital works			384,724	382,080			
Materials and Contracts		(2,137,238)	(1,498,745)	(1,384,591)	114,154	8%	
Less plant allocations to capital works			174,489	173,290			
Utility Charges		(68,021)	(51,016)	(46,296)	4,720	9%	
Depreciation on Non-Current Assets		(1,856,368)	(442,466)	(371,400)	71,066	16%	▲
Interest Expenses		(32,487)	(24,671)	(24,671)	0	0%	
Insurance Expenses		(109,103)	(84,103)	(88,594)	(4,491)	(5%)	
Other Expenditure		(35,276)	(12,544)	(12,059)	485	4%	
Loss on Disposal of Assets		0	0	(3,758)			
		(5,984,021)	(3,160,071)	(2,887,029)			
Operating activities excluded from budget							
Add back Depreciation		1,856,368	442,466	371,400	(71,066)	(16%)	▼
Adjust (Profit)/Loss on Asset Disposal		(17,787)	(10,987)	3,758	14,745	(134%)	
Adjust Provisions and Accruals			0	(6,987)	(6,987)		
Amount attributable to operating activities		290,668	1,039,067	1,321,758			
Investing activities							
Grants, Subsidies and Contributions	6	1,564,418	426,291	442,761	16,470	4%	
Proceeds from Disposal of Assets		43,000	35,000	28,949	(6,051)	(17%)	
Land and Buildings	7	(1,917,690)	(255,000)	(213,732)	41,268	16%	▲
Infrastructure Assets - Roads	7	(1,877,040)	(1,289,540)	(1,091,454)	198,086	15%	▲
Infrastructure Assets - Other	7	(235,711)	(56,750)	(56,466)	284	1%	
Plant and Equipment	7	(253,000)	(125,000)	(121,634)	3,366	3%	
Furniture and Equipment	7	(15,000)	0	0	0		
Amount attributable to investing activities		(2,691,023)	(1,264,999)	(1,011,576)			
Financing Activities							
Proceeds from New Self Supporting Loan		560,000	0	0	0		
Transfer from Reserves	5	1,272,000	0	0	0		
Repayment of Debentures		(53,691)	(39,963)	(39,963)	0	0%	
Transfer to Reserves	5	(584,012)	(4,476)	(5,851)	(1,375)	(31%)	
Amount attributable to financing activities		1,194,297	(44,439)	(45,814)			
Closing Funding Surplus (Deficit)	2	0	935,687	1,470,426	534,739	57%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 1: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. The material variance adopted by Council for the 2016/17 year is \$10,000 or 10% whichever is the greater.

Operating Grants, Subsidies and Contributions

\$20,000	Grant income received towards Mens Shed (West Arthur, Dumbleyung, Lake Grace).	Permanent variance
\$9,855	CLFG Youth Development Scholarship.	Permanent variance
\$25,000	Landcare Grant	Permanent variance

Other Income

\$8,128 Refund of water connection Cottage Homes. Offset against expenditure.

Profit on sale of assets

Written down value of the landcare ute at time of budget was \$7,200. This was increased at 30 June 2016 as part of the revaluation process. Written down value at time of sale was \$13,373. Sale price was \$9,858 resulting in a loss on sale rather than profit as budgeted. Proceeds of sale were budgeted as \$15,000. Kluger profit on sale was budgeted to be \$3187. Actual loss was \$243. Also revalued at 30 June 2016. Proceeds on sale were \$909 less than budget.

Employee Costs

Landcare officer expenses not incurred. Likely to be offset by materials - contract wages.
One position currently vacant on crew.

Materials and Contracts

There are several items below budget and below reportable threshold:

16,117	Fuel below budget ytd.	Timing Difference
12,411	Road maintenance materials below budget ytd.	Timing Difference
19,743	Plant maintenance below budget ytd.	Timing Difference
12,677	Economic services (info bays, building officer, public utilities) below budget ytd.	Timing Difference
17,378	Education and welfare below budget	Timing Difference
13,581	Health below budget.	Timing Difference
(49,164)	Groundworks expenditure incurred. Grant funded.	Timing Difference
13,375	Corporate Planning below budget	Timing Difference
18,494	Admin overheads below budget	Timing Difference
8,332	Community Amenities below budget	Timing Difference
9,527	Swimming area expenditure below budget.	Timing Difference
23,397	Other recreation is below budget	Timing Difference

Less plant allocations to capital works

(4,834)	Coben Soak allocations above budget.
(4,304)	Piesseville Tarwonga allocations above budget

Depreciation

Depreciation is below budget. A review of plant depreciation rates is required following revaluation of plant at 30 June 2016.

Grants, Subsidies and Contributions

14470	Wheatbelt development Commission grant towards Nature Play area	Permanent Variance
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Land and Buildings

-40127	Hall expenditure under budget. Transferred to HRC project.	Timing Difference
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Infrastructure Assets - Roads

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

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(4,304)	Piesseville Tarwonga allocations above budget

Depreciation

Depreciation is below budget. A review of plant depreciation rates is required following revaluation of plant at 30 June 2016.

Grants, Subsidies and Contributions

14470	Wheatbelt development Commission grant towards Nature Play area	Permanent Variance
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Land and Buildings

-40127	Hall expenditure under budget. Transferred to HRC project.	Timing Difference
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Infrastructure Assets - Roads

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 1: Explanation of Material Variances

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Operating Grants, Subsidies and Contributions

\$20,000	Grant income received towards Mens Shed (West Arthur, Dumbleyung, Lake Grace).	Permanent variance
\$9,855	CLFG Youth Development Scholarship.	Permanent variance
\$25,000	Landcare Grant	Permanent variance

Other Income

\$8,128 Refund of water connection Cottage Homes. Offset against expenditure.

Profit on sale of assets

Written down value of the landcare ute at time of budget was \$7,200. This was increased at 30 June 2016 as part of the revaluation process. Written down value at time of sale was \$13,373. Sale price was \$9,858 resulting in a loss on sale rather than profit as budgeted. Proceeds of sale were budgeted as \$15,000. Kluger profit on sale was budgeted to be \$3187. Actual loss was \$243. Also revalued at 30 June 2016. Proceeds on sale were \$909 less than budget.

Employee Costs

Landcare officer expenses not incurred. Likely to be offset by materials - contract wages.
One position currently vacant on crew.

Materials and Contracts

There are several items below budget and below reportable threshold:

16,117	Fuel below budget ytd.	Timing Difference
12,411	Road maintenance materials below budget ytd.	Timing Difference
19,743	Plant maintenance below budget ytd.	Timing Difference
12,677	Economic services (info bays, building officer, public utilities) below budget ytd.	Timing Difference
17,378	Education and welfare below budget	Timing Difference
13,581	Health below budget.	Timing Difference
(49,164)	Groundworks expenditure incurred. Grant funded.	Timing Difference
13,375	Corporate Planning below budget	Timing Difference
18,494	Admin overheads below budget	Timing Difference
8,332	Community Amenities below budget	Timing Difference
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Infrastructure Assets - Roads

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SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2016	Current 31 Mar 2017
		\$	\$
Current Assets			
Cash Unrestricted	3	237,070	670,600
Cash Restricted - Conditions over Grants	6	719,401	636,979
Cash Restricted	5	1,852,123	1,857,974
Receivables - Rates	4	124,794	171,971
Receivables - Other	4	430,433	234,390
Inventories		29,143	29,143
		3,392,964	3,601,057
Less: Current Liabilities			
Payables		(334,783)	(272,657)
		(334,783)	(272,657)
Less: Cash Reserves	5	(1,852,123)	(1,857,974)
Net Current Funding Position		1,206,058	1,470,426

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	141,979			141,979	NAB	0.05%	At Call
Municipal Cash Maximiser	215,000			215,000	NAB	0.70%	At Call
Trust Bank Account			16,358	16,358	NAB	0.05%	At Call
Trust Cash Maximiser			29,011	29,011	NAB	0.70%	At Call
Reserve Cash Maximiser		7,112		7,112	NAB	0.70%	At Call
(b) Term Deposits							
Municipal	300,000			300,000	NAB	2.53%	24-May-17
Municipal	200,000			200,000	NAB	2.32%	24-Apr-17
Municipal	300,000			300,000	NAB	2.58%	04-May-17
Municipal	150,000			150,000	NAB	2.55%	23-Jun-17
Trust			150,000	150,000	NAB	2.55%	02-Jun-17
Reserve		155,000		155,000	NAB	2.55%	02-Jun-17
Reserve		1,695,862		1,695,862	Bendigo	2.90%	09-Jun-17
Total	1,306,979	1,857,974	195,369	3,360,322			

Comments/Notes - Investments

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 4: Receivables

Receivables - Rates Receivable	31 Mar 2017	30 June 2016	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	260,498	232,131	Receivables - General	220,769	45	1,265	12,311	234,390
Levied this year	1,564,264	1,517,126						
<u>Less</u> Collections to date	(1,517,087)	(1,488,759)	Balance per Trial Balance					
Equals Current Outstanding	307,675	260,498	Sundry Debtors					0
			Receivables - Other					0
Net Rates Collectable	307,675	260,498	Total Receivables General Outstanding					234,390
% Collected	83.14%	85.11%						
Less Recognised as doubtful	(135,704)	(135,704)						

Amounts shown above include GST (where applicable)

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	87,581	2,540	277	60,000	0	(20,000)	0	130,121	87,858
Plant Reserve	228,964	6,640	723	360,000	0	(210,000)	0	385,604	229,687
Building Reserve	325,230	9,432	1,027	15,000	0	(250,000)	0	99,662	326,257
Town Development Reserve	40,134	1,164	127	0	0	(40,000)	0	1,298	40,261
Recreation Reserve	34,727	1,007	110	0	0	0	0	35,734	34,837
Heritage Reserve	3,722	108	12	300	0	0	0	4,130	3,734
Community Housing Reserve	105,380	3,056	333	0	0	0	0	108,436	105,713
Waste Management Reserve	74,730	2,167	236	0	0	0	0	76,897	74,966
Darkan Swimming Pool Reserve	26,601	771	84	4,000	0	0	0	31,372	26,685
Information Technology Reserve	53,897	1,563	170	0	0	0	0	55,460	54,067
Darkan Sport and Community Centre Reserve	125,885	3,651	398	30,000	0	0	0	159,536	126,283
Health and Resource Centre Reserve	734,209	21,292	2,319	0	0	(750,000)	0	5,501	736,528
Arthur River Country Club Renewal Reserve	11,063	321	35	6,000	0	(2,000)	0	15,384	11,098
Museum	0	0	0	55,000	0	0	0	55,000	0
	1,852,123	53,712	5,851	530,300	0	(1,272,000)	0	1,164,135	1,857,974

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 March 2017

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
		\$	\$	\$	\$	\$	\$	
Buildings								
Housing								
Staff housing	E168481	0	0	0	0	(40,000)	40,000	
Land for staff house	E168482	0	0	0	0	(45,000)	45,000	
Housing Total		0	0	0	0	(85,000)	85,000	
Recreation And Culture								
Darkan Town Hall Renovation	E168479	(10,667)	(43,505)	(54,172)	(8,600)	(83,631)	38,059	
Health and Resource Centre Expansion	E168480	(56,319)	(101,113)	(157,432)	(105,000)	(1,591,359)	1,538,927	
Recreation And Culture Total		(66,986)	(144,618)	(211,604)	(113,600)	(1,788,590)	1,576,986	
Transport								
Depot Shed Construction and Power Upgrade	E168484	(2,128)	0	(2,128)	(9,100)	(35,000)	41,972	
Transport Total		(2,128)	0	(2,128)	(9,100)	(35,000)	41,972	
Buildings Total		(69,114)	(144,618)	(213,732)	(122,700)	(1,917,690)	1,703,958	
Infrastructure								
Recreation And Culture								
Lake Towerrinning - barbecue replacement	E167901	0	(14,250)	(14,250)	0	(18,000)	3,750	
Town Oval - water tank	E167902	0	(7,380)	(7,380)	0	(10,000)	2,620	
Rail Trail - signage	E167903	0	0	0	0	(17,000)	17,000	
Parks - nature space playground stage 1	E167904	0	(34,836)	(34,836)	(7,000)	(22,000)	(5,836)	
Parks - nature space playground stage 2	E167904	0	0	0	(20,300)	(120,000)	140,300	
Recreation And Culture Total		0	(56,466)	(56,466)	(27,300)	(187,000)	157,834	
Transport								
Install drainage along Burrowes St lane	E167900	0	0	0	(11,134)	(10,277)	21,411	
Transport Total		0	0	0	(11,134)	(10,277)	21,411	
Infrastructure Total		0	(56,466)	(56,466)	(38,434)	(197,277)	179,245	
Furniture & Office Equip.								
Governance								
Computer Hardware Upgrade/New	E167701	0	0	0	0	(8,000)	8,000	
Governance Total		0	0	0	0	(8,000)	8,000	
Recreation And Culture								
Furniture and Equipment Other	E167701	0	0	0	0	(7,000)	7,000	
Recreation And Culture Total		0	0	0	0	(7,000)	7,000	
Furniture & Office Equip. Total		0	0	0	0	(15,000)	15,000	

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 7: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
		\$	\$	\$	\$	\$	\$	
Buildings								
Plant , Equip. & Vehicles								
Governance								
CEO Vehicle Replacement	E167800	0	(51,404)	(51,404)	0	(50,000)	(50,000)	(1,404)
Governance Total		0	(51,404)	(51,404)	0	(50,000)	(50,000)	(1,404)
Transport								
Prime Mover Acquisition	E167801	0	(68,000)	(68,000)	0	(150,000)	(150,000)	82,000
Mower	E167802	0	0	0	0	(38,000)	(38,000)	38,000
Sundry Plant	E167803	0	(2,230)	(2,230)	0	(15,000)	(15,000)	12,770
Transport Total		0	(70,230)	(70,230)	0	(203,000)	(203,000)	132,770
Plant , Equip. & Vehicles Total		0	(121,634)	(121,634)	0	(253,000)	(253,000)	131,366
Roads								
Regional Road Group								
Bowelling - Duranillin Road (intersection)	E168814	(33,735)	(9,234)	(42,969)	(40,887)	(41,524)	(82,411)	39,442
Piesseville Tarwonga Road	E168815	(49,682)	(38,994)	(88,676)	(40,816)	(33,200)	(74,016)	(14,660)
Darkan Moodiarrup Road	E168816	(109,075)	(52,930)	(162,005)	(159,284)	(101,704)	(260,988)	98,983
Bowelling - Duranillin Road (widen and reseal)	E168817	(119,633)	(37,123)	(156,756)	(167,275)	(67,705)	(234,980)	78,224
Regional Road Group Total		(312,125)	(138,281)	(450,406)	(408,262)	(244,133)	(652,395)	201,989
Roads to Recovery								
O'Connor Road	E168818	(1,122)	(1,062)	(2,184)	(16,788)	(3,500)	(20,288)	18,104
Coben Soak Road	E168819	(29,315)	(6,009)	(35,324)	(12,112)	(5,000)	(17,112)	(18,212)
Hillman Dardadine Road	E168820	(2,081)	(130,992)	(133,073)	0	(268,013)	(268,013)	134,940
Quindanning Williams Road	E168821	(815)	(34,514)	(35,329)	0	(68,040)	(68,040)	32,711
Cordering North Road	E168822	(126)	(32)	(158)	(23,377)	(6,339)	(29,716)	29,558
Collie Changerup Road	E168823	(103,758)	(30,535)	(134,293)	(103,703)	(59,052)	(162,755)	28,462
Hughes Mill Road	E168824	(8,822)	(1,867)	(10,689)	(29,102)	(30,729)	(59,831)	49,142
O'Connor Road Bridge	E168825	(5,429)	(1,160)	(6,589)	(24,108)	(68,892)	(93,000)	86,411
Glenorchy South Bridge	E168826	(5,108)	(267,732)	(272,840)	(2,624)	(297,376)	(300,000)	27,160
Roads to Recovery Total		(156,576)	(473,903)	(630,479)	(211,814)	(806,941)	(1,018,755)	388,276
Shire Funded								
Bokal East Arthur Road	E168827	(9,907)	0	(9,907)	(80,720)	(16,120)	(96,840)	86,933
Dellyanine Road	E168828	(662)	0	(662)	(80,720)	(16,120)	(96,840)	96,178
Dust Suppression	E168829	0	0	0	(4,508)	(7,701)	(12,209)	12,209
Shire Funded Total		(10,569)	0	(10,569)	(165,948)	(39,941)	(205,889)	195,320

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 7: Capital Acquisitions		YTD Actual			Budget			Variance
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget
Assets	Account							
		\$	\$	\$	\$	\$	\$	
	Buildings							
	Roads Total	(479,270)	(612,184)	(1,091,454)	(786,024)	(1,091,015)	(1,877,039)	785,585
	Capital Expenditure Total	(548,384)	(934,902)	(1,483,286)	(947,158)	(3,351,282)	(4,298,440)	2,815,154

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE: N/A
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 19 April 2017
 AUTHOR: Belinda Hawker

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as attachment 2 for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the finance officer prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Michael Meredith

Seconded: Cr Karlene Goss

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 300317.1 - 300317.34, 120417.1 – 120417.2, 3375 – 3379, 19963, Licensing, Salaries and Wages and EFT Transfers, Direct Debit and Trust totalling \$283,730.84 listed (attached) be noted as approved for payment.

CARRIED 5/0

ATTACHMENT

- Cheque Listing

Date	Num	Name	Amount
23/03/2017	EFT	SALARIES & WAGES	54,037.17
		STAFF WAGES	
29/03/2017	EFT	SALARIES & WAGES	436.28
		STAFF WAGES	
30/03/2017	300317.1	AUSTRALIA POST	202.11
		VARIOUS POSTAGE	
30/03/2017	300317.2	B & R SCHINZIG	1,128.60
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
30/03/2017	300317.3	BLACKWOOD BASIN GROUP (INC)	11,570.72
		LANDCARE SUPPORT & STRATEGIC GROUNDWORK DELIVERY	
30/03/2017	300317.4	CJD EQUIPMENT PTY LTD	1,267.25
		THERMOSTAT, PUMP & LEVEL SENSOR	
30/03/2017	300317.5	COLLIE BETTA HOME LIVING	80.00
		TV MAST HEAD ANTENA AMPLIFIER FOR CHALET	
30/03/2017	300317.6	CORUM HEALTH SERVICES	700.59
		LOTS DISPENSE SOFTWARE MAINTENANCE	
30/03/2017	300317.7	COURIER AUSTRALIA	20.78
		VARIOUS FREIGHT	
30/03/2017	300317.8	CR K GOSS	985.60
		SECOND & THIRD QTR MEETING ATTENDANCE FEES	
30/03/2017	300317.9	CR K J KING	1,207.50
		SECOND & THIRD QTR MEETING ATTENDANCE FEES	
30/03/2017	300317.10	CR M O MEREDITH	975.40
		SECOND & THIRD QTR MEETING ATTENDANCE FEES	
30/03/2017	300317.11	CR N M MANUEL	910.00
		SECOND & THIRD QTR MEETING ATTENDANCE FEES	
30/03/2017	300317.12	DAN TURNER	825.00
		HEALTH AND RESOURCE CENTRE ENGINEERING SERVICES	
30/03/2017	300317.13	DARKAN DISTRICTS SPORTS CLUB INC	722.70
		REIMBURSE CLEANING & SUPER WAGES	
30/03/2017	300317.14	DEPARTMENT OF HUMAN SERVICES	548.34
		CHILD SUPPORT PAYMENTS - MARCH 2017	
30/03/2017	300317.15	DUNCAN SOUTH 1	600.00
		ALLOWANCE FOR WEST ARTHUR BASE	
30/03/2017	300317.16	G & M DETERGENTS	520.00
		TOILET ROLLS, HAND TOWELS & CLEANING PRODUCTS	
30/03/2017	300317.17	GARY BATT & ASSOCIATES	3,850.00
		CONTRACT ADMINISTRATION FOR ILU'S - STAGE 2	
30/03/2017	300317.18	GJ & RE ABBOTT	5,610.00
		GRAVEL FOR THE DARKAN MOODIARRUP ROAD	
30/03/2017	300317.19	JASON SIGNMAKERS	2,034.56
		VARIOUS SIGNAGE	
30/03/2017	300317.20	JH COMPUTERS - SERVICE WEST	58.08
		SET UP NEW USER - ADMIN2	
30/03/2017	300317.21	JR & A HERSEY PTY LTD	556.38
		DANGER TAPE, POLY, COUPLERS & BREAKER BAR	
30/03/2017	300317.22	JR & S SUMNER	2,380.00
		SUPPLY OF 340 GUIDE POSTS	
30/03/2017	300317.23	POLESY COMMERCIAL	346.80
		SHOWER CURTAINS FOR CARAVAN PARK & BLANKETS FOR CHALET	
30/03/2017	300317.24	PUTLAND MOTORS	4,469.74
		TYRES, OIL, HYDROLIC HOSE, BATTERIES & JOINERS	
30/03/2017	300317.25	ROAD SIGNS AUSTRALIA	132.00
		RED DELINEATORS	
30/03/2017	300317.26	SHIRE OF LAKE GRACE	203.50
		RECOUP OF 4WDL EXECUTIVE OFFICER HOURS	
30/03/2017	300317.27	SIGMA CHEMICALS- COMPANIES GROUP PTY LTD	109.16
		TUBES FOR DARKAN SWIMMING POOL	
30/03/2017	300317.28	SIGNS PLUS	18.50
		NAME BADGE	
30/03/2017	300317.29	SOS OFFICE EQUIPMENT	121.25
		METER READINGS FOR THE XEROX PRINTER	
30/03/2017	300317.30	STARTRACK EXPRESS	29.50
		VARIOUS FREIGHT	
30/03/2017	300317.31	SUNNY SIGN COMPANY PTY LTD	322.27
		VARIOUS SIGNAGE	

Date	Num	Name	Amount
30/03/2017	300317.32	TONY BONDARENKO	990.00
		TREE REMOVAL FROM 15 NANGIP CRES	
30/03/2017	300317.33	WHITE BUILDING CO PTY LTD1	60,901.31
		PROGRESS PAYMENT FOR WORKS COMPLETED AT UNITS 1, 2 & 3 & TILING AT 15 NANGIP	
30/03/2017	300317.34	WILLIAM HIGHAN	3,960.00
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
06/04/2017	EFT	SALARIES & WAGES	53,964.19
		STAFF WAGES	
12/04/2017	120417.1	GARDEN EXPRESS	780.00
		BULBS FOR KIDS CENTRAL FUNDRAISER & HALL	
12/04/2017	120417.2	NICOLE WASMANN	658.00
		SALARY SACRIFICE: REIMBURSEMENT FOR APPLE IPAD	
31/03/2017	DEBIT	NATIONAL AUSTRALIA BANK	120.25
		MERCHANT FEE	
03/04/2017	DEBIT	CLICK SUPER	1,169.38
		ASGARD SUPER	
03/04/2017	DEBIT	CLICK SUPER	4,284.11
		AUSTRALIAN SUPER	
03/04/2017	DEBIT	CLICK SUPER	514.22
		BT BUSINESS SUPER	
03/04/2017	DEBIT	CLICK SUPER	1,095.78
		HOSTPLUS SUPERANNUATION	
03/04/2017	DEBIT	CLICK SUPER	212.46
		MACQUARIE SUPERANNUATION	
03/04/2017	DEBIT	CLICK SUPER	1,253.91
		MLC NOMINEES PTY LTD- MASTER KEY BUSINESS	
03/04/2017	DEBIT	CLICK SUPER	17.10
		PLAN B - LIFETIME SUPER FUND	
03/04/2017	DEBIT	CLICK SUPER	1,765.53
		PRIME SUPER	
03/04/2017	DEBIT	CLICK SUPER	2,008.09
		REST SUPERANNUATION	
03/04/2017	DEBIT	CLICK SUPER	246.00
		SPECTRUM SUPER	
03/04/2017	DEBIT	CLICK SUPER	1,259.12
		TWUSUPER	
03/04/2017	DEBIT	CLICK SUPER	31,206.85
		WA SUPER	
30/03/2017	3375	CR R A HULSE	840.40
		SECOND & THIRD QTR MEETING ATTENDANCE FEES	
30/03/2017	3376	CR RAY HARRINGTON	2,445.00
		SECOND & THIRD QTR MEETING ATTENDANCE FEES	
30/03/2017	3377	MARK & RICHARD SCHINZIG	2,328.67
		SWCC WEST ARTHUR STRATEGIC GROUNDWORKS	
30/03/2017	3378	SYNERGY	37.70
		VARIOUS ELECTRICITY ACCOUNTS	
30/03/2017	3379	TELSTRA	655.49
		VARIOUS TELEPHONE CALLS & CHARGES	
30/03/2017	19963	SHIRE OF WEST ARTHUR	199.35
		PETTY CASH RECOUP - KIDS CENTRAL	
FUND		VOUCHERS	AMOUNT
MUNICIPAL			
		300317.1 -300317.34	108,357.64
		120417.1 - 120417.2	1,438.00
		3375 - 3379	6,307.26
		19963	199.35
		DIRECT DEBIT	45,152.80
		EFT SALARIES AND WAGES	108,437.64
		LICENSING TOTAL TRANSFERS MARCH	13,838.15
		TOTAL	283,730.84

ITEM 8.1.3 – BUDGET REVIEW – MARCH 2017

LOCATION/ADDRESS: N/A
 NAME OF APPLICANT: N/A
 FILE REFERENCE: N/A
 DISCLOSURE OF INTEREST: N/A
 DATE OF REPORT: 17 April 2017
 AUTHOR: Melinda King

SUMMARY:

Consideration of the budget review for the nine month period from 1 July 2016 to 31 March 2017.

BACKGROUND:

Local governments are required to conduct at least one budget review between six and nine months into a financial year.

The budget review is a detailed comparison of the year to date actual results with the adopted budget.

The following reports are included for your information:

Monthly Statement of Financial Activity with Projected Variances – 31 March 2017
 Explanation of Variance – 31 March 2017

COMMENT:

Comments are provided in Note 1: Explanation of Variance.

If you have any questions regarding details in the reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not Applicable.

STATUTORY ENVIRONMENT:

Local governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996.

Regulation 33A(2) and (3) of the Financial Management Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review.

Regulation 33A(4) states that within 30 days after Council has made a determination a copy of the review and determination is to be provided to the department.

POLICY IMPLICATIONS:

Not Applicable.

FINANCIAL IMPLICATIONS:

Not Applicable.

STRATEGIC IMPLICATIONS:

Not Applicable.

VOTING REQUIREMENTS:

Simple Majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Michael Meredith

Seconded: Cr Kevin King

That the budget review as at 31 March 2017 for the 2016/17 financial year, as presented, be adopted.

CARRIED 5/0

ATTACHMENTS:

- Monthly Statement of Financial Activity with Projected Variances – 31 March 2017
- Explanation of Variance – 31 March 2017

**Shire of West Arthur
STATEMENT OF BUDGET REVIEW
(Nature or Type)
For the Period Ended 31 March 2017**

Note	Budget v Actual		Predicted			
	Revised Annual Budget \$ (a)	YTD Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End \$ (a) + (c) + (d)	
Operating Revenues	\$	\$	\$	\$	\$	
Rate Revenue	1,563,465	1,564,264	0	0	1,563,465	
Grants, Subsidies and Contributions	2,286,667	1,872,386	82,855	0	2,369,522	▲
Profit on Asset Disposal	17,787	0	0	0	17,787	
Fees and Charges	340,105	274,962	0	0	340,105	
Service Charges	0	0	0	0	0	
Interest Earnings	113,512	34,501	0	0	113,512	
Other Revenue	114,572	96,503	23,873	0	138,445	▲
	4,436,108	3,842,616	106,728	0	4,542,836	
Operating Expense						
Employee Costs	(1,745,528)	(1,128,950)	109,000	0	(1,636,528)	▼
Materials and Contracts	(2,137,238)	(1,211,301)	(103,128)	410,000	(1,830,366)	▼
Utilities Charges	(68,021)	(46,296)	0	0	(68,021)	
Depreciation (Non-Current Assets)	(1,856,368)	(371,400)	0	0	(1,856,368)	
Interest Expenses	(32,487)	(24,671)	0	0	(32,487)	
Insurance Expenses	(109,103)	(88,594)	25,000	0	(84,103)	▼
Loss on Asset Disposal	0	(3,758)	0	0	0	
Other Expenditure	(35,276)	(12,059)	0	0	(35,276)	
	(5,984,021)	(2,887,029)	30,872	410,000	(5,543,149)	
Funding Balance Adjustment						
Add Back Depreciation	1,856,368	371,400	0	0	1,856,368	
Adjust (Profit)/Loss on Asset Disposal	(17,787)	3,758	0	0	(17,787)	
Adjust Provisions and Accruals		(6,987)	0	0	0	
Net Operating	290,668	1,323,758	137,600	410,000	838,268	
Capital Revenues						
Grants, Subsidies and Contributions	1,564,418	440,761	14,470	(169,072)	1,409,816	▼
Proceeds from Disposal of Assets	43,000	28,949	0	0	43,000	
Proceeds from New Debentures	0	0	0	0	0	
Proceeds from Sale of Investments	0	0	0	0	0	
Proceeds from Advances	0	0	0	0	0	
Self-Supporting Loan Principal	560,000	0	0	0	560,000	
Transfer from Reserves	1,272,000	0	65,000	(1,040,000)	297,000	▼
	3,439,418	469,710	79,470	(1,209,072)	2,309,816	
Capital Expenses						
Land Held for Resale	0	0	0	0	0	
Land and Buildings	(1,917,690)	(213,732)	0	1,078,000	(839,690)	▼
Plant and Equipment	(253,000)	(121,634)	(65,000)	0	(318,000)	▲
Furniture and Equipment	(15,000)	0	0	0	(15,000)	
Infrastructure Assets - Roads	(1,877,040)	(1,091,454)	0	146,096	(1,730,944)	▼
Infrastructure Assets - Other	(235,711)	(56,466)	(12,000)	120,000	(127,711)	▼
Purchase of Investments	0	0	0	0	0	
Repayment of Debentures	(53,691)	(39,963)	0	0	(53,691)	
Advances to Community Groups	0	0	0	0	0	
Transfer to Reserves	(584,012)	(5,851)	0	0	(584,012)	
	(4,936,144)	(1,529,100)	(77,000)	1,344,096	(3,669,048)	
Net Capital	(1,496,726)	(1,059,390)	2,470	135,024	(1,359,232)	
Net Operating + Capital	(1,206,058)	264,368	140,070	545,024	(520,964)	
Opening Funding Surplus(Deficit)	1,206,058	1,206,058			1,206,058	
Closing Funding Surplus(Deficit)	0	1,470,426	140,070	545,024	685,094	▲

**Shire of West Arthur
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
For the Period Ended 31 March 2017**

Note 4: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 PROFIT ON ASSET DISPOSAL		
No material variance expected	0	0
4.1.2 FEES AND CHARGES		
No material variance expected.	0	0
4.1.3 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Kids Central traineeship Grant received - additional income	11,355	0
The Shed grant - will be partly restricted cash at year end (\$15,000)	20,000	0
Landcare project income - additional income.	35,000	
CLGF traineeship grant income expected.	16,500	
4.1.7 INTEREST EARNINGS		
No material variance expected.	0	0
4.1.8 OTHER REVENUE		
Cottage Homes water connection reimbursement - offset by expenditure	8,128	0
Workers compensation wage reimbursement unbudgeted	15,745	0
Predicted Variances Carried Forward	106,728	0
Predicted Variances Brought Forward	106,728	0

Shire of West Arthur
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
For the Period Ended 31 March 2017

Note 4: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS		
Employee costs (cash) is expected to be lower than budgeted.	109,000	0
One works position, overtime below budget, youth officer \$4,000 below and landcare officer \$25,000 below - part of which is offset by materials \$6,000.		0
4.2.2 MATERIAL AND CONTRACTS		
HRC furniture will not be purchased this year. Carried forward project	0	20,000
Landcare project costs. Grant funded. \$40,000 restricted cash predicted at year end.	(70,000)	0
Museum expenditure will be below budget. Carried forward project.		70,000
Bridge expenditure will be below budget. Carried forward project restricted cash.		320,000
Bridge maintenance will be \$25,000 above budget. Reallocated from insurance.	(25,000)	
Cottage Homes water expenditure. Funded by reimbursement.	(8,128)	
4.2.3 UTILITY CHARGES		
No material variance expected.	0	0
4.2.4 DEPRECIATION (NON CURRENT ASSETS)		
No material variance expected.	0	0
4.2.4 INTEREST EXPENSES		
Small variance as budgeted loan drawn prior to year end.	0	0
4.2.5 INSURANCE EXPENSES		
Bridge insurance below budget.	25,000	0
4.2.6 LOSS ON ASSET DISPOSAL		
No material variance is expected.	0	0
4.2.7 OTHER EXPENDITURE		
No material variance expected	0	0
Predicted Variances Carried Forward	137,600	410,000
Predicted Variances Brought Forward	137,600	410,000
4.3 CAPITAL REVENUE		
4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
R2R funding will be below budget. To be received in future funding years.	0	(104,072)
Youth Area funding (stage 2) from Lotterywest will not be received this year.		(65,000)
Additional funding for Youth Area project (stage 1) received.	14,470	
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
No reportable variance.	0	0
4.3.2 PROCEEDS FROM NEW DEBENTURES		
NIL		0
4.3.4 PROCEEDS FROM SALE OF INVESTMENT		
NIL	0	0
4.3.5 PROCEEDS FROM ADVANCES		
NIL	0	0
4.3.6 SELF-SUPPORTING LOAN PRINCIPAL		
NIL	0	0
4.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Capital projects which have not been completed were budgeted to be partly funded by reserves.	0	(1,000,000)
Health Resource Centre expansion to be completed in future years.		
Plant Reserve transfer will be higher to fund additional truck.	65,000	
Youth area.		(40,000)
Predicted Variances Carried Forward	217,070	(799,072)
Predicted Variances Brought Forward	217,070	(799,072)

Shire of West Arthur
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
For the Period Ended 31 March 2017

Note 4: PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.4 CAPITAL EXPENSES		
4.4.1 LAND HELD FOR RESALE		
Not expected to vary by more than the reportable amount	0	0
4.4.2 LAND AND BUILDINGS		
Hall expenditure will be lower than budget - transferred to HRC project	0	38,000
Health Resource Centre expenditure will be lower than budgeted.	0	1,040,000
	0	0
4.4.3 PLANT AND EQUIPMENT		
Additional truck expenditure to be incurred.	(65,000)	0
4.4.4 FURNITURE AND EQUIPMENT		
Not expected to vary by more than the reportable amount	0	0
4.4.5 INFRASTRUCTURE ASSETS - ROADS		
Road expenditure will be below budget. \$146,096 materials.	0	146,096
4.4.6 INFRASTRUCTURE ASSETS - OTHER		
Youth Area Stage one material cost will be above budget. Funded by grant	(12,000)	0
Youth Area Stage 2 materials not constructed this year.		120,000
4.4.7 PURCHASES OF INVESTMENT		
Nil	0	0
4.4.8 REPAYMENT OF DEBENTURES		
Nil	0	0
4.4.9 ADVANCES TO COMMUNITY GROUPS		
Nil	0	0
Predicted Variances Carried Forward	140,070	545,024
Predicted Variances Brought Forward	140,070	545,024
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
Not expected to vary by more than the reportable amount.	0	0
4.5.1 RATE REVENUE		
Not expected to vary by more than the reportable amount.	0	0
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)		
Nil variance	0	0
4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS)		
Not expected to vary by more than the reportable amount.	0	0
4.5.3 NON-CASH WRITE BACK OF DEPRECIATION		
Add back depreciation	0	0
Total Predicted Variances as per Annual Budget Review	140,070	545,024

**ITEM 8.1.4 – REQUEST FOR FINANCIAL ASSISTANCE TO REMOVE TREE LIMBS
OVERHANGING A SHIRE RENTAL PROPERTY**

LOCATION/ADDRESS:	18 Gibbs Street, Darkan
NAME OF APPLICANT:	Not Applicable
FILE REFERENCE:	5.2.9
DISCLOSURE OF INTEREST:	Not Applicable
DATE OF REPORT:	18 April 2017
AUTHOR:	Maxine McKenzie

SUMMARY:

Council to consider a request from a property owner to contribute 50% towards the cost of removing two large limbs from a tree which overhangs a Shire rental property on Gibbs Street.

BACKGROUND:

The property owner of 23 Nangip Crescent owns a tree which has two large limbs overhanging the Shire rental property at 18 Gibbs Street. The property owner has requested a contribution from the Shire towards the cost of removing these limbs, as if they were to fall naturally it was probable they would damage the building and possibly injure the family living in the unit. The owner was hoping to share the cost (50%) towards a quote of \$770 to remove the branches.

The tree is one of two large trees located together at the rear of 23 Nangip Crescent which has a large crown over the Shire's rental property and adjoining unallocated crown land (UCL). If the tree was to fall naturally, it would most likely fall away from the Shire fenced rental property onto vacant land. There is no boundary fence between 23 Nangip Crescent and the two UCL lots.

CONSULTATION:

LGIS Brokers have advised that in the event they received a property claim for damage caused by a neighbouring tree; they would pursue recovery from the owner of the tree. The issue for Council consideration was the risk of personal injury to the tenants if nothing was done about the overhanging limbs.

Tony Bondarenko, who provided the quote, is a tree climber/tree lopper. He has advised that cutting off the two limbs would not weaken or unbalance the tree.

STATUTORY ENVIRONMENT:

The tree is the responsibility of the owner of the property on which the tree is located. According to the Department of Commerce, the Shire has the right to cut off the branches to the point they overhang the property, however the owner is only liable for any damage caused by the branches. There is no legal requirement for the owner to remove the overhanging limbs and similarly there is no legal requirement for the Shire to contribute financially towards the removal of the overhanging limbs.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

The 50% contribution request towards the removal of the two limbs is \$385. There are sufficient funds in the community housing budget, which is funded by rental income, to fund the request.

STRATEGIC IMPLICATIONS:

Not applicable.

COMMENT:

The two overhanging limbs present a serious risk of injury to the Shire's tenants should they fall onto the property. The request from the neighbouring property owner to share the cost of removing the branches provides an opportunity to remove this risk, and it would seem reasonable to share the cost with the property owner, as they are under no obligation to proceed with their removal.

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION – ITEM 8.1.4

That the Shire contributes \$385, being 50%, towards the cost of removing two large limbs overhanging a rental property at 18 Gibbs Street, Darkan.

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.4

Moved: Cr Michael Meredith

Seconded: Cr Kevin King

That the Shire investigate the removal of both of the trees.

CARRIED 4/1

REASON FOR NOT ADOPTING OFFICER'S RECOMMENDATION

Council decided to investigate the complete removal of the two trees rather than only two branches.

ATTACHMENTS:

Nil

ITEM 8.1.5 - DEDICATION OF LAND FOR COALFIELDS ROAD REALIGNMENT

LOCATION/ADDRESS:	Collie-Lake King Road, Bowelling Curves
NAME OF APPLICANT:	Main Roads WA(MRWA)
FILE REFERENCE:	7.3.3
DISCLOSURE OF INTEREST:	N/A
AUTHOR:	Nicole Wasmann
DATE OF REPORT:	11 April 2017

SUMMARY:

To enable the Coalfields Road Bowelling curves project to proceed, Council is required to resolve to close the redundant pieces of road reserve and dedicate the new sections of road. Part of the new road will also affect a reserve vested in the Shire for 'hall site and recreation' and Council's consent to excise the land for the road widening is required.

BACKGROUND:

In December 2015, Council resolved to support the proposed realignment of Coalfields Road in Bowelling, in accordance with the plans supplied by the Department of Parks and Wildlife, including the excision of approximately 4.2 hectares from State Forest no 24. and the closure of portions of redundant road reserve and part of the existing Coalfields Road which are to be added to the surrounding lands management by Parks and Wildlife.

CONSULTATION:

In February, Main Roads wrote to the Shire seeking a Council resolution in relation to the road closures and dedications and consent to excise the land required for widening from a Shire managed reserve.

Alinta Gas, Western Power, Telstra, Water Corporation, Department of Fire and Emergency Services and Department of Parks and Wildlife were advised of the proposed road dedications and closures. No objections were received.

The closure was advertised in the Bleat for public comment and no objections were received.

STATUTORY ENVIRONMENT:

Road closures and dedications are included in the Land Administration Act 1997, sections 56 and 58. To dedicate land as a road, the local government must resolve to make a request to the Minister. To permanently close a road, a local government must resolve to make a request to the Minister following publication in a newspaper circulating in the district.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications

STRATEGIC IMPLICATIONS:

The dedication of the land will allow for the realignment of the Coalfields Road, improving road safety.

COMMENT:

The area of the section of reserve to be excised is 1587m², as highlighted yellow on the attached plan.

An overall plan of the road realignment is included as an attachment. Individual plans referenced can be viewed on request.

VOTING REQUIREMENTS:

Simple majority.

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Kevin King

Seconded: Cr Rodney Hulse

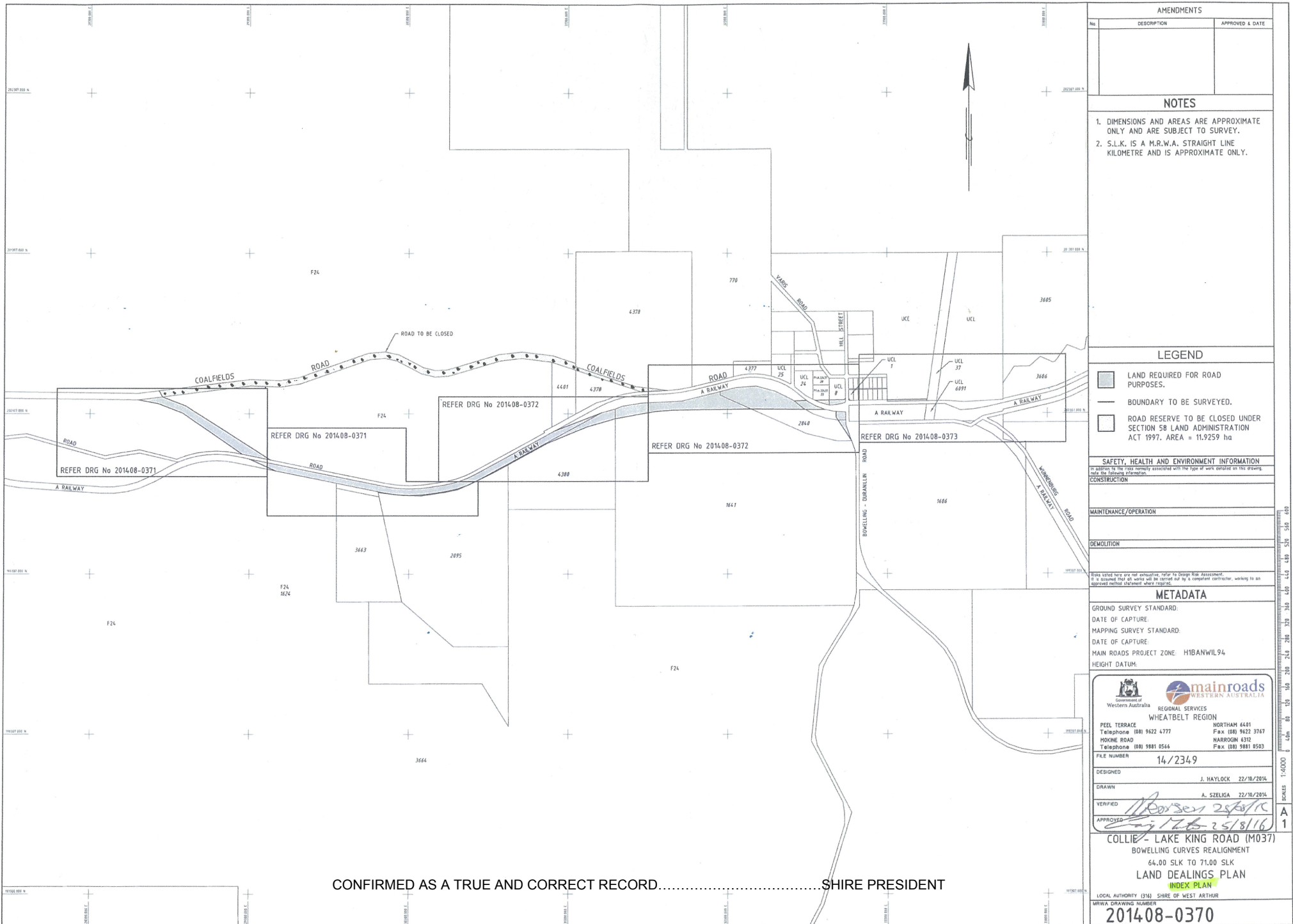
That Council concur to

1. The dedication of the land, the subject of Main Roads Drawings 201408-0371- 201408-0374, 201408-0376, 201608-0741, as road under section 56 of the Land Administration Act.;
1. The closure of road reserve, the subject of Main Roads drawings 1560-173, 1560-227, and 201408-0370; and
2. The excise of a portion of reserve 22347, for the purpose of Coalfields Road realignment at the Bowelling curves.

CARRIED 5/0

ATTACHMENTS:

- Plans



AMENDMENTS	
No.	DESCRIPTION

NOTES

- DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
- S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.
- ROAD RESERVE TO BE CLOSED UNDER SECTION 58 LAND ADMINISTRATION ACT 1997. AREA = 11.9259 ha

SAFETY, HEALTH AND ENVIRONMENT INFORMATION

In addition to the risks normally associated with the type of work detailed on this drawing, the following information:

CONSTRUCTION

MAINTENANCE/OPERATION

DEMOLITION

Drawn values here are not intended to be used for design or assessment. It is assumed that all works will be carried out by a competent contractor, working to an approved method statement when required.

METADATA

GROUND SURVEY STANDARD:
DATE OF CAPTURE:
MAPPING SURVEY STANDARD:
DATE OF CAPTURE:
MAIN ROADS PROJECT ZONE: HIBANWIL94
HEIGHT DATUM:

Government of
Western Australia

REGIONAL SERVICES
WHEATBELT REGION

PEEL TERRACE (08) 9422 4777 NORTHAM 4401
 Telephone (08) 9422 4777 Fax (08) 9422 3747
 HOKINE ROAD NARRGOON 4312
 Telephone (08) 9881 0566 Fax (08) 9881 8503

FILE NUMBER: 14/2349

DESIGNED: J. HAYLOCK 22/10/2016

DRAWN: A. SZELIGA 22/10/2016

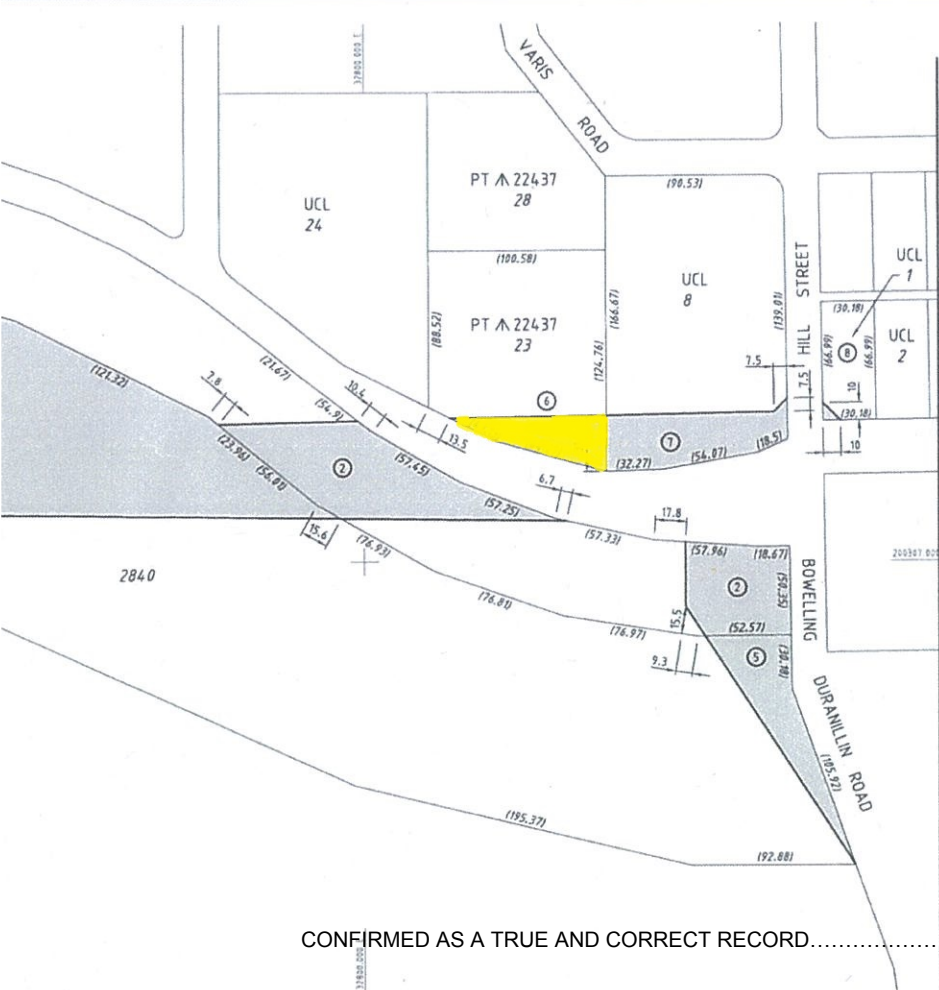
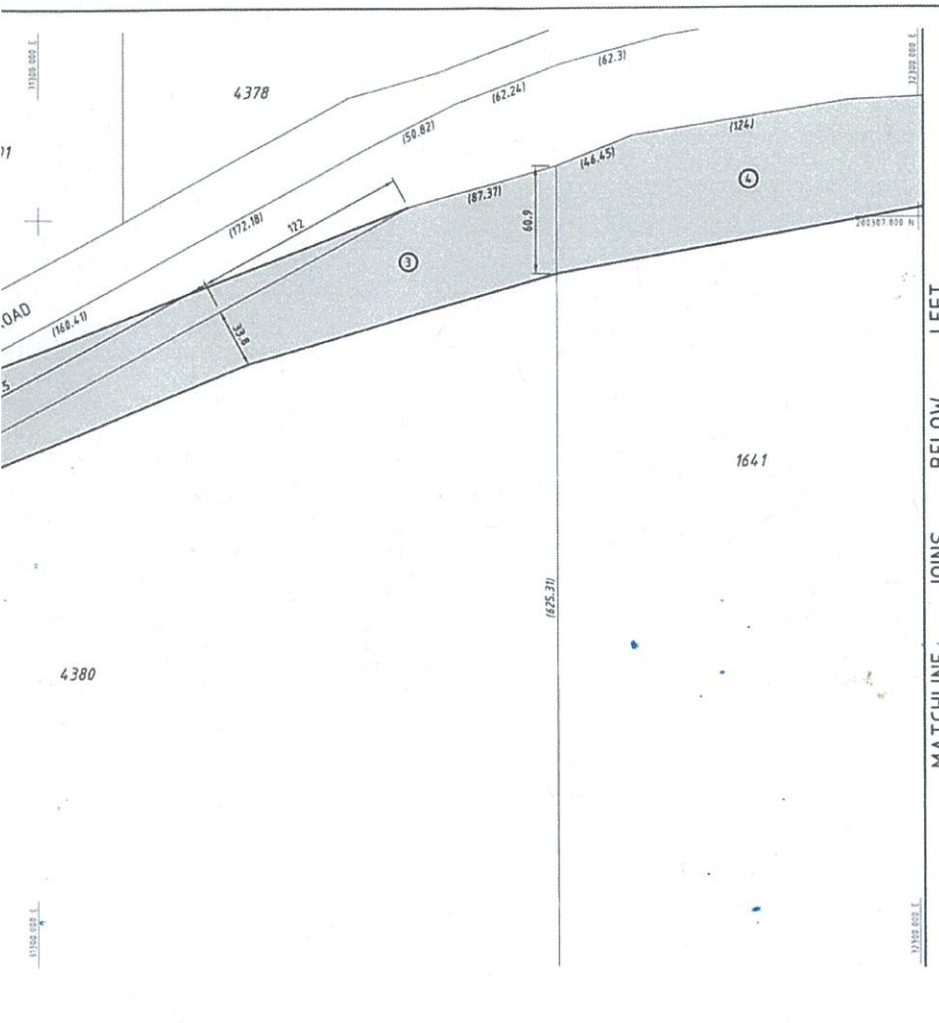
VERIFIED: *[Signature]* 25/01/17

APPROVED: *[Signature]* 25/01/17

COLLIE - LAKE KING ROAD (M037)
 BOWELLING CURVES REALIGNMENT
 64.00 SLK TO 71.00 SLK
 LAND DEALINGS PLAN
 INDEX PLAN

LOCAL AUTHORITY (316) SHIRE OF WEST ARTHUR
 MRWA DRAWING NUMBER
201408-0370

CONFIRMED AS A TRUE AND CORRECT RECORD.....SHIRE PRESIDENT



AMENDMENTS	
No.	DESCRIPTION

NOTES

1. DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
2. S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.
- ROAD RESERVE TO BE CLOSED UNDER SECTION 58 LAND ADMINISTRATION ACT 1997. AREA = 11.9259 ha

SAFETY, HEALTH AND ENVIRONMENT INFORMATION
In addition to the risks normally associated with the type of work detailed on this drawing, note the following information.

CONSTRUCTION

MAINTENANCE/OPERATION

DEMOLITION

Risks listed here are not exhaustive, refer to Design Risk Assessment. It is assumed that all works will be carried out by a competent contractor, working to an approved method statement where required.

METADATA

GROUND SURVEY STANDARD:
 DATE OF CAPTURE:
 MAPPING SURVEY STANDARD:
 DATE OF CAPTURE:
 MAIN ROADS PROJECT ZONE: H1BANWIL94
 HEIGHT DATUM:

Government of Western Australia

mainroads
WESTERN AUSTRALIA

REGIONAL SERVICES
WHEATBELT REGION

PEEL TERRACE Telephone (08) 9622 4777	NORTHAM 6401 Fax (08) 9622 3767
MOKINE ROAD Telephone (08) 9881 0566	NARROGIN 6312 Fax (08) 9881 0503

FILE NUMBER: 14/2349

DESIGNED: J. HAYLOCK 22/10/2014

DRAWN: A. SZELIGA 22/10/2014

VERIFIED: *[Signature]* 25/8/16

APPROVED: *[Signature]* 25/8/16

COLLIE LAKE KING ROAD (M037)
 BOWELLING CURVES REALIGNMENT
 64.00 SLK TO 71.00 SLK
 LAND DEALINGS PLAN
 SHEET 2 OF 3
 SHIRE PRESIDENT

MRWA DRAWING NUMBER
201408-0372

CONFIRMED AS A TRUE AND CORRECT RECORD.....

MATCHLINE JOINS BELOW LEFT



8.2 COMMITTEE REPORTS

Nil

8.3 ELECTED MEMBER REPORTS

The Chief Executive Officer advised that Cr Neil Manual and herself had met with Main Roads in Arthur River earlier this week to discuss the closing of the Arthur River Store.

Cr King attended a Regional Road Group meeting in Wickepin and reported on discussion regarding the Secondary Freight Route project and RAV networks and WANDRA.

Cr Karlene Goss reported on the Betty Brown museum plan meeting and the inspection of the aged persons units with the architect.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 7.31 pm.