

SHIRE OF WEST ARTHUR

**Ordinary Council Meeting
28 July 2020 Minutes**

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ORDINARY COUNCIL MEETING MINUTES**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Cr Kevin King, Chairperson, declared the meeting open at 5.55 pm.

2. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3. PUBLIC QUESTION TIME

Nil.

4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr Kevin King	Shire President
Cr Neil Morrell	Deputy Shire President
Cr Neil Manuel	
Cr Adam Squires	
Cr Marie Lloyd	
Cr Julie McFall	
Cr Graeme Peirce	
Nicole Wasmann	Chief Executive Officer
Bill Owen	Works Manager
Melinda King	Manager Financial Reporting (from 6.40pm)

Apologies

Nil.

Leave of Absence

Nil.

Visitors

Sergeant Andy Brown Officer in Charge, Williams Police Station (to 6.45pm)

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Council and Sergeant Andy Brown discussed recent accidents on Albany Highway, local crime and security, and potential closed circuit television (CCTV) technology that could be used in the Shire.

6.40pm - Melinda King joined the meeting.

6.45pm - The Shire President thanked Sergeant Andy Brown for meeting with Council. Sergeant Andy Brown left the meeting.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 Ordinary Meeting of Council held 16 June 2020.

COUNCIL DECISION – ITEM 6.1

Moved: Cr Neil Morrell

Seconded: Cr Graeme Peirce

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 16 June 2020 be confirmed.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

8. REPORTS**8.1 OFFICER REPORTS****ITEM 8.1.1 – FINANCIAL REPORT JUNE 2020**

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	22 July 2020

SUMMARY:

Consideration of the financial reports for the period ending 30 June 2020.

BACKGROUND:

Draft notes to the financial reports for the periods ending 30 June 2020 are included as attachments, the statement of financial activity and the composition of net assets will be presented at the August Council meeting.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Julie McFall

Seconded: Cr Adam Squires

That the draft notes to the financial report for the period ending 30 June 2020 as presented be noted.

CARRIED 7/0

ATTACHMENTS:

- Notes to the Financial Reports – 30 June 2020

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	49,556			49,556	NAB	0.01%	At Call
Municipal Bank - Bendigo	(13,191)			(13,191)	Bendigo	0.05%	At Call
Municipal Cash Maximiser	1,194,876			1,194,876	NAB	0.05%	At Call
Bendigo Cash Maximiser	7,513			7,513	Bendigo	0.05%	At Call
Trust Bank Account			5,725	5,725	NAB	0.05%	At Call
Trust Cash Maximiser			68,114	68,114	NAB	0.05%	At Call
Trust - Bendigo			1,781	1,781	Bendigo	0.05%	At Call
Reserve Cash Maximiser		803,335		803,335	NAB	0.05%	At Call
Bendigo Reserve		1,600,000		1,600,000	Bendigo	0.05%	At Call
(b) Term Deposits							
Municipal term deposit	0			0	Bendigo	1.2	23/06/2020
Reserve term deposit		0		0	NAB	1.52	26/06/2020
Reserve term deposit		0		0	Bendigo	1.55	26/06/2020
Trust term deposit			0	0	NAB	1.55	12/06/2020
Total	1,238,754	2,403,335	75,620	3,717,709			

Bendigo Account is showing on this statement as overdrawn. Was not adjustment backdated and sufficient funds were in the account at time of transfer.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 4: Receivables

Receivables - Rates Receivable	30 Jun 2020	30 June 2019	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	181,873	165,047	Receivables - General	37,844	340	222	842	39,248
Levied this year (incl rubbish & ESL)	1,827,687	1,790,645						
<u>Less Collections to date</u>	(1,809,628)	(1,773,819)	Balance per Trial Balance					
Equals Current Outstanding	199,932	181,873	Sundry Debtors					0
			Receivables - Other					0
Net Rates Collectable	199,932	181,873	Total Receivables General Outstanding					39,248
% Collected	90.05%	90.70%						
Less Recognised as doubtful	(83,882)	(74,143)						

Amounts shown above include GST (where applicable)

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 5: Cash Backed Reserve

Name	Opening Balance	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
		Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Transfers Out (-)	Transfers Out (-)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	156,202	2,812	2,417	50,000	50,000	0	0	209,014	208,619
Plant Reserve	94,159	1,972	1,457	309,829	309,829	(112,350)	(85,633)	293,610	319,812
Building Reserve	631,562	11,368	9,770	50,000	50,000	(130,000)	0	562,930	691,332
Town Development Reserve	69,595	1,253	1,077	0	0	(45,000)	0	25,848	70,672
Recreation Reserve	31,202	562	483	100,000	100,000	(10,000)	(10,000)	121,764	121,685
Heritage Reserve	5,128	92	79	300	136	0	0	5,520	5,343
Community Housing Reserve	109,024	1,962	1,687	20,000	20,695	(25,000)	0	105,986	131,406
Waste Management Reserve	80,044	1,441	1,238	40,000	40,000	0	0	121,485	121,282
Darkan Swimming Pool Reserve	33,219	598	515	5,000	5,000	0	0	38,817	38,734
Information Technology Reserve	57,988	1,044	897	3,000	3,000	(15,000)	(15,000)	47,032	46,885
Darkan Sport and Community Centre Reserve	223,747	3,757	3,461	30,000	30,000	0	0	257,504	257,208
Arthur River Country Club Renewal Reserve	25,049	451	387	6,000	6,000	(3,000)	(3,641)	28,500	27,795
Museum Reserve	127,858	2,301	1,978	0	0	(25,620)	(1,734)	104,539	128,102
Moodiarrup Sports Club Reserve	7,879	142	122	4,000	1,474	0	0	12,021	9,475
Landcare Reserve	46,885	844	725	0	0	(27,089)	(4,847)	20,640	42,763
Corporate Planning and Valuation Reserve	34,000	612	526	0	0	0	0	34,612	34,526
Kids Central Members Reserve	429	8	7	0	234	0	0	437	670
The Shed Reserve	11,019	198	170	0	361	0	0	11,217	11,550
Recreation Trails Reserve	1,185	21	18	0	0	0	0	1,206	1,203
Community Gym Reserve	6,887	124	107	0	1,373	0	0	7,011	8,367
Economic Development Reserve	3,180	57	49	40,000	40,000	0	0	43,237	43,229
Road Reserve	0	0	0	82,677	82,677	0	0	82,677	82,677
	1,756,241	31,619	27,170	740,806	740,779	(393,059)	(120,855)	2,135,607	2,403,335

Note: Reserve transfers are generally completed at year end unless funds are required sooner.

SHIRE OF WEST ARTHUR
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 6: Grants and Contributions	Grant Provider	Type	Opening Balance (a)	Budget Operating (b)	Capital (c)	YTD Actual Revenue (f)	(Expended) (g)	Unspent Grant (a)+(f)+(g)	Comment
				\$	\$	\$	\$	\$	
General Purpose Funding									
Grants Commission - General	WALGGC	Operating	0	242,289	0	580,832	0	0	19/20 allocation 283,636. Payment in advance made for 2020/21 grant.
Grants Commission - Roads	WALGGC	Operating	0	244,114	0	537,337	0	0	19/20 allocation 239,868. Payment in advance made for 2020/21 grant.
Grants Commission - Bridges	WALGGC	Operating - Tied	0	90,000	0	0	0	0	Won't be received this year. Project deferred.
Law, Order and Public Safety									
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	38,500	0	39,268	(39,268)	0	Paid quarterly.
Bushfire mitigation	Office of Emergency Management	Operating - Tied	0	5,000	0	0	0	0	Application not submitted.
Education and Welfare									
Kids Central Quarterly Grant	Federal DEEWR	Operating	0	8,500	0	19,900	0	0	
Age Friendly and Dementia Community Awareness	Department of Communities	Operating - Tied	0	0	0	3,620	0	3,620	Moved to liability at year end as unspent. Show in 2021
Recreation and Culture									
Redevelopment of play and youth area	Lotterywest	Non-operating	0	0	65,000	0	0	0	Project deferred.
Museum		Operating - Tied	0	0	20,000	33,778	(33,778)	0	
Oral Histories	Lotterywest	Operating - Tied	0	0	0	4,454	(4,454)	0	
Thank a Volunteer	Department for Communities	Operating - Tied	0	0	0	1,000	(1,000)	0	
Transport									
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	329,877	329,877	(264,490)	65,387	Moved to liability at year end. Show in 2021
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	344,487	344,487	(357,340)	0	
Commodity Route Funding	Regional Road Group	Non-operating	0	0	244,384	244,384	(245,694)	0	
Direct Grant	Main Roads	Operating	0	125,536	0	125,536	0	0	
Economic Development									
Kylie Dam Project	Department of Water	Non-operating	0	0	53,911	0	0	0	Approved
TOTALS			0	753,939	1,057,659	2,264,473	(946,024)	69,007	
SUMMARY									
Operating	Operating Grants, Subsidies and Contributions		0	620,439	0	1,263,605	0	0	
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	133,500	20,000	82,120	(78,500)	3,620	
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,037,659	918,748	(867,524)	65,387	
TOTALS			0	753,939	1,057,659	2,264,473	(946,024)	69,007	

SHIRE OF WEST ARTHUR									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2020									
Note 7: Capital Acquisitions									
Assets	Account	YTD Actual			Budget			Variance	
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	Comment
		\$	\$	\$	\$	\$	\$	\$	
Buildings									
Governance									
	Shire office - solar power	0	(8,844)	(8,844)	0	(10,000)	(10,000)	1,156	Works completed.
Housing									
	Renovations to existing joint venture community housing units	0	0	0	0	(25,000)	(25,000)	25,000	No scheduled works.
Recreation & Culture									
	Football Changerooms Project	0	(8,140)	(8,140)	(2,000)	(22,625)	(24,625)	16,485	Some expenditure allocated to operating.
Community Amenities									
	Darkan Cemetery toilet	(19,273)	(8,800)	(28,073)	(20,000)	(10,000)	(30,000)	1,927	Scheduled to be completed in financial year.
	Challet	0	0	0	(46,900)	(80,000)	(126,900)	126,900	Carry forward project to following year.
Other Property & Services									
	Staff Housing	0	0	0	(5,000)	(50,000)	(55,000)	55,000	No scheduled works.
Buildings Total		(19,273)	(25,784)	(45,057)	(73,900)	(197,625)	(271,525)	226,468	
Infrastructure									
Recreation And Culture									
	Darkan Railway Reserve - redevelopment of play and youth area	0	0	0	(15,000)	(150,000)	(165,000)	165,000	Scheduled for late in the year. Will be budgeted for in 20/21.
Economic Development									
	Kylie Dam Water Project	0	0	0	(12,608)	(66,000)	(78,608)	78,608	Funding approved. Land tenure negotiations in progress. 20/21 expected
Infrastructure Total		0	0	0	(27,608)	(216,000)	(243,608)	243,608	
Furniture & Office Equip.									
Governance									
	Computer Server	0	(16,115)	(16,115)	0	(15,000)	(15,000)	(1,115)	Installed.
Recreation & Culture									
	Museum fit out	0	0	0	0	(70,000)	(70,000)	70,000	Expense to date shown in operating expenditure
Furniture & Office Equip. Total		0	(16,115)	(16,115)	0	(85,000)	(85,000)	68,885	
Plant , Equip. & Vehicles									
Transport									
	Administration vehicle	0	(52,164)	(52,164)	0	(52,000)	(52,000)	(164)	Purchased in April/paid May
	Works vehicle	0	(44,810)	(44,810)	0	(46,350)	(46,350)	1,540	Purchased in April/paid May
	Low loader	0	(81,818)	(81,818)	0	(100,000)	(100,000)	18,182	Purchased in November
Plant, Equip & Vehicles Total		0	(178,792)	(178,792)	0	(198,350)	(198,350)	19,558	
Roads									
Regional Road Group									
	Darkan Moodiarrup Road	(129,432)	(141,933)	(271,365)	(147,880)	(139,910)	(287,790)	16,425	Completed May
	Bowelling Duranillin Road	(146,241)	(118,404)	(264,645)	(139,915)	(119,780)	(259,695)	(4,950)	Completed May
	Trigwell Bridge Road (Commodity Route Funding)	(169,284)	(199,257)	(368,541)	(167,945)	(198,670)	(366,615)	(1,926)	Completed May
Regional Road Group Total		(444,957)	(459,594)	(904,551)	(455,740)	(458,360)	(914,100)	9,549	
Roads to Recovery									
	Boyup Brook Arthur Road	(58,445)	(20,683)	(79,128)	(85,255)	(33,130)	(118,385)	39,257	Completed May

SHIRE OF WEST ARTHUR									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
For the Period Ended 30 June 2020									
Note 7: Capital Acquisitions									
Assets	Account	YTD Actual			Budget			Variance	Comment
		Wages and Plant	Materials and Contractors	Total YTD	Wages and Plant	Materials and Contractors	Total Budget	Total YTD to Budget	
		\$	\$	\$	\$	\$	\$	\$	
Eulin Crossing Road		(25,033)	(16,829)	(41,862)	(37,877)	(15,000)	(52,877)	11,015	Completed May
Rutherford Road		(13,784)	(15,085)	(28,869)	(20,000)	(15,000)	(35,000)	6,131	Completed May
Shields Road		(37,028)	(716)	(37,744)	(46,866)	(9,255)	(56,121)	18,377	
Boyup Brook Arthur Road		(22,619)	(54,268)	(76,887)	(37,841)	(39,670)	(77,511)	624	
Roads to Recovery Total		(156,909)	(107,581)	(264,490)	(227,839)	(112,055)	(339,894)	75,404	
Shire Funded									
Growden Place		(66,182)	(4,381)	(70,563)	(46,010)	(51,172)	(97,182)	26,619	June
Collie South East Road		(21,780)	(8,298)	(30,078)	(21,275)	(3,056)	(24,331)	(5,747)	
DustSuppressions		(14,747)	(5,942)	(20,689)	(16,305)	(3,816)	(20,121)	(568)	
Shire Funded Total		(102,709)	(18,621)	(121,330)	(83,590)	(58,044)	(141,634)	20,304	
Roads Total		(704,575)	(585,796)	(1,290,371)	(767,169)	(628,459)	(1,395,628)	105,257	
Capital Expenditure Total		(723,848)	(806,487)	(1,530,335)	(868,677)	(1,325,434)	(2,194,111)	663,776	

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	N/A
DISCLOSURE OF INTEREST:	N/A
DATE OF REPORT:	22 July 2020

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Neil Morrell

Seconded: Cr Graeme Peirce

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 15062020.1 - 15062020.21, 23062020.1 - 23062020.19, 30062020.1 - 30062020.13, 06072020.1 - 06072020.5, 08072020.1 - 08072020.25, Cheques 17 & 20053, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$447,221.48 listed (attached) be noted as approved for payment.

CARRIED 7/0

ATTACHMENTS:

- Cheque Listing

Shire of West Arthur
Cheque Detail
 June 10 - July 20, 2020

Date	Num	Name	Original Amount
11/06/2020	EFT	SALARIES & WAGES	45,281.84
		PAYROLL	
15/06/2020	15062020.1	AIR LIQUIDE	229.64
		GAS CYLINDERS	
15/06/2020	15062020.2	AUSTRALIA POST	669.84
		PAPER, PENS, STAMPS & PHONE	
15/06/2020	15062020.3	BLACKWOOD BASIN GROUP (INC)	2,763.60
		LANDCARE SUPPORT FOR APRIL & MAY 2020	
15/06/2020	15062020.4	BURGESS RAWSON	991.93
		WATER CONSUMPTION FOR WAR MEMORIAL, RAIL RESERVE TOILETS & ROSE GARDEN	
15/06/2020	15062020.5	COLLIE ELECTRICAL SERVICES	968.44
		INSTALL OUTSIDE POWER POINT FOR HOT WATER SYSTEM & REPLACEMENT OF DOWNLIGHTS	
15/06/2020	15062020.6	DARKAN AGRI SERVICES	1,521.70
		BUILDING SUPPLIES, CEMENT, PIPE FITTINGS, STANDPIPE MATERIALS, GLOBES, FORKLIFT GAS	
15/06/2020	15062020.7	DUFF ELECTRICAL CONTRACTING	137.50
		ELECTRICAL CONNECTION OF GAS HOT WATER SYSTEM AT RAIL RESERVE TOILETS	
15/06/2020	15062020.8	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	4,095.85
		SALARY SACRIFICE PAYMENTS - JUNE 2020	
15/06/2020	15062020.9	FLEAYS STORE	368.10
		GOODS FOR SENIORS MEALS	
15/06/2020	15062020.10	GREAT SOUTHERN WASTE DISPOSAL	4,570.86
		STREET WASTE & RECYCLING COLLECTION	
15/06/2020	15062020.11	HOIST SALES & HYDRAULIC REPAIRS PTY LTD	498.30
		SEAL KIT FOR HYDRAULIC RAM FOR SIDE TIPPER	
15/06/2020	15062020.12	JUNCTION BROOK PTY LTD	601.70
		PARTS AND REPAIRS FOR ROLLERS AND TRUCK	
15/06/2020	15062020.13	KYM HARRINGTON	203.71
		CULTURAL TRAINING & YOUTH WEEK ACTIVITIES	
15/06/2020	15062020.14	LGIS	3,547.50
		LGISWA REGIONAL RISK COORDINATOR PROGRAMME	
15/06/2020	15062020.15	MARKET CREATIONS	10,737.94
		SERVER NETWORKING, TECHNICAL BUSINESS HOURS, SERVER MAINTENANCE & TRAVEL	
15/06/2020	15062020.16	PHOENIX GLASS	1,400.00
		SNEEZE GUARD SUPPLIED AND FITTED TO FRONT ADMIN DESK	
15/06/2020	15062020.17	RAREBITS ON BURROWES 1	607.50
		DESSERTS FOR SENIOR MEALS FROM 4TH MAY - 5TH JUNE	
15/06/2020	15062020.18	REGIONAL EARLY EDUCATION AND DEVELOPMENT	17,555.15
		COMMUNITY CHILD CARE FUND PROGRAM TRANSFERRED TO REED 20/01/2020	
15/06/2020	15062020.19	WEST ARTHUR COMMUNITY RESOURCE CENTRE	510.13
		MEDICAL RECEPTION HOURS FOR MAY 2020	
15/06/2020	15062020.20	WESTRAC BUNBURY	665.45
		CAT RECOVERY TANK FOR ROLLER	
15/06/2020	15062020.21	WURTH AUSTRALIA PTY LTD	401.93
		WORKSHOP CONSUMABLES HOSE CLAMPS, BRAKE CLEANER, GLOVES & SHIPPING	
23/06/2020	23062020.1	AFGRI EQUIPMENT AUSTRALIA PTY LTD	6,530.61
		GRADER FULLSERVICE AND REPAIR TO BACK TANDEM DRIVE INCLUDING NEW BLADE DRIVES	
23/06/2020	23062020.2	BUNBURY TRUCKS	106.48
		PARTS & REPAIRS FOR TRUCK BRAKE SHOES	
23/06/2020	23062020.3	CARO TELFER PHOTOGRAPHY	825.00
		HISTORY AUDIO FUNDED	

Shire of West Arthur
Cheque Detail
 June 10 - July 20, 2020

Date	Num	Name	Original Amount
23/06/2020	23062020.4	CAROL STANDISH	66.05
		REIMBURSE GOODS FOR SENIORS MEALS	
23/06/2020	23062020.5	COALFIELDS WEARPARTS	1,980.00
		GRADER BLADES	
23/06/2020	23062020.6	COPPACK PARTS & SERVICES	3,068.55
		PARTS & REPAIRS FOR VOLVO L90F LOADER	
23/06/2020	23062020.7	DEPARTMENT OF MINES, IND REG AND SAFETY	113.30
		BUILDING SERVICES LEVY REMITTANCE FOR THE MONTHS OF APRIL MAY 2020	
23/06/2020	23062020.8	FLEAYS STORE	98.65
		GOODS FOR SENIOR MEALS FOR 18TH JUNE 2020	
23/06/2020	23062020.9	MCLEODS BARRISTERS AND SOLICITORS	1,075.70
		GOVERNANCE ADVICE (RE LOCAL LAW)	
23/06/2020	23062020.10	MOORE STEPHENS PTY LTD	748.00
		BUDGET TEMPLATE 2020/21	
23/06/2020	23062020.11	MOTORPASS	5.50
		FEE ON FUEL CARD FOR FIRE TRUCK	
23/06/2020	23062020.12	NICOLE WASMANN	1,571.40
		REIMBURSE 50% PHONE USAGE - AUG 2019 - JUNE 2020 & SALARY SACRIFICE IPHONE	
23/06/2020	23062020.13	P & S GRIGGS PLUMBING	741.59
		REPLACE HOT WATER SYSTEM TO RAIL RESERVE PUBLIC CONVENIENCES	
23/06/2020	23062020.14	PEDERICK ENGINEERING	37.95
		2 X METRES OF 50X50X4 ANGLE FOR GROWDEN STABNDPIPE	
23/06/2020	23062020.15	PH AND KE GOW LICENSED SURVEYORS	979.00
		SURVEY FOR CONSTRUCTION OF GROWDEN PLACE	
23/06/2020	23062020.16	PUTLAND MOTORS	9,416.88
		PARTS & REPAIRS FOR ROLLERS, TRUCK, GRADER, WORK VEHICLES, FITTING REES ROAD STANDPIPE	
23/06/2020	23062020.17	R MOORE & SONS	2,730.03
		REPAIRS TO LOADER (PART OF COPPACK & SONS) MOTOR UNREPAIRABLE	
23/06/2020	23062020.18	SOUTHERN ATU SERVICES	470.00
		SERVICE OF AQUANOVA AERATION TREATMENT UNIT	
23/06/2020	23062020.19	TOLL TRANSPORT PTY LTD	12.32
		FREIGHT FOR PARTS FROM BUNBURY MACHINERY	
25/06/2020	EFT	SALARIES & WAGES	48,179.29
		PAYROLL	
30/06/2020	30062020.1	BUNBURY MACHINERY	300.00
		BLADES FOR KUBOTA MOWER	
30/06/2020	30062020.2	C & D CUTRI	25,223.00
		BRIDGE WORKS - BUNCE KING, CHANGERUP COLLIE, BOYUP BROOK ARTHUR & HUGHES MILL	
30/06/2020	30062020.3	CR ADAM SQUIRES	880.00
		COUNCILLOR SITTING FEES & COMMUNICATIONS ALLOWANCE	
30/06/2020	30062020.4	CR J M MCFALL	610.00
		COUNCILLOR SITTING FEES & COMMUNICATIONS ALLOWANCE	
30/06/2020	30062020.5	CR K J KING	3,000.00
		PRESIDENTIAL ALLOWANCE, COUNCILLOR SITTING FEES & COMMUNICATIONS ALLOWANCE	
30/06/2020	30062020.6	CR M LLOYD	1,056.82
		COUNCILLOR SITTING FEES, COMMUNICATIONS ALLOWANCE & TRAVEL	
30/06/2020	30062020.7	CR N M MANUEL	754.18
		COUNCILLOR SITTING FEES, COMMUNICATIONS ALLOWANCE & TRAVEL	
30/06/2020	30062020.8	CR NEIL MORRELL	1,927.40
		DEPUTY PRESIDENT ALLOWANCE, CR SITTING FEES & COMMUNICATIONS ALLOWANCE	

Shire of West Arthur
Cheque Detail
 June 10 - July 20, 2020

Date	Num	Name	Original Amount
30/06/2020	30062020.9	JAMES WISNIEWSKI	80.00
		REIMBURSE \$20 PER MONTH FOR WORK USE OF PHONE MARCH - JUNE 2020	
30/06/2020	30062020.10	CR G PEIRCE	1,211.62
		COUNCILLOR SITTING FEES, COMMUNICATIONS ALLOWANCE & TRAVEL	
30/06/2020	30062020.11	P & S GRIGGS PLUMBING	3,250.00
		INSTALL SEPTIC SYSTEM TO DARKAN CEMETERY TOILET 2019/20	
30/06/2020	30062020.12	TOLL TRANSPORT PTY LTD	82.39
		FREIGHT VARIOUS	
30/06/2020	30062020.13	WA TREASURY CORPORATION	31,521.63
		CAPITAL REPAYMENT & INTEREST PAYMENT AND GUARANTEE FEE ON LOANS 69, 70, 72 & 73	
06/07/2020	06072020.1	CAROL STANDISH	84.90
		REIMBURSE GOODS FOR SENIORS MEALS	
06/07/2020	06072020.2	CORUM HEALTH SERVICES	700.59
		LOTS DISPENSE SOFTWARE MAINTENANCE & PBS ONLINE FEE	
06/07/2020	06072020.3	RAMM SOFTWARE PTY LTD	6,946.90
		RAMM ANNUAL SUPPORT AND MAINTENANCE	
06/07/2020	06072020.4	RECKON	2,100.00
		RECKON ACCOUNTS PREMIER 2020 SOFTWARE	
06/07/2020	06072020.5	SOUTHERN LOCK & SECURITY	140.43
		HRC ALARM MONITORING FROM 01/07/2020 TO 30/09/2020	
08/07/2020	08072020.1	AIR LIQUIDE	222.24
		GAS CYLINDERS	
08/07/2020	08072020.2	BW TRUCK PARTS	827.95
		PARTS & REPAIRS FOR TRUCK	
08/07/2020	08072020.3	CAROL STANDISH	168.52
		REIMBURSE GOODS FOR SENIORS MEALS	
08/07/2020	08072020.4	COLLIE MOWERS & MORE	119.80
		FIRE BRICKS & CHAINSAW FILES	
08/07/2020	08072020.5	DARKAN AGRI SERVICES	1,185.50
		FLURO SEALANT, FENCE DROPPERS, RIVERTS, CEMENT, PADLOCKS, GAS GLYPHOSATE	
08/07/2020	08072020.6	EASIFLEET MANAGEMENT- MOUNTSVILLE PTY LTD	4,095.85
		SALARY SACRIFICE PAYMENTS	
08/07/2020	08072020.7	ELITE COMPLIANCE	220.00
		POOL CERTIFICATION DESIGN & REVIEW	
08/07/2020	08072020.8	FULTON HOGAN	1,285.24
		SPRAY SEAL - DARKAN SOUTH ROAD	
08/07/2020	08072020.9	MARKET CREATIONS	791.87
		ADVANCED SERVER, NETWORKING, BUSINESS HOURS	
08/07/2020	08072020.10	MOORE STEPHENS PTY LTD	2,191.20
		FINANCIAL REPORTING & MANAGEMENT REPORTING COURSES	
08/07/2020	08072020.11	NARROGIN FREIGHTLINES	347.70
		POOL CHEMICALS DELIVERY AND RETURNS	
08/07/2020	08072020.12	P & S GRIGGS PLUMBING	5,391.00
		NEW STANDPIPE AT SHIRE DEPOT & GROWDEN PLACE	
08/07/2020	08072020.13	PARKER BLACK & FORREST PTY. LTD.	594.00
		STANDPIPE KEYS FOR NEW STANDPIPE AT GROWDEN PLACE	
08/07/2020	08072020.14	PEDERICK ENGINEERING	931.41
		TRAILER MOUNT & GRAB RAKE, HYDRAULIC CYLINDER & REPAIRS, FIRE PLATE BAFFLE	
08/07/2020	08072020.15	SHIRE OF NARROGIN (SUPPLIER)	565.00
		HEALTH OFFICER SERVICES	

Shire of West Arthur
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 June 10 - July 20, 2020

Date	Num	Name	Original Amount
08/07/2020	08072020.16	SOS OFFICE EQUIPMENT	96.31
		OFFICE PRINTING	
08/07/2020	08072020.17	THE PRINT SHOP	253.00
		TOURISM BROCHURES	
08/07/2020	08072020.18	TOLL TRANSPORT PTY LTD	10.73
		DELIVERY OF TONERS & INK FOR SHIRE PRINTER	
08/07/2020	08072020.19	WEST ARTHUR COMMUNITY RESOURCE CENTRE	959.75
		DOCTORS HOURS & WEBSITE	
08/07/2020	08072020.20	CAROL STANDISH	301.34
		REIMBURSE GOODS FOR SENIORS MEALS	
08/07/2020	08072020.21	FLEAYS STORE	74.85
		SUPPLIES FOR SENIORS MEALS	
08/07/2020	08072020.22	FUELS WEST PETROLEUM	24,107.16
		DIESEL	
08/07/2020	08072020.23	GREAT SOUTHERN WASTE DISPOSAL	4,570.86
		STREET WASTE & RECYCLING COLLECTION	
08/07/2020	08072020.24	PUTLAND MOTORS	1,455.81
		GREASE, TAIL LIGHTS, RESISTERS, BEARINGS, BATTERIES, FUSES, INSULATION TAPE, SILICON	
08/07/2020	08072020.25	WAGIN MECHANICAL REPAIRS	1,348.20
		PARTS AND REPAIRS FOR FIRE TRUCK	
09/07/2020	EFT	SALARIES & WAGES	45,150.76
		PAYROLL	
15/06/2020	B/PAY	SYNERGY	1,378.27
		ELECTRICITY USAGE AND SUPPLY CHARGE FROM 25/04/2020-24/05/2020 FOR STREETLIGHTS	
15/06/2020	B/PAY	TELSTRA	340.19
		TELEPHONE CALLS AND CHARGES FOR THE CRC	
15/06/2020	B/PAY	TELSTRA	562.34
		VARIOUS TELEPHONE/INTERNET SERVICES AND CHARGES	
15/06/2020	B/PAY	WATER CORPORATION	7,041.35
		VARIOUS WATER USAGE & SERVICE CHARGES	
23/06/2020	B/PAY	TELSTRA	349.41
		VARIOUS TELEPHONE/INTERNET SERVICES AND CHARGES	
23/06/2020	B/PAY	SYNERGY	593.25
		ELECRCITY USAGE A FROM 19 MAY 2020-TO 15 JUNE 2020 FOR THE CRC	
30/06/2020	BPAY	DEPARTMENT OF HUMAN SERVICES	441.48
		CHILDCARE PAYMENTS	
30/06/2020	BPAY	AMP SUPER	1,618.87
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	AUSTRALIAN ETHICAL SUPER FUND	145.37
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	AUSTRALIAN SUPER	7,095.06
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	D AND K MELBOURNE SUPERANNUATION FUND	1,445.49
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	MLC NOMINEES PTY LTD- MASTER KEY BUSINESS	1,609.92
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	PRIME SUPER	1,233.46
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	REST SUPERANNUATION	312.38
		SUPER CONTRIBUTIONS	

Shire of West Arthur
Cheque Detail
 June 10 - July 20, 2020

Date	Num	Name	Original Amount
30/06/2020	BPAY	TWUSUPER	1,623.67
		SUPER CONTRIBUTIONS	
30/06/2020	BPAY	WA SUPER	33,453.00
		SUPER CONTRIBUTIONS	
08/07/2020	B/PAY	SYNERGY	5,281.49
		VARIOUS ELECTRICITY USAGE AND SUPPLY CHARGES	
08/07/2020	B/PAY	TELSTRA	363.29
		VARIOUS TELEPHONE/INTERNET SERVICES AND CHARGES	
08/07/2020	B/PAY	SYNERGY	118.00
		SERVICES AND CHARGES FOR REES ROAD STANDPIPE	
08/07/2020	B/PAY	TELSTRA	583.43
		VARIOUS TELEPHONE/INTERNET SERVICES AND CHARGES	
24/06/2020	DEBIT	NATIONAL AUSTRALIA BANK	34.49
		NAB CONNECT FEE ACCESS AND USAGE	
30/06/2020	DEBIT	NATIONAL AUSTRALIA BANK	41.80
		END OF MONTH BANK FEES	
18/06/2020	DIRECT	AUSTRALIAN TAXATION OFFICE	6,005.00
		MAY 2020 BAS	
23/06/2020	17	PETTY CASH	275.45
		CLEANING SUPPLIES , SIGNS, MILK, BATTERY, BLUE TAC & COFFEE	
01/07/2020	20053	AUSTRALIA POST	9,951.70
		VEHICLE RENEWALS	
		VOUCHERS	AMOUNT
MUNICIPAL FUND			
		15062020.1 - 15062020.21	53,046.77
		23062020.1 - 23062020.19	30,577.01
		30062020.1 - 30062020.13	69,897.04
		06072020.1 - 06072020.5	9,972.82
		08072020.1 - 08072020.25	52,115.29
		CHEQUES 17 & 20053	10,227.15
		EFT/DEBIT/BPAY	71,671.01
		SALARIES & WAGES	138,611.89
		LICENSING JUNE 2020 TRANSFERS	11,102.50
		TOTAL	447,221.48

ITEM 8.1.3 – ADOPTION OF FINANCIAL HARDSHIP POLICY IN RESPONSE TO COVID 19

LOCATION/ADDRESS:
NAME OF APPLICANT:
FILE REFERENCE:
DISCLOSURE OF INTEREST:
DATE OF REPORT: 17 July 2020

SUMMARY:

COVID 19 has had a financial impact on many businesses and individuals. It is recommended that the Shire adopts a hardship policy to support ratepayers affected.

BACKGROUND:

At the WALGA State Council Meeting held on the 6 May 2020 a recommendation was considered that included a request to Local Governments to give consideration to the adoption of the WALGA template rates hardship policy by Local Governments that do not currently have a policy.

CONSULTATION:

Consultation has taken place with WALGA and other neighbouring local governments. The majority of neighbouring local governments have adopted a policy or already have a general policy in place.

STATUTORY ENVIRONMENT:

Section 2.7(2) of the Local Government Act 1995, provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

The Local Government Amendment (COVID-19 Response) Act 2020 came into effect on 21 April 2020. This Act provided power to the Minister to modify or suspend provision of the Local Government Act, 1995 and Regulations.

Clauses 13 and 14 of the Minister's Order imposed relate to the rates and service charges. Modifications to Section 6.45 prohibits local governments from charging instalment interest on a person who is considered to be suffering financial hardship as a consequence of COVID-19 Pandemic (excluded person) and limits the amount of instalment interest that may be charged to 3% if a local government does not have a financial hardship policy. Section 6.51 has been modified to prohibit local government from charging penalty interest on an excluded person and the rate of interest on outstanding rates is capped at 8%.

POLICY IMPLICATIONS:

The Financial Hardship Policy will form part of the Shire's policy manual.

FINANCIAL IMPLICATIONS:

This is likely to reduce the interest income from rates in the 2020/21 financial year.

STRATEGIC IMPLICATIONS:

Adoption of the policy aligns with the strategy as outlined in the Shire of West Arthur's 2020 Corporate Plan

2.1 Support will be provided to existing and new businesses.

5.2 Financial management and decision making will be transparent, accountable and in an accessible format for the public

COMMENT:

The Financial Hardship Policy sets out the criteria for meeting financial hardship. When ratepayers fall into arrears, staff will inform them of the availability of the Policy.

Whilst adoption of the Policy enables the Shire to continue to impose 5.5% interest on instalments, the draft budget proposes to charge instalment interest of 3% on instalments for the 2020/21 year.

VOTING REQUIREMENTS:

Absolute Majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.3

Moved: Cr Adam Squires

Seconded: Cr Marie Lloyd

That Council adopt the Draft COVID-19 Financial Hardship Policy and include it in the Shire's Policy manual.

CARRIED 7/0

ATTACHMENTS:

- COVID-19 Financial Hardship Policy

Policy Register Reference - 2.12



Council Policy

COVID-19 Financial Hardship Policy

Adopted *[adoption date]*
Amended *[dates and details of any amendments]*

1. Objective

To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic, the Shire of West Arthur recognises that these challenges will result in financial hardship for our ratepayers.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

2. Scope

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

3. Policy Statement

3.1 Payment Difficulties, Hardship and Vulnerability¹

Payment difficulties, or short-term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of West Arthur recognises the likelihood that COVID19 will increase the occurrence of payment difficulties, financial hardship, and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

3.2 Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will contact ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide recommendations to contact a recognised financial counsellor and/or other relevant support services.

¹ Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance**: <http://www.ombudsman.wa.gov.au/>

3.3 Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

3.4 Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of West Arthur of any change in circumstance that jeopardises the agreed payment schedule.

3.5 Interest Charges

A ratepayer that meets the Financial Hardship Criteria will not attract interest or penalty charges on rates / service charge debt in 2020/21, subject to the period of time that the Local Government (COVID-19 Response) Ministerial Order 2020 remains effective (SL 2020/67 – Gazetted 8 May 2020).

In the case of severe financial hardship, the Shire of West Arthur may consider writing off interest applicable to the Emergency Services Levy and / or interest previously accrued on rates and service charge debts.

3.6 Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

3.7 Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2021/2022 financial year.

Rates and service charge debts that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

3.8 Review

We will establish a mechanism for review of decisions made under this policy and advise the applicant of their right to seek review and the procedure to be followed.

3.9 Communication and Confidentiality

We will always maintain confidential communications, and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

4. Legislative and Strategic Context

Local Government Act 1995 (WA)

5. Review Position and Date

Manager Financial Reporting and Manager Financial Operations to review on or before 30 June 2022

6. Associated Documents

The Local Government Amendment (COVID-19 Response) Act 2020
Ministerial Order May 2020 - Local Government (Covid-19 Response) Order 2020

ITEM 8.1.4 – OLD ARTHUR RIVER POST OFFICE RESTORATION

LOCATION/ADDRESS: Albany Highway Arthur River
NAME OF APPLICANT: Not applicable
FILE REFERENCE: 8.2.2
DISCLOSURE OF INTEREST: Nil
DATE OF REPORT: 12 June 2020

SUMMARY:

Council to consider a quote received for the restoration of the Old Arthur River Post Office following recent vehicle impact damage.

The Shire's insurance company has accepted the claim and will reimburse the Shire for costs. A quote has been provided by JI & LA Riley for the works and Council may choose to accept the quote or source additional quotes.

BACKGROUND:

The old Arthur River Post Office in Arthur River was recently badly damaged by impact from a vehicle. The building was constructed in 1882 and is of brick and iron construction with tongue and groove wooden flooring. The ceiling is asbestos lined and the walls are plastered. The building was restored by the Arthur River community around 1990 and is part of the historical group of buildings owned by the Shire in Arthur River. A conservation plan was prepared for this group of buildings in July 2008.

The building was being used as a craft shop at the time of the incident.

The damage to the building occurred when a car travelling north on Albany Highway left the road and crashed into the southern wall of the Post Office.

CONSULTATION:

The damage has been assessed by an engineer and heritage architect appointed by the Shire's insurers. Partial demolition and reconstruction, using the existing materials where possible, is proposed.

Jeff Riley from JI & LA Riley and Nick Lukacs from Stonecraft Masonry Solutions have inspected the property with Martin Silk, Heritage Engineer from Quoin Consulting. Gemma Dewar from Heritage Hocking Studio (Heritage Architects) has also visited the site.

A quote has been received from JI & LA Riley which is included as a confidential attachment. The property and liability adjuster confirms that this is favourable and in line with their own estimations. The quote is based on utilising Nick Lukacs, who is currently working on the Arthur River Church for some of the works.

STATUTORY ENVIRONMENT:

The Arthur River Post Office is listed in the State Heritage Office's inHerit database as place number 23812. Although it does not retain any Statutory Heritage listings, it is listed as a category 1 place on the Shire of West Arthur's Municipal Inventory. Category 1 places are noted as containing exceptional heritage significance to the Shire of West Arthur and the State of Western Australia. It was assessed by the Heritage Council of Western Australia for inclusion on the State Heritage Register in 2017 and is currently going through a community consultation process prior to formal listing. As the building is not formally listed on the State Heritage Register, no formal consultation with the Heritage Council is required, although contact has been made to advise Heritage Council of the incident.

Some modifications have been made to allow for compliance with the Building Code of Australia.

POLICY IMPLICATIONS:

In accordance with the Shire of West Arthur's Purchasing Policy, where the value of procurement (excluding GST) of the contract over the full contract period (including options to extend) is, or is expected to be \$50,001 - \$150,000 the three written quotes are required.

FINANCIAL IMPLICATIONS:

The Property and Liability Adjuster is proposing that once the Shire has accepted a quote, that LGISWA offer interim settlement for the quoted amount minus excess. It is likely that the Shire will require the services of the engineer during the build and that at conclusion of the works a final claim will be submitted to LGISWA for any adjustment.

The Shire's excess on property claims is \$1,000.

STRATEGIC IMPLICATIONS:

The Shire's Corporate Business Plan includes the strategy "The community has a sense of pride in our public areas and assists the Shire in maintenance and development of these" and the actions to "Maintain the Arthur River historical buildings in conjunction with the Arthur River Development Group".

COMMENT

Jeff Riley has previously completed work for the Shire of West Arthur. Nick Lukacs (a stone mason) is well renowned by the Arthur River community for his quality workmanship, particularly with heritage buildings and structures.

Council may choose to source additional quotations or to accept the quote provided by JI & LI Riley.

Should Council accept the quote at this meeting, a purchase order will not be issued to the builder until such time as settlement is received from the insurance company.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.4

Moved: Cr Neil Manuel

Seconded: Cr Adam Squires

That the Shire of West Arthur accept the quote from JI & LA Riley for restoration of the Old Arthur River Post Office in accordance with the quotation provided.

CARRIED 7/0

ATTACHMENTS:

- Quote JI & LA Riley.

QUOTE

Shire of West Arthur

Date
 16 Jul 2020

JI & LA Riley
 T/A JILA Riley

Expiry
 15 Aug 2020

PO Box 305
 Collie WA 6225

Quote Number
 QU-0154

Builder Reg: BC102613

Reference
 Arthur River Post office

ABN
 78 951 974 114

Item	Description	Quantity	Unit Price	GST	Amount AUD
	Mobilize to site: Clean area around building, fence building and compound. disconnect power etc	1.00	2,250.00	10%	2,250.00
	Remove timber veranda and decking and store for later reconstruction. Some of the timber is in very poor condition and may need replacing with like for like.	1.00	2,750.00	10%	2,750.00
	Build scaffold around the building, up to just below the roof height and add extra support to the chimney. This will help remove the brick walls safely and support the chimney during demolition.	1.00	10,850.00	10%	10,850.00
	Prop the roof or remove the roof completely, this will have to be assessed as we go: The roof will need beams passed through the walls under the roof from one side scaffold to the other and then either propped or crane the whole roof off and store for later use. NOTE: The ceiling may be asbestos. The ceiling will need to be completely removed and deposited off site to work safe requirements	1.00	7,570.00	10%	7,570.00
	Carefully remove the flooring and sub-floor, store ready for reuse.	1.00	2,750.00	10%	2,750.00
	The existing original fireplace, chimney breast and chimney will be left in place and propped for safety as stated above. Taking down the building in a brick by brick fashion cleaning all the bricks for re-use. It will be necessary to salvage around 3,500 face bricks. Many of the exterior bricks have been damaged by the impact these can be replaced by utilizing bricks from the internal skin.	1.00	14,940.00	10%	14,940.00

Item	Description	Quantity	Unit Price	GST	Amount AUD
	It will be necessary to partially rebuild the stone plinth as it has also suffered from the impact. The southern side wall has six course of bricks as a plinth and will need to be completely rebuild.	1.00	4,870.00	10%	4,870.00
	Due to the building being completely rebuilt, it will be a replica of the original and it's Heritage status altered. Because of this I see no reason why the internal skin shouldn't be re-built using a cement based mortar this would afford a far stronger base for the roof plates. All internal walls could also be plastered using conventional methods. At least one of the internal skin walls will be rebuilt using maxi blocks this will be necessary to reclaim bricks for use on the outside. All exterior face brick work will be replicated to match existing and laid using a traditional lime mortar colour matched to resemble the existing mortar. Header courses will documented prior to demolition to ensure they are relaid at the correct levels. Existing door and window frames appear to be in reasonable condition and will be reused.	1.00	34,200.00	10%	34,200.00
	Reinstate the roof and the roof sheeting, rebuild the front veranda and decking. Install new sub-floor and reinstate existing flooring, skirting, architraves etc. Install new ceiling to replicate existing ceiling.	1.00	4,910.00	10%	4,910.00
	Paint all previously painted services Demobilize from site, clean all areas.	1.00	5,456.00	10%	5,456.00
	Electrical cost to disconnect and reconnect power, supply and install two internal and one external Heritage light	1.00	5,184.00	10%	5,184.00
	Note: There has been NO allowance for plan, structural assessment, shire or government approval				
	ADDITIONAL WORK: Use a combination of steam cleaning and paint stripping system use WESTOX 'D-LAM 20' AND /OR PEELAWAY 8. Upon removal of paint from brickwork , allow to repoint with lime mortar. Repaint the southwest elevation with breathable paint system such as 'KEIM MINERAL PAINTS' or similar approved equivalent. Apply 2 coats 'CROMMELIN BARRICAGE RGB' OR or similar approved equivalent to the remaining elevations.	1.00	4,560.00	10%	4,560.00
				Subtotal	100,290.00
				TOTAL GST 10%	10,029.00
				TOTAL AUD	110,319.00

ITEM 8.1.5 – REVIEW OF CORPORATE PLAN

LOCATION/ADDRESS:	Whole of Shire
NAME OF APPLICANT:	Not Applicable
FILE REFERENCE:	2.8
DISCLOSURE OF INTEREST:	Nil
DATE OF REPORT:	23 July 2020
AUTHOR:	Nicole Wasmann

SUMMARY:

A review of the Corporate Plan has been undertaken. Council is to review the Plan and adopt with or without further modification.

BACKGROUND:

A review of the Corporate Plan has been completed by Shire staff in consultation with Council.

The Corporate Plan has been amended to add an additional year (reflecting a four year forecast), removal of completed actions, rescheduling of actions not completed to a different year (if still relevant), and inclusion of additional strategies where relevant. The four year financial forecast has been updated with known income and expenses.

Other than formatting, changes made have included:

Changed DPAW to DCBA/Dept of Ag to DPIRD where required "investigate the installation of underground power in Burrowes street..." under Nissan Hut renovations.

Combined emergency services facility

Indigenous Reconciliation Action Framework

Modified Kids Central to reflect the new management

CCTV added

Aged housing – added monitor opportunities to expand.

CONSULTATION:

Staff have undertaken the reviews following a workshop with Council in June.

STATUTORY ENVIRONMENT:

Section 5.56 of the Local Government Act 1995, requires WA Local Governments to produce a 'Plan for the Future' of the district.

The Local Government (Administration) Regulations 1996, state that a "Strategic Community Plan and Corporate Business Plan, together form a 'Plan for the Future' of a district".

19DA. Corporate Business Plans, requirements for (Acts. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
 - (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
 - (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.
 - (4) A local government is to review the current corporate business plan for its district every year.
 - (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
 - (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
- *Absolute Majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

The Corporate Plan is not a commitment of funds, however it is used as a base for the development of the 2020/21 budget.

STRATEGIC IMPLICATIONS:

The Community and Corporate Plan form the basis for Council's ongoing strategic direction.

VOTING REQUIREMENTS:

Absolute majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.5

Moved: Cr Adam Squires

Seconded: Cr Neil Morrell

That the Council adopts the revised Shire of West Arthur Corporate Business Plan 2020/21 – 2023/24.

CARRIED 7/0

ATTACHMENTS:

- Corporate Business Plan



Shire of West Arthur
Corporate Business Plan
2020-2024

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Introduction

The Corporate Business Plan is the Shire of West Arthur's four year service and project delivery program which aligns with the priorities set in the Community Strategic Plan 2020-2024.

This Plan was adopted by Council in July 2020 following a desktop review of the Strategic Community Plan and a review of forward financial estimates. Flexibility and adaptability are built into the Shire's Corporate Business Plan to ensure the organisation is able to adjust to external influences as they arise.

The Plan is reviewed annually to enable the Shire to assess its progress and realign actions and tasks against the most currently available information.

Vision and Values

Our Corporate Vision

In 2028 the Shire of West Arthur will be a sustainable local government supporting a vibrant community

Our Corporate Mission

To value and enhance our community lifestyle and environment through strong local leadership, community involvement and effective service delivery.

Our Values

The values which the community and councillors identified as the most important for how the Shire will function and develop include:

Safety	We will have at the forefront of all operations and future developments, the safety of our people and environment.
Sustainability	We will make decisions based on the long term sustainability of the Shire of West Arthur.
Vibrancy	We will support and encourage a vibrant community and economy.
Pro-Active	We will be pro-active and innovative in order to respond and adapt to a changing world.
Viability	We will maintain the viability of the Shire through good governance and supporting local businesses and agriculture.

State Government Requirements and Planning Framework

In 2011 the Department of Local Government introduced its Integrated Planning and Reporting Framework to standardise and guide strategic and corporate business planning across the Western Australian local government industry.

All local governments are required by legislation to develop a Strategic Community Plan and a Corporate Business Plan to fulfil the statutory obligations of section 5.56 of the Local Government Act 1995, which is to effectively “plan for the future”.

Under the Local Government (Administration) Regulations 1996, a Corporate Business Plan is required to:

- A) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
- B) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
- C) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.

The Shire’s Corporate Business Plan 2020-2024 aims to fulfil these obligations.



Shire of West Arthur Corporate Business Plan | 2020-2024

Key Documents

Strategic Community Plan 2017-2027

The Strategic Community Plan 2017-2027 is the Shire's long-term strategic planning document which outlines the Shire's commitment to achieving the vision aspirations of its community. It has a 10-year duration and is subject to minor reviews every two years and major reviews every four years. A desktop review of this document was completed in 2020.

The Plan is structured according to five key themes with each theme having clear outcomes and strategic initiatives.

Corporate Business Plan

This document is responsible for translating the strategic direction of the Shire as outlined within the Strategic Community Plan 2017-2027 into specific priorities and actions at the operational level.

The document also draws together actions contained within the Shire's informing strategies including workforce plan, asset management plans and replacement program, Disability Access and Inclusion Plan, site specific plans, and community plans.

It provides a medium-term snapshot of actions and projects to inform the annual planning and budgeting process.

Structure of the Corporate Business Plan

The Corporate Business Plan is aligned as follows:



The budget information links to the financial information at the rear of the plan.

- OE - Operating Expenditure Employee Costs
- OM – Operating Expenditure Materials and Contracts
- CE – Capital Expenditure

Community Wellbeing

Aspiration: A safe and enabling place to live with a strong sense of identity and a thriving, active culture.

Outcome 1.1: The Shire is a SAFE place to live, strives to reduce risks and is prepared for emergencies.

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Government agencies, Shire and community are prepared for and responsive to emergencies and volunteers are supported in their roles.	Support Bush Fire Brigades <ul style="list-style-type: none"> Administer the expenditure of the Emergency Services Levy for purchase of equipment and insurance for brigades; Support bush fire brigade volunteers, and coordinate the Bush Fire Advisory Committee; Advocate for resources; Liaise with Department of Fire and Emergency Services on matters relating to brigades, fire control, and fire prevention; Develop policies and procedures and ensure volunteers have a clear understanding of them; Support training for volunteers; Maintain vehicles and fire shed facilities; Provide allowance to Chief Bush Fire Control Officer and West Arthur Base; Manage the West Arthur fire radio network; Provide Shire equipment and staff assistance with fire suppression; Administer and ensure compliance with the Bush Fires Act; and Monitor opportunities for the engagement of a CESM with DFES and partner local governments. 	Bush Fires Act	ESL Grant and OE and OM5.1	●	●	●	●	→
	Relationship with Police Maintain regular communication with Police Officers who provide services in the Shire and provide them with access to Shire facilities and resources as required.		OE	●	●	●	●	→
	Local Emergency Management Plan and Committee Ongoing review and implementation of Local Emergency Management Plan in partnership with key agencies and stakeholders; chair and provide administrative support to the Local Emergency Management Committee, and meet statutory requirements associated with emergency management. Monitor and address risks identified in the AWARE Summary Risk Report.	Emergency Management Act 2005	OE and OM5.3	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Government agencies, Shire and community are prepared for and responsive to emergencies and volunteers are supported in their roles (cont'd).	Emergency Services Facility Investigate feasibility of a co-located emergency services facility in Darkan.		OM5.3 and Funding	●				
	Information to Public Facilitate the provision of information to the public on home and farm safety and security.		OE	●	●	●	●	→
The community is aware of hazards and risks and seeks to manage these with support from the Shire.	Movement of Vehicle and Harvest Ban Information Disseminate public information regarding movement of vehicle and harvest ban information and emergencies.		OE and OM5.1	●	●	●	●	→
	Bush Fire Risk Management Planning In conjunction with DFES implement the Bushfire Risk Management Plan for the Shire including public education on risks and implementation of mitigation strategies.	Bushfire Risk Management Plan	MAF funding, OE	●	●	●	●	→
	Environment Health Provide an environmental health service to encourage best practice and ensure compliance by local businesses, local government and individuals within applicable legislation and guidelines.		OE and OM7.1	●	●	●	●	→
	Dog and Cat Act and Ranger Services Administer the Cat Act and the Dog Act, and encourage responsible pet ownership. Provide a proactive and responsive ranger service to the Shire through a collaborative arrangement with the Shire of Collie.		OE and OE5.4	●	●	●	●	→
	Risk Management Planning Risk management plans are prepared for all Shire events and are a requirement prior to issuing approvals for large or significant events organised by others.		OE	●	●	●	●	→
Safety is considered in planning and works management to protect employees and the community.	Lighting Audit Renew the existing lighting audit of reserves and public places to identify areas that have not been addressed and to allow for future planning. Lighting upgrades shall be in accordance with principles for protecting light pollution and the night sky asset.	West Arthur Lighting Audit	OE, CE8 and Funding		●			
	Occupational Health and Safety in the Workplace Compliance with legislation and best practice to ensure a safe work place for all employees, contractors, and the community.	OHS Act	OE and OM14.3	●	●	●	●	→
	CCTV Investigate and seek funding to install CCTV security cameras on Coalfields Highway – east and west entries to Darkan, school and main street.		OE and Funding		●	●		

Outcome 1.2: People of all ages have the SUPPORT they require to live and participate in the community

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Seniors will be valued and their needs met to enable them to stay in the Shire and participate in the community for as long as they desire.	Seniors Support <ul style="list-style-type: none"> Support the delivery of social activities and learning programs to improve quality of life for seniors in the Shire; Advise seniors on services and assistance available, and assist developing a sense of belonging and enhanced wellbeing; Encourage and support volunteers working with our seniors through acceptance, guidance, risk management and insurance cover; Investigate and instigate, where possible, support to enable seniors to stay in our community including, transport (e.g. social or medical), and home maintenance; Support Wagin Home Care delivery and monitor future changes and alternative options for aged care delivery, Support the provision of a meals service targeted at seniors including employment of coordinator, use of commercial kitchen and administration assistance. 	Aged Friendly Community Plan	OE and OM6.1	●	●	●	●	→
	Aged Persons Housing In partnership with the West Arthur Cottage Homes, ensure a high standard of ongoing management of Independent Living Units and monitor opportunities for funding to expand..	4WDL Funding Agreements and Shire/WACH Agreements	OE	●	●	●	●	→
The needs of people with disabilities will be considered to enable access and inclusion in the community.	Disability Access and Inclusion Plan Review and update the Disability Access and Inclusion Plan annually and implement the strategies to improve access to all, throughout the Shire.	Disability Access Act	OE	●	●	●	●	→
An engaging and positive environment will be provided for children and youth to create lasting connections with the community and facilitate growth and development.	Darkan Railway Reserve Community Open-Space Precinct Implement master plan for the redevelopment of the Darkan Youth Area and playgrounds, incorporate nature play, cultural and heritage philosophies and review, and audit other areas relevant to children and youth.	Youth Friendly Plan Darkan Nature Play Space Plan	OE, OM11.9, CE9 and Funding	●	●	●	●	→
	Partnership with the School Maintain relationship and regular communication with the Darkan Primary School (DPS), to develop opportunities to improve the lifestyle of the community's children, and families, and provide the support of the Shire's workforce for non-routine maintenance in accordance with policy.		OE and OM6.2	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
An engaging and positive environment will be provided for children and youth to create lasting connections with the community and facilitate growth and development. (cont'd)	Youth and Children's Activities and Sense of Community <ul style="list-style-type: none"> Support activities for youth and children. Coordinate and subsidise experiences and opportunities. Provide staff resources for ongoing support and encourage volunteers and other organisations to provide opportunities for the districts youth. Encourage the involvement of youth in the community i.e. community garden, environmental projects, intergenerational etc. Support the development of employment opportunities for young people. 		OE and OM6.3	●	●	●	●	→
	Kids Central Maintain a relationship and regular communication with REED to ensure a high standard and sustainable childcare service to our community. Continue to support Darkan Playgroup as a user group of Kids Central.		OE	●	●	●	●	→
Affordable housing will be available to enable people to live in our community.	GROH Housing Ensure teaching staff have access to quality accommodation through the provision of housing leased to Government Regional Officers Housing.		OE and OM9.1	●	●	●	●	→
	Community Housing Provide accommodation for employees of local industry and low income where financially viable.		OE, OM9.1, CE13 and funding	●	●	●	●	→
People who live in the community will not be prohibited from opportunities due to isolation.	Community Resource Centre Support the CRC to deliver services locally.		OE and OM7.3	●	●	●	●	→
	Services Support the provision of commercial (i.e. access to food and supplies) and social services locally to support the needs of the community.		OE and OM13.7	●	●	●	●	→
	Community Transport Monitor the need for community bus and other transport solutions.		OE	●	●	●	●	→

Outcome 1.3: PHYSICAL AND MENTAL WELL BEING will be enhanced through a variety of sport and recreational opportunities located throughout the Shire

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
A range of health and support services will be available to all in the community	Health Centre and Medical Services <ul style="list-style-type: none"> Provide a well maintained and equipped health area within the Health and Resource Centre to enable allied health professionals to provide services to West Arthur residents. Maintain a positive working relationship with health providers and monitor the community's needs for medical services, lobbying for or seeking additional services where required. 		OE and OM7.5	●	●	●	●	→
Partnerships with sport and recreational clubs will be formed to ensure sustainability and good governance	Funding Financially support sporting clubs and community groups through an annual small grants program and encourage sporting clubs to set funds aside for future needs by providing dollar for dollar reserve funds.		OE and OM11.10	●	●	●	●	→
Public facilities will be maintained and improved	Lake Towerrinning Liaise with stakeholders including biennial meeting to monitor use and review strategic direction of the Lake. Ongoing maintenance of facilities at the Lake and catchment. Improvements to Lake facilities including access to the beach from lawn area, improvements to playground, boat ramp extension and maintenance of jetties.		OE and OM11.3	●	●	●	●	→
			IE11.3 and Funding	●	●	●	●	→
	Trails A range of walking and biking trails will be maintained for passive recreation use. (See all trails under Tourism)		OE and OM11.14 and Funding	●	●	●	●	→
	Darkan Town Hall The Darkan Town Hall will be maintained and available to community groups for free use to encourage activity and social opportunities including the community gym, exercise classes, dance classes, and other activities.		OE 11.1	●	●	●	●	→
	Darkan Swimming Pool Continue to improve, maintain and operate the Darkan Swimming Pool.		OE and OM11.5	●	●	●	●	→
	Cemeteries Provide a well maintained cemetery in Darkan and Arthur River. Continue to investigate identifying the unmarked graves in the Arthur River Cemetery.		OE and OM10.7	●	●	●	●	→
	Darkan Town Oval Maintain the Darkan Town Oval for local and regional sport and community events and for passive recreation.		OE and OM11.11	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Cultural, artistic and sporting events will be supported for community development and enjoyment	Community Events Provide funding, access to facilities and assistance to community groups holding events for the community.		OE and OM11.17	●	●	●	●	→
	Entertainment Subsidise or underwrite travelling shows to ensure our community has access to quality entertainment.		OE and OM11.17	●	●	●	●	→
Lifelong learning and skill promotion will be promoted	Community Learning and Personal Interests Support the Community Resource Centre and other community organisations to provide training and development, learning opportunities, and encourage personal interests through provision of facilities, support and financial assistance where required.		OE and OM various	●	●	●	●	→
	Library Continue to provide a quality library service in conjunction with the Community Resource Centre.		OE and OM11.15	●	●	●	●	→

Outcome 1.4: PRIDE in our community and a strong sense of identity is forged from our cultural heritage and past and present achievements

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Our cultural heritage will be preserved and sites of significance maintained/conserved for future generations	Sites of Historical Significance Develop a list of sites of historical significance where there is no longer any visible infrastructure and plan for future signage including historical school sites linked to the book Playgrounds of the Past.	Municipal Heritage Inventory	OE and OM11.16		●			
	Railway Reserve Investigate options for the use of the Darkan Station Masters House and develop.	Conservation Plan & Railway Reserve Concept Plan	OE, CE14 OM11.16, and funding		●	●		

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Our cultural heritage will be preserved and sites of significance maintained/conserved for future generations (cont'd)	Museum/Interpretive Centre Continue to provide meaningful exhibitions in the Betty Brown Historical Centre and promote the Centre as a place for locals to engage with the history of the region.	BBHC Forward Plan	OE and OM11.18	●	●	●	●	→
	Municipal Heritage Inventory Undertake a review of the Municipal Heritage Inventory.	Heritage Act 2018	OE		●	●		
	Historical Information and Records <ul style="list-style-type: none"> Retain information on concept plans for historical sites and other historical records, accessible from the Shire Office and Library. Catalogue and sort the community archives based on policy and procedures developed and continue to manage the archives on behalf of the community. 		OE and OM11.6	●	●	●	●	→
	Indigenous Reconciliation Action Framework Framework developed to strengthen relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of the whole community.		OE	●				
	Nissan Hut Maintain and upgrade, investigate options for community use including accommodation/common room.		OE, Funding, OM13.3		●			
Our cultural and shared heritage will be commemorated at community events	Civic Events Hold an Australia Day Breakfast at Lake Towerrinning annually, and hold other events to recognise people within the community or to celebrate milestones and achievements.		OE and OM4.7	●	●	●	●	→
	Cultural Day Coordinate a biennial cultural events celebrating cultures in the community in rotation with WAX activities.		Grants, OE and OM11.7	●		●		→
The community has a sense of pride in our public areas and assists the Shire in maintenance and development of these	Arthur River Historical Precinct Maintain the Arthur River historical buildings in conjunction with the Arthur River Development Group.		OE and OM11.16	●	●	●	●	→
	Duranillin and Glenorchy Schools Support local community members to maintain, preserve and utilise Duranillin and Glenorchy schools.		OE and OM11.16	●	●	●	●	→
	Moodiarrup, Arthur River and Duranillin Halls Support the Moodiarrup Hall Committee, Duranillin Hall Committee and the Arthur River Development Group in the preservation and management of their halls.		OE and OM11.1	●	●	●	●	→
	6 Mile Cottage, Bowelling Station and Darkan Railway Precinct With the support of volunteers, maintain 6 Mile Cottage, Bowelling Railway Station and Darkan Railway precinct.		OE and OM11.16	●	●	●	●	→

Local Economy

Aspiration: The Shire of West Arthur will be a vibrant, sustainable and growing community with active business and agriculture sectors and well maintained infrastructure

Outcome 2.1: The business community will be DYNAMIC, GROWING AND DIVERSE providing employment and economic benefits to the Shire.

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Light industrial land and infrastructure will be developed to promote industry development.	Growden Place Light Industrial Area Monitor sales and development opportunities and investigate further land release as needed.		OE. OM13.7 and funding	●	●	●	●	→
	Industrial Infrastructure Provision Promote and consider opportunities to develop industrial sites to attract new businesses to the Shire.		OE.and OM13.7	●	●	●	●	→
New business will be encouraged to locate in the Shire and new employment opportunities will be supported.	Skills Development Undertake research to identify opportunities for local skills development that align with potential employment growth areas.		OE		●	●	●	→
	Investment Attraction Research and identify opportunities in key sectors to attract investment and create employment and undertake an Economic Development Plan.		OE.and OM13.7	●	●	●	●	→
Support will be provided to existing and new businesses.	Business Programs and Development Collaborate with the Community Resource Centre to develop programs and opportunities to support and encourage businesses including training, development and marketing opportunities.		OE.and OM13.7	●	●	●	●	→
	Approvals Process all applications for approvals and licences promptly and provide support and assistance with requirements		OE, OM13.1 and OM10.5	●	●	●	●	→
	Advocacy on Regulatory Issues and Impediments to Business Development Advocate on behalf of local businesses and liaise with WALGA and other agencies to address regulatory issues that negatively impacting on local business. Advocate for the ongoing provision of public utilities required to suit business needs.		OE	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Support will be provided to existing and new businesses. (cont'd)	Communication Infrastructure Support the provision of improved communication technology in the Shire by staying abreast of opportunities, future plans and funding programs and lobbying on behalf of businesses for improvements where warranted, in particular increased mobile phone coverage across the whole Shire (highest priorities Moodiarrup and Bowelling), and improved internet speeds and capacity.		OE and OM 13.7	●	●	●	●	→
	Housing for Employees of Local Industry Continue to monitor the need for and opportunities to fund affordable housing for employees of local industry.		OE and OM9.1		●	●	●	→
	Local Purchasing Policy Ensure the local purchasing policy is adhered to, ensuring the Shire is purchasing from local businesses where viable.		OE	●	●	●	●	→
	Office Space Office space, meeting rooms and video conferencing facilities will be available for rental in the Health and Resource Centre for local and external business use.		OE and OM7.3	●	●	●	●	→

Outcome 2.2: Agricultural businesses will be VIABLE AND SUSTAINABLE providing employment and economic benefit to the Shire

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Stay abreast of current issues affecting farming businesses	Advocacy on behalf of farmers Advocate on behalf of the local agriculture industry as needed.		OE and OM13.7	●	●	●	●	→
	Relationships with Relevant Industry Group and Agencies Maintain positive collaborative relationships with Department of Agriculture, Farm Advisory Group, and other relevant industry groups and associations.		OE	●	●	●	●	→
Ensure our farmers have the opportunity to be up to date with latest developments and encourage investigation and learning to ensure their farms remain viable and sustainable.	Support Trials and Investigative Groups Support and encourage the development and ongoing operations of the West Arthur Trials Group, landcare and other local groups.		OE and Landcare reserve	●	●	●	●	→
	Field Days and Workshops Support field days, seminars and workshops to showcase opportunities and developments.		OE and Landcare reserve	●	●	●	●	→
	Agriculture Diversification and Value Adding Support investigation into opportunities to provide economic benefits and employment growth through agriculture diversification and value adding including Hillman Paleochannel.		OE and OM 13.7	●	●	●	●	→

Outcome 2.3: The community will have a GROWING POPULATION which will support new business development

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
The Shire will be an appealing and attractive place to move to	Townsite Appearance <ul style="list-style-type: none"> Maintain and upgrade appearance of major arterial roads and reserves through Darkan, Duranillin and Arthur River with street scape and landscaping appropriate to the area. Encourage land owners and tenants to maintain properties. 		OE and OM 10.9	●	●	●	●	→
	<ul style="list-style-type: none"> Investigate the installing underground power in Burrowes Street and Coalfields Hwy to improve aesthetics and to assist with large vehicle movements on Coalfields Highway (currently need to lift power lines to allow them through). 		OE Funding			●		
	Signage strategy Develop and implement a signage strategy to enable the provision of information across the Shire in a coordinated format.		OE and OM 10.9		●			
There will be a range of short stay accommodation options for visitor to use encouraging them to stay in and explore the Shire	Darkan Caravan Park <ul style="list-style-type: none"> Continue to promote and manage the Darkan Caravan Park and chalet including further landscaping improvements. Construct an additional chalet at the Darkan Caravan Park to increase short term accommodation. 	Tourism Plan	OE, OM13.3, and CE20	●	●	●	●	→
	Support Development of Accommodation Support the development of farm stay and bed and breakfast and other accommodation through support to land owners investigating opportunities.		OE	●	●	●	●	→
The Shire will be promoted to people outside of the Shire as a fantastic place to visit and live	Marketing Plan Investigate options for the development of a marketing plan for the Shire.		OE and OM 13.7		●	●	●	→
	Promotion Provide 'good news' stories to media and on local radio.		OE	●	●	●	●	→
	Web Presence and Social Media Ongoing maintenance and improvements to the Shire's web page; promote and consult with the community through Facebook and Twitter, and investigate other social media opportunities to promote the Shire well.		OE and OE4.7	●	●	●	●	→
There will be a range of residential and lifestyle options available.	Landcorp Residential Land Liaise with Landcorp to ensure ongoing marketing and promotion of the Landcorp residential lots in King Street.		OE	●	●	●	●	→
	Alternative Residential Land Options Undertake a business plan for the development of larger lots sizes with one option being the Shire land in Burrowes Street (opposite the swimming pool).		OE and OM 13.7			●		

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
There will be a range of residential and lifestyle options available. (cont'd)	Improvements to Townsite Residential Areas Investigate renovating and on selling existing homes in Darkan, either properties currently owned by the Shire or properties on the market, to improve the overall appearance of the town and encourage new residents.		OE			●	●	→
	Duranillin Water Supply Review the need and viability of the Duranillin Water Supply.		OE and OM13.5	●	●			
Tourism will be supported locally and regionally to encourage visitors and promote the Shire and lifestyle.	Iconic Tourism Develop the concept of the Inventors shed and other opportunities to develop iconic tourism.		OE and OM13.4				●	→
	Arthur River Information Bay <ul style="list-style-type: none"> Upgrade of the tourist information bay at Arthur River. Investigate the development of the area adjacent to the Arthur River Hall. 		OE, OM11.7 and OM13.4	●	●			
	Regional Tourism <ul style="list-style-type: none"> Collaborate with other local governments and organisations in the region on opportunities to develop tourism, such as a redevelopment of the Lakes brochure from Collie to Lake Grace. Participate in regional programs such Inland Loop to the Blackwood to be part of regional promotion opportunities. Participate in the Astrotourism Towns project, identify ideal locations within the Shire to promote as stargazing sites and support the development of infrastructure and community activities linked to these. 		OE and OM 13.4	●	●	●	●	→
	Tourism Brochure Maintain, update and print tourism brochures for the Shire.	Tourism plan	OE and OM13.4	●	●	●	●	→
	Trails <ul style="list-style-type: none"> Implement the trails master plan for the Shire, Construct a composting toilet at Bowelling, Provide interpretive signage along the trails, Include more adventurous bike tracks i.e. a pump track linked to the Collie Darkan Rail Trail and downhill tracks, Research the development of the trail from Bowelling through to Duranillin and on towards Kylie. Investigate the potential for canoe trails on the rivers through the Shire and for more adventurous bike tracks. 	Trails Master Plan	OE and OM11.14	●	●	●	●	→

Built Environment

Aspiration: The Shire of West Arthur will have well maintained infrastructure that supports the community and the economy.

Outcome 3.1: A well maintained road system

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Roads will be well designed and constructed and regularly maintained for safe transport.	Road Infrastructure Data Management Ongoing collection of data and management of Roman system for road infrastructure.	Road Asset Management Plan	OE and OM12.11	●	●	●	●	→
	Integrated Road Management Plan Renew the 10 year road program taking into consideration data held in Roman, road preservation needs, future transport needs, current and future school bus routes, available funds, and traffic data, developing an integrated road management plan.	Road Asset Management Plan	OE	●	●	●	●	→
	Gravel Strategy Develop a ten year gravel strategy to meet the requirements of the road program.	Road Asset Management Plan	OE	●	●	●	●	→
	Clearing Permits <ul style="list-style-type: none"> Utilising the 10 year road programs, develop and submit applications for clearing with consideration for protection of areas of high value and maintain a high standard of record keeping on clearing undertaken and offsets planted to ensure all clearing returns can be submitted and future clearing permits are not jeopardised. Develop 10 year program of replanting and managing plantings that are part of revegetation for clearing off sets. 	Road Asset Management Plan	OE and OM12.7, 12.8	●	●	●	●	→
	Plant Replacement and Acquisition Ongoing review of the plant replacement program, with consideration for efficiency, available funds, and available work force, and annual acquisition and disposal of plant.	Plant Replacement and Asset Management Plan	CE10	●	●	●	●	→
	State Government Road Network Advocate for improvements to the State Government road network in the Shire with consideration for increased road traffic from grain cartage		OE	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Roads will be well designed and constructed and regularly maintained for safe transport. (cont'd)	Sourcing Funding for Roadworks Maximise external funding for works on Shire roads by applying for grants and maintaining a high standard of reporting and accountability on funds received.		OE	●	●	●	●	→
	Bridges Program Ensure ongoing maintenance of bridges in accordance with Main Roads requirements.		OE and OM12.1	●	●	●	●	→
	Footpaths and Walkways Review and ongoing implementation of pathways renewal and upgrade program allowing for ongoing upgrades and renewal.	Road Asset Management Plan, DAIP	OE and OM12.3, CE2	●	●	●	●	→
	Transport Maintenance Ongoing maintenance of transport infrastructure with a focus on safety, best practice, efficiency and long term asset preservation.	Road Asset Management Plan	OE, OM12.7 and OM12.8	●	●	●	●	→
	Annual Road Construction Program Implement the road construction program driven by priorities identified in integrated road management plan.	Road Asset Management Plan)	CE1 and funding	●	●	●	●	→
Collaborative partnerships will be formed with other shires to ensure sound planning and resource utilisation for maximum transport outcomes for the Shire	Shared Plant Support the use of sharing plant and resources with neighbouring shires.	4WDL Strategic Plan	EM	●	●	●	●	→
	Regional Network Planning <ul style="list-style-type: none"> Liaise with neighbouring shires and the Wheatbelt Regional Road Group on future road programs to ascertain potential for collaborative partnerships on works and for a mutual understanding on road network impacts from upgrades. Support strategies for the identification of key transport routes across the region and subsequent upgrades. 		EM	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Collaborative partnerships will be maintained with road users to enhance road safety strategies and plan for future demands. (cont'd)	School Bus Transport Liaise with State agencies on bus network changes, and regularly liaise with school bus operators on road conditions.		EM	●	●	●	●	→
	Tree Plantations Maintain good relationship with tree plantation operators and liaise with affected land holders with regards to issuing permits for transport of wood chips and logs.		EM	●	●	●	●	→
	Road Maintenance Reporting Encourage road users to report traffic hazards and maintenance and respond to reports within short time frames to minimise the community's exposure to hazards.		EM	●	●	●	●	→

Outcome 3.2: Sustainable well maintained quality facilities that support long term community needs

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Long term approach to upgrades and improvements of facilities	Building Asset Management Plans Building asset management plans will be improved and maintained for all building assets.		EM and OE4.6	●	●	●	●	→
	Old Basketball and Tennis Courts Review whether to demolish, maintain or re-utilise the old tennis court building and toilets.		EM	●	●			
Buildings, facilities, and public amenities are maintained to an appropriate standard.	Regular Maintenance of Buildings, Facilities, and Public Amenities Carry out annual inspections and complete regular maintenance to ensure assets are maintained and preserved.		EM and OE various	●	●	●	●	→

Outcome 3.3: Attractive townscapes and public facilities for locals and visitors to enjoy

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Maintain and improve the Shire's parks, gardens, reserves and public open space to a high standard.	Regular Maintenance of Parks, Gardens and Reserves Carry out maintenance and improvements to the parks, gardens and reserves on an ongoing basis.		OE and EM11.7	●	●	●	●	→
Complete townscape projects to continue to improve the appearances of townsites and localities.	Townscape Improvements Maintain and improve townscape amenities including bins, signs, seating, paving etc.		OE and EM10.9	●	●	●	●	→

Outcome 2.4: Appropriate planning and development

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Review, amend and implement the town planning scheme and policies to ensure any planning and development is appropriate through the Shire.	Policies Review and develop town planning policies including a policy with regards to sea containers.	Town Planning Scheme	OE and OM10.5	●	●	●	●	→

Natural Environment

Aspiration: The Shire of West Arthur will maintain its natural biodiversity and built heritage, and ensure responsible land and water use to preserve the environment for future generations.

Outcome 4.1: Sustainable management of water resources

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Responsible use of water	Standpipes and Reuse of Scoured Water Maintain relationship with Water Corporation for reuse of weekly scoured water from Horwood Street standpipe. Maintain potable standpipe water supply in Darkan and non-potable in Bokal. Monitor access to Growden Place standpipe and consider swipe access system if required.		OE, OM and Funding	●	●	●	●	→
	Low Water Use Fixtures Support the use of automatic turn off taps and low water use toilets in all Shire building developments and redevelopments.		OE and EM various	●	●	●	●	→
	Upgrade Watering Systems to Water Wise and Use of Water Wise Plants Ongoing upgrade of watering systems in Shire parks and gardens to reduce water consumption and use water wise plants in shire parks and gardens.		OE and EM various	●	●	●	●	→
Harvest water for reuse	Capture and Store Storm Run Off Water Darkan Investigate capture of storm water runoff in Darkan townsite, on community owned buildings and at sporting facilities for reuse.		OE		●	●		
	Improve Catchments and Access to Dam Water Improve catchments to Darkan sports dam and old railway dams. Make water from old railway dams accessible for fire and drought.		OE, EM13.6, CE5 and reserves		●		●	→

Outcome 4.2: Waste is minimised and managed sustainably

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Waste will be managed in accordance with best practice and regulations to minimise land fill, enhance recycling and ensure environmental disposal.	Management of Waste Sites and Waste Minimisation <ul style="list-style-type: none"> Operate the Darkan and Duranillin Refuse sites in accordance with best practice, management plans, and regulations. Restrict users of the Duranillin Site to West Arthur residents Monitor use of Darkan Refuse Site with consideration for manning the site in the future or providing restricted access. Screen the Darkan Refuse Site from the new road. Encourage the separation of reusable items from the sites and the use of home composting and recycling. Reduce the amount of green waste that is burnt at the refuse sites, moving towards a system of mulching and reuse where possible, and provide green waste pick-ups to Darkan and Duranillin town site as needed including after severe storm events. Develop a Waste Plan for the Shire in collaboration with neighbouring local governments and support the collaborative development of a Waste Local Law with the 4WDL VROC. 		OE, CE11 and EM10.1	●	●	●	●	→
Minimisation of waste will be encouraged throughout the community.	Re-Use of Second Hand Items Encourage the re-use of second hand items to reduce waste including supporting the Darkan Buy, Swap and Sell, the Darkan Oppy Shop, car boot sales, collection of scrap metal and batteries, and local auctions.		OE	●	●	●	●	→
	Minimise Single Use Plastics at Events Eliminate, where possible, single use plastics at Shire organised and sponsored events.		OE and OM4.7	●	●	●	●	→
	Waste and Recycling Collection Service Continue to provide a waste and recycling collection service to residents of Darkan and Duranillin and on the trucks route where possible.		OE	●	●	●	●	→
	Recycling Depots in Strategic Locations Continue to provide recycling collection areas in Darkan, Duranillin and Arthur River and a recycle bin swap service for out of town residents.		OE and OM10.1	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Minimisation of waste will be encouraged throughout the community (cont'd)	Container Deposit Scheme Support the implementation of the container deposit scheme including collection facilities in the Shire.		OE	●	●	●	●	→
	DrumMuster Participation in the DrumMuster program for collection of chemical drums.		OE and OM10.1	●	●	●	●	→
	Disposal of Ewaste Support the sustainable disposal of ewaste outside of the Shire of West Arthur.		OE and OM10.1				●	
	Sewerage Waste Advocate for a sewerage waste treatment option for Darkan townsite and carted effluent waste.		OE	●	●	●	●	→
	Chemclear and HHW Continue to support Chemclear and Household Hazardous Waste Temporary Collection by providing a collection site and promotion.		OE	●	●	●	●	→
Encourage and support the community to focus on environmental sustainable principles.	Solar Power Support investigation into the financial benefits and install solar panels on Shire and community owned properties where viable.		OE	●	●	●	●	→
	Tidy Towns Committee Support the Tidy Towns Committee and their initiatives to encourage and promote a sustainable community.		OE	●	●	●	●	→
Elimination/ management of weeds and pests will be supported within the community by collaborative partnerships with, Department of Conservation, Biodiversity and Attractions, Department of Primary Industries and Regional Development and community groups	Weed Control and Eradication <ul style="list-style-type: none"> Ongoing roadside conservation and /or weed control eradication and management. Review the Hillman Zone Weed Control Action Plan – with consideration for extending to the rest of the Shire Work collaboratively with neighbouring regions and the Department of Agriculture to tackle nationally identified weeds such as bridal creeper; boneseed; broom, sharp rush and cotton bush and add locally significant weeds such as tagasaste, summer weeds, invading perennials etc. 	RCP and West Arthur Weed Control Plan and Hillman Zone Roadside Weed Control Plan Regional WONS Control Strategy	OE and OM13.2	●	●	●	●	→

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
The unique flora and fauna of the Shire will be protected and monitored/recorded	Local Flora <ul style="list-style-type: none"> Working with community volunteers, contractors and DCBA monitor and record the unique flora in our Shire, focussing on reserves of high value to the local community. Increase samples of previously unrecorded specimens in the Herbarium. Provide training opportunities and support for Herbarium volunteers. 		OE, OM10.3 and reserves	●	●	●	●	→
	Feral Animal Control Support cross-tenure feral animal control programs e.g. Red Card for Rabbit and Fox control, Red Shield 1080 baiting, feral pig control projects.		OE	●	●	●	●	→
	Phascogales Support education, monitoring and establishment of nesting boxes for phascogales and other fauna.		OE and OM10.3	●	●	●	●	→
Collaborative partnerships with DCBA, Friends of Groups, catchment land managers, etc to maintain natural bush land and water ways	Land for Wildlife Support and enhance the work undertaken by <i>Land for Wildlife</i> in the Shire and Bush Heritage sites, by offering support for funding applications and implementation in accordance to individual management plans e.g. Dardadine Block <i>LFW</i> plan.		OE and OM10.3	●	●	●	●	→
	Darkan Townsite Reserves Review and ongoing implementation of the current plans for Darkan townsite reserves, working collaboratively between School, interested community members, and neighbouring landholders.	Darkan Fire Management Plan ; Nangip Creek Plan	OE and OM10.3	●	●	●	●	→
	Hillman Reserve Work with community, State Government agencies and local member to plan for Hillman Reserve protection and enhancement, including removal of asbestos so that public access can be supported.	Rail Trail Extension Feasibility	OE	●	●	●	●	→
	State Managed Nature Reserves Work with State Government agencies and the local community to ensure the protection and enhancement of State managed nature reserves including Capercup, Kylie, Wild Horse Swamp, Haddleton and Trigwell.		OE and OM10.3		●	●	●	→
Biodiversity and protection of bushland will be valued and considered with all land use applications and developments	Protection of Privately Owned High Value Remnants Assist landholders in identifying and conserving areas of high value remnants or conservation potential on their private property – which will enhance the aesthetics of their property and the Shire, as well providing protection for rare fauna and flora found in the Shire.		OE and OM10.3	●	●	●	●	→
	Riparian Area Assessment of Rivers Work with neighbouring NRM groups to implement a Riparian area assessment and conservation plan for the Arthur, Hillman, Beaufort and Manywater rivers.		OE and OM10.3	●	●	●	●	→

Outcome 4.3: RESPONSIBLE LAND USE PLANNING will undertake with viability, sustainability and the environment considered in all decision making.

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Sustainability of rural operations and economic viability	Sustainability of Palaeochannels Participate with neighbouring local governments and lobby for a study of the Beaufort Palaeochannel. Only support development applications near palaeochannels where it can be demonstrated the long term sustainability of the resource.	DAFWA reports on Hillman Palaeochannel	OE and OM10.3	●	●	●	●	→
	Encourage and Support Sustainable and Viable Land Use Assist landowners in accessing information, knowledge and skills on sustainable and viable land use such as building healthy soils, reducing dryland salinity effects, reducing wind and water erosion taking up innovative practices that reduce emissions or over use of fertilisers and ag chemicals, improve livestock production systems etc.	West Arthur Trials group	OE and OM10.3	●	●	●	●	→

Government and Organisation

Aspiration: Through strong leadership and responsible, ethical management the best outcomes will be achieved in partnership with the people of the Shire.

Outcome 5.1: Representation by skilled elected members to achieve the best outcomes for the Shire.

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
The Shire Council is representative of the people, interests and needs of the Shire.	Attract Elected Members Ongoing activities to encourage candidates for elections to increase diversity of elected members.		OE	●	●	●	●	→
	Encourage Voting at Elections Promote voting through Shire wide advertising and provide access to postal voting and easily accessible in person voting.		OE and OM4.5	●	●	●	●	→
Elected members have the skills and knowledge relevant to local government to act in the best interests of the Shire.	Elected Member Training and Development Training, informing, and skill development promoted and available to all elected members including in house development sessions, access to external programs, and induction programs.	Policy	OE and OM4.4	●	●	●	●	→
	Attendance at Conferences / Workshops Fund, promote, support and encourage elected member representation at relevant conferences, workshops and meetings at a regional and state level.		OE and OM4.4	●	●	●	●	→
	Delegated Authority Manual Review Annual review of the delegated authority manual in accordance with legislation.		OE	●	●	●	●	→

Outcome 5.2: ACCOUNTABLE service delivery by Council and well trained, motivated, customer focused staff.

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Continuously strive to improve performance and delivery across all functions with a focus on customer service.	Customer Complaints and Queries System Monitor system used for dealing with customer queries and complaints, and revise where appropriate.		OE	●	●	●	●	→
	Code of Conduct Review code of conduct every two years.		OE		●		●	→
	Policy Development and Review Develop new policies as required and regularly review existing policies.		OE	●	●	●	●	→
Compliance with regulations and best practice standards will drive good decision making by staff and council.	Integrated Planning and Reporting Framework Demonstrate compliance with the Western Australian Department of Local Government's Integrated Planning and Reporting Requirements Framework and align planning documents to the framework.	IPRF	OE and OM4.6	●	●	●	●	→
	Local Laws Develop new local laws as required and review and amend existing local laws as required and in accordance with legislation.	LG Act	OE and OM4.9	●	●	●	●	→
Financial management and decision making will be transparent, accountable and in an accessible format for the public	Meetings and Forums – Open to Public Continue to have all meetings and discussion forums open to public and encourage community members to participate in the invited guest program.	Policy	OE	●	●	●	●	→
	Forward Financial Plan Conduct annual reviews of the forward financial plan.	LG Act and IPRF	OE and OM4.6	●	●	●	●	→
	Annual Budget Prepare an annual budget to guide the distribution of funding for the Shire's operations.	LG Act	OE	●	●	●	●	→
Staff training and support programs will attract and retain the best quality staff	Continual Learning Encourage a philosophy of continual learning through structured and unstructured programs.	Policy and Work Force Plan	OE	●	●	●	●	→
	Flexible Workplace Continue to provide opportunities for flexible work opportunities including part time, work from home, casual, and extended leave to suit employee's personal commitments and chosen lifestyle.	Policy and Workforce Plan	OE	●	●	●	●	→
	Staff Housing Improve the quality of staff housing to assist to attract and retain staff.		OE and OM					
	Workforce plan Review the Workforce Plan regularly.	IPRF	OE	●	●	●	●	→

Outcome 5.3: STRONG LEADERSHIP in advocacy and planning to ensure sustainability of the Shire.

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
The Council will advocate and lobby to meet the needs of the local community.	Representation on/in Key Bodies and Strategic Discussions Support and encourage elected members, officers and community representatives active participation on key external and strategic bodies and discussions that will benefit the Shire.		OE	●	●	●	●	→
	Representation at Forums Represent and promote the council at appropriate regional, state and federal forums		OE	●	●	●	●	→
The council will provide leadership to the community in local government reform.	Reform Objectively examine opportunities for local government reform and engage the community in discussion on these opportunities.		OE	●	●	●	●	→
Strategic alliances will be formed and fostered to achieve maximum outcomes for the shire and region	4WDL VROC Support and actively participate in the 4WDL Voluntary Regional Organisation of Councils.	4WDL Strategic Plan	OE and EM4.10	●	●	●	●	→
	Regional Collaborations Examine further opportunities and continue to work cooperatively with other councils to create efficiencies and improved services through regional collaboration.		OE	●	●	●	●	→

Outcome 5.4: ACTIVE ENGAGEMENT with the community to optimise input into planning and decision making

STRATEGY	ACTIONS AND PROJECTS	INFORMING	BUDGET	2020-21	2021-22	2022-23	2023-24	ONGOING
Community engagement strategies will be integrated into planning and decision making.	Community Engagement Network – Develop and maintain an electronic network of interested community residents and stakeholders to provide input and feedback on Shire services and planning activities.		OE	●	●	●	●	→
	Technology Increase use of new technology to engage with public and keep them informed through ongoing review and development of the web site and other digital means.		OE and OM4.7	●	●	●	●	→
	Publications and Newspapers Provide regular information in Bleat Community Newsletter and local newspapers as well as a specific newsletter to residents and ratepayers at least once per annum.		OE and OM4.7	●	●	●	●	→
	Style Guide – develop a guide for colours, style and logos to be used consistently in promotion, securing strong public recognition of the Shire.			●				
Community participation will be facilitated through a variety of methods.	Engagement of Sectors not Represented on Council Develop, implement and review a program that ensures that sectors of the community that are not represented on Council are still included in Council decision making.		OE and OM4.7	●	●	●	●	→
	Community Involvement at Council Meetings Encourage and facilitate deputations and questions at Council meetings and community members having the opportunity to participate in discussion at council meetings.	Standing Orders	OE and OM4.7	●	●	●	●	→
Partnerships and relationships will be formed and maintained to nurture community interests and support community capacity building and good governance.	Financial Support of Clubs Sustainability Sporting clubs will be encouraged to plan for asset replacement and upgrade, which support business plans, through reserve funds matched on a dollar for dollar basis with the Shire.		OE and reserves	●	●	●	●	→
	Support Volunteers Partnerships will be provided to support volunteers to care for the community and maintain its assets including Duranillin School, Glenorchy School, and seniors helpers, by removing barriers relating to risk management and insurance issues.		OE and OM4.7	●	●	●	●	→
	Address Community Issues Facilitate meetings and functions to address community opportunities and needs. Conduct community forums for project specific matters as required and as appropriate.		OE and OM4.7	●	●	●	●	→
	Representation on External Committees Councillors and staff will represent the Shire on community groups (such as West Arthur Community Resource Centre and West Arthur Cottage Homes) to provide a conduit for information and to show Council support for the community groups.		OE	●	●	●	●	→

Operating Income	1	2	3	4
	2020/21	2021/22	2022/23	2023/24
Operating Grants				
FAGS - General Purpose Grants	226,526	534,194	544,878	555,776
FAGS - Local Road Grant	229,428	537,434	548,183	559,146
FAGS - Bridge Grant				
Emergency Services Levy for Bush Fire Brigades	39,479	35,219	35,571	35,927
Bushfire mitigation funding				
AWARE				
Events and Small Projects (Youth Week, Seniors, Children's Week, Vets A	2,000	2,000	2,000	2,000
Projects (Seniors Meals)				
Kids central grants				
WACH - final payment from funding				
Landcare project income				
Lake Towerrinning NRM				
Museum grant moved from capital				
DSR Pool Grant				
Direct Road Grant	127,175	130,990	134,920	138,968
Storm damage contributions				
Enterprising communities - Whealbelt RDA				
Staff development funding				
	624,608	1,239,837	1,265,552	1,291,816
Fees and Charges				
Rate enquiries	600	600	600	600
Rate Instalment charges	600	600	600	600
Credit card surcharge	800	800	800	800
Governance other				
Sale of fire maps				
Law and order fines				
Dog registration fees	500	500	500	500
Cat registration fees	100	100	100	100
Seniors meals	13,000	13,000	13,000	13,000
Seniors other				
Kids central fees and charges				
Kids Central membership (managed by members)	500	500	500	500
Health licences	200	200	200	200
Health and Resource Centre				
GROH Lease	57,200	57,200	58,344	59,511
Rent of staff housing by non staff	14,000	8,196		
JV Housing rent	37,000	37,555	38,118	38,690
Refuse collection	45,100	45,100	45,100	45,100
Sale of scrap where fee set				
Town planning	500	500	500	500
Cemetery	1,500	1,500	1,500	1,500
Septic tank	200	200	200	200
Hall hire	200	200	200	200
Swimming pool	8,300	9,000	9,000	9,000
Community Gym Memberships(managed by members)	3,000	3,000	3,000	3,000
Sale of history books	50	50	50	50
Event income				
Caravan park	28,000	28,000	30,000	30,000
Building permit	1,200	1,200	1,200	1,200
Duranillin Water	2,000	2,000		
Standpipes	15,000	15,300	15,606	15,918
AW special series number plates (t/fer to heritage reserve)	300	300	300	300
Private works	12,000	12,000	12,000	12,000
Licensing commission	7,500	7,500	7,500	7,500
Vehicle Examination	11,000	11,220	11,444	11,673
Staff housing rent	12,015	12,195	12,378	12,563
Plant other				
The Shed membership (managed by members)	1,000	1,000	1,000	1,000
	273,365	269,516	263,741	266,206

Operating Income	1	2	3	4
	2020/21	2021/22	2022/23	2023/24
Interest Revenue				
Rate interest and penalty	8,000	8,000	11,000	11,000
Interest on general funds	14,000	14,000	14,000	16,000
Reserve interest	21,630	20,709	18,967	23,887
Contribution from WACH to loan interest	12,734	11,820	10,876	9,900
	56,363	54,530	54,843	60,788
Subsidies and Contributions				
ESL Administration contribution				
Contribution from trust landcare funds to engage a landcare officer				
Minor contributions	500	500	500	500
Astrotourism				
WACH loan guarantee fee				
Landcare transferred to reserve				
Sports clubs reserves				
Drummuster				
Rail Trail contributions from others held in trust				
Museum donations	500	500	500	500
Sports clubs contributions				
Gym fundraising				
UGS business association towards economic development				
Diesel rebate				
	1,000	1,000	1,000	1,000
Other Revenue (Reimbursements and Recoveries)				
ESL Administration contribution	4,000	4,000	4,000	4,000
HRC and medical expenses reimbursements	5,665	5,835	6,010	6,190
Housing				
WACH loan guarantee fee	2,756	2,565	2,369	2,166
Drummuster	500	500	500	500
Sale of scrap from refuse site where no fee set	1,000	1,000	1,000	1,000
Cemetery plaques (niche wall)				
Arthur River Hall contributions towards works completed				
Swimming pool - Education Dept. portion maintenance		36,750		
Transfers from trust to reserve - YAC				
Transfer from trust to reserve - shed				
Transfer from Gym trust to reserve				
Gym fundraising and equip sales				
Gym				
Sports clubs reserves recoveries	18,000	18,000	18,000	18,000
Sports club contribution for insurance and garden	5,100	5,202	5,306	5,412
Staff vehicle contrib and other reimbursements	4,860	4,860	4,860	4,860
Insurance claim/refund	100,000			
Uniform & staff reim other including workers comp, insurance adjustments to previous year				
Workers Comp				
Diesel rebate	27,000	27,405	27,816	28,233
Minor other	858	875	894	912
	169,739	106,993	70,755	71,273

Wages and Employee Costs (OE)

	Policy FTE	1 2020/21	2 2021/22	3 2022/23	4 2023/24
Senior staff	2	(232,755)	(238,573)	(244,538)	(250,651)
Works wages (as per policy)	17.5	(1,190,927)	(1,220,700)	(1,251,217)	(1,282,498)
Cleaning wages (as per policy)	1.3	(73,245)	(75,076)	(76,953)	(78,876)
Administration core wages (as per policy) includes seniors meals coordinator	4.6	(338,365)	(346,824)	(355,495)	(364,382)
Additional Administration project and additional admin wages for relief and support		(45,000)	(5,000)	(5,000)	(5,000)
Employee overheads allocated superannuation		(184,269)	(194,276)	(208,786)	(223,899)
Employee overheads allocated workers compensation insurance		(37,174)	(44,091)	(44,973)	(45,873)
Employee overheads allocated staff housing materials		(15,000)	(15,000)	(15,000)	(15,000)
Employee overheads allocated training		(12,000)	(12,000)	(12,000)	(12,000)
Employee overheads allocated fringe benefits tax		(6,000)	(6,000)	(7,000)	(7,000)
Employee overheads allocated uniform and protective clothing		(6,500)	(6,500)	(7,000)	(7,000)
Employee overheads allocated employee costs other (professional membership, employment advice(WALGA subscription), leaving gifts, relocation expenses)		(9,000)	(9,000)	(9,000)	(9,000)
		(2,150,233)	(2,173,040)	(2,236,962)	(2,301,179)

Non contract wages increase by fair pay commissioner notifications each year (1.75% from 1 November advised by FWC - 1.2% increase entered to allow for 2/3 of year, and given that it has been 3% or above the last 3 years, forward increases are based on 2.5% for the years 2-6 and then 2.8% thereafter).

From 21/22 it is planned to man the refuse site. No increase in wages. Staff time to be moved from roadworks.

From 24/25 wages decrease by \$40,000. R2R funding unknown - presume decreases. If R2R maintained at same levels, wages can be reinstated.

Senior staff increases are based on 1% in the 2020/21 and then 2.5% each year thereafter.

Administration core staffing includes permanent 4.5 FTE, plus 0.1 seniors meals.

Additional admin is \$45,000 in 20/21 - funded from surplus carried forward.

Future allocation of admin staffing for projects and additional will depend on the budget each year, how much surplus is carried forward, projects, and other work load. \$5,000 allowed.

Some staff have additional super in accordance with Council policy and contract arrangements. The super guarantee is 20/21 - 9.5% (allowed for 9.8 average); 21/22 - 10%; 22/23 - 10.5%; 23/24 - 11%; 24/25 - 11.5%; 25/26 - 12%.

		1	2	3	4
	Materials and Contracts (OM)				
Reference		2020/21	2021/22	2022/23	2023/24
OM3.1	Rates and Valuation expenses	(22,000)	(22,000)	(22,000)	(31,000)
OM3.2	Investing/bank fees	(6,500)	(6,500)	(6,500)	(6,500)
OM4.1	Council and committee meetings	(2,600)	(2,652)	(2,705)	(2,759)
OM4.2	Council office maintenance	(500)	(500)	(500)	(500)
OM4.3	Members of council general	(250)	(250)	(250)	(250)
OM4.4	Councillors training and conference expenses	(8,000)	(8,000)	(8,000)	(8,000)
OM4.5	Elections		(4,000)		(4,000)
OM4.6	Corporate planning, asset valuations,	(6,000)	(25,000)	(20,000)	(3,000)
OM4.7	Public relations and civic functions	(6,000)	(6,000)	(6,000)	(6,500)
OM4.8	Audit	(30,000)	(31,000)	(31,000)	(31,000)
OM4.9	Compliance, financial reporting, policy and local laws governance	(10,000)	(2,000)	(2,000)	(2,000)
OM4.10	4WDL VROC, Governance memberships - WALGA, Central Zone	(20,000)	(20,000)	(20,000)	(21,000)
OM5.1	Bush fire brigades and control and emergency management	(29,600)	(25,500)	(25,500)	(25,500)
OM5.2	Bush Fire Mitigation expenditure materials				
OM5.3	Local Emergency Management	(7,000)	(500)	(500)	(500)
OM5.4	Animal control expense	(3,000)	(3,000)	(3,000)	(3,000)
OM6.1	Seniors General	(5,120)	(1,500)	(2,000)	(2,000)
OM6.1	Seniors Meals Service	(8,000)	(8,000)	(8,000)	(8,000)
OM6.2	Education - schools and community	(100)	(100)	(100)	(100)
OM6.3	Youth, children and other welfare	(3,000)	(3,000)	(3,000)	(3,000)
OM6.4	Kids Central Childcare				
OM6.5	Kids Central member activities	(1,000)	(1,000)	(1,000)	(1,000)
OM7.1	Health Officer service	(7,000)	(7,000)	(7,000)	(7,000)
OM7.2	Fruit fly and mosquito control	(500)	(500)	(500)	(500)
OM7.3	Health and Resource Centre	(7,000)	(7,000)	(7,000)	(7,000)
OM7.4	HRC furniture and equipment for new building				
OM7.5	Medical Service	(17,000)	(17,000)	(18,000)	(18,000)
OM9.1	Housing maint - GROH	(15,000)	(15,000)	(15,000)	(15,000)
	Housing maint - JV Housing Units (Community)				
	Housing maint - staff houses being used by non staff				
OM9.2	Cottage Homes - loan guarantee fee	(2,756)	(2,565)	(2,369)	(2,166)
	Cottage Homes other				
OM10.1	Refuse collection, site maint, recycling, Drummuster	(55,000)	(56,375)	(57,784)	(59,229)
OM10.2	Urban storm water and environ protection	(1,000)	(1,000)	(1,000)	(1,000)
OM10.3	Landcare officer	(25,000)	(16,887)	(5,000)	(5,000)
OM10.4	Landcare projects				
OM10.5	Town Planning services	(10,000)	(4,000)	(4,000)	(4,000)
OM10.6	Public toilets	(4,000)	(4,000)	(4,000)	(4,000)
OM10.7	Cemeteries	(1,500)	(1,500)	(2,000)	(2,000)
OM10.8	Cemeteries projects	(7,000)			
OM10.9	Townscape	0	(5,000)	0	0
OM11.1	Public halls	(6,000)	(6,000)	(6,000)	(6,000)
OM11.2	Darkan hall portico				
OM11.3	Lake Towerrinning	(15,000)	(5,000)	(5,000)	(5,000)
OM11.4	Lake NRM project				
OM11.5	Darkan Swimming Pool	(11,000)	(11,500)	(11,500)	(11,500)
OM11.6	Pool project/renewal non capital		(75,500)		(14,000)
OM11.7	Parks and gardens (Darkan, Dura , Arthur River)	(6,000)	(6,000)	(6,500)	(6,500)
OM11.8	Reserves maintenance	(1,500)	(1,500)	(1,500)	(1,500)
OM11.9	Darkan Railway Reserve Public Park and Youth Area	(2,500)	(2,500)	(2,500)	(2,500)
OM11.10	Sports clubs and amenities	(9,000)	(9,000)	(9,000)	(9,000)
OM11.11	Football oval	(10,000)	(10,000)	(10,000)	(5,379)
OM11.12	Town dam water supply for recreation	(2,000)		(2,000)	
OM11.13	Community Gym (member managed funds)	(3,000)	(3,000)	(3,000)	(3,000)
OM11.14	Trails	(500)	(500)	(500)	(500)
OM11.15	Library	(15,375)	(15,759)	(16,153)	(16,557)
OM11.16	Historical building and war memorial maintenance etc.	(102,000)	(2,000)	(2,000)	(2,000)
OM11.17	Culture - events, cultural projects (Shire and Community)	(5,000)	(5,000)	(5,000)	(5,000)
OM11.18	Museum project	(10,000)	(6,500)	(6,500)	(6,500)
OM11.19	The Shed	(1,000)	(1,000)	(1,000)	(1,000)
OM11.20	Shed community development project				

		1	2	3	4
	Materials and Contracts (OM)				
Reference		2020/21	2021/22	2022/23	2023/24
OM12.1	Bridges (Shire)	(40,000)	(40,000)	(40,000)	(40,000)
OM12.2	Bridges (Grant)				
OM12.3	Footpaths and back lanes	(12,000)	(7,000)	(1,000)	(1,000)
OM12.4	Signage (town and rural)	(3,000)	(3,000)	(3,000)	(3,000)
OM12.5	Verges, back lanes, and road sides (town and rural - weed control)	(1,500)	(1,500)	(1,500)	(1,500)
OM12.6	Culverts	(2,000)	(2,000)	(2,000)	(2,000)
OM12.7	Other maintenance gravel	(15,000)	(5,000)	(5,500)	(5,500)
OM12.8	Maintenance sealed	(20,000)	(9,669)	(7,754)	(8,500)
OM12.9	Storm damage				
OM12.10	Depot maintenance	(4,000)	(4,000)	(4,000)	(4,500)
OM12.11	RoMan database and transport admin	(10,000)	(10,000)	(10,000)	(10,000)
OM13.1	Building surveyor	(3,000)	(3,000)	(3,000)	(3,000)
OM13.2	Declared weed control	(1,000)	(1,000)	(1,000)	(1,000)
OM13.3	Caravan park	(14,500)	(4,500)	(4,500)	(4,500)
OM13.4	Information bays and tourism other	(5,000)	(2,000)	(2,000)	(1,500)
OM13.5	Duranillin water supply	(2,000)	(2,000)		
OM13.6	Standpipe water	(2,000)	(2,000)	(2,000)	(2,000)
OM13.7	Economic development and Saleyards	(5,000)	(3,000)	(3,000)	(3,000)
	Private works				
OM14.1	Vehicle and licensing services	(500)	(500)	(500)	(500)
OM14.2	Administration equipment, stationary, building maintenance	(40,000)	(40,000)	(40,000)	(42,000)
	Repaint interior of administration office				
OM14.3	Risk management, OSH, insurance support	(7,000)	(7,000)	(7,000)	(7,000)
OM14.4	Plant costs - fuel, parts, licensing, expendable tools	(340,000)	(326,400)	(331,628)	(337,887)
OM14.5	Shed (Members managed funds)	(1,000)	(1,000)	(1,000)	(1,000)
		(1,049,801)	(943,658)	(844,244)	(859,827)

		1 2020/21				2 2021/22				3 2022/23				4 2023/24			
Capital Infrastructure Other Program																	
		Materials	Labour & Plant	Grants/Contributions	Reserves	Materials	Labour & Plant	Grants/Contributions	Reserves	Materials	Labour & Plant	Grants/Contributions	Reserves	Materials	Labour & Plant	Grants/Contributions	Reserves
Infrastructure																	
CE2	Footpaths and town paving									(20,000)	(5,000)			(10,000)	(5,000)		
CE5	Kylie Dam project	(100,512)	(12,608)	88,423	12,089												
	Grants/Contributions reserves																
CE9	Nature Play and Youth space reserves	(150,000)	(15,000)	30,000	70,000												
	grants and contributions																
	Car park opposite HRC					(26,312)	(37,000)										
CE7	Duranillin Water Supply																
CE11	Darkan Refuse Site	(100,000)	(20,000)		60,000												
	Less transfer from reserves																
CE8	Lighing improvements																
	Lake Towerrinning Jetties :Playgrounds					(100,000)	(15,000)	55,000	45,000	(40,000)		20,000	20,000				
	New and renewal of instructure assets - gazebos, niche walls, lighting, sporting facilities, fencing, water supplies, car parks, etnry statements, memorials and other structures.										(10,000)			(10,000)	(10,000)		
	Subtotal	(350,512)	(47,608)	118,423	142,089	(126,312)	(52,000)	55,000	45,000	(60,000)	(15,000)	20,000	20,000	(20,000)	(15,000)	0	0
	Total Expenditure				(398,120)				(178,312)				(75,000)				(35,000)
	Total Grants and Contributions			118,423				55,000					20,000				0
	Total from Reserves			142,089				45,000					20,000				0
	Total from general Shire funds			(137,608)				(78,312)					(35,000)				(35,000)

Shire of West Arthur Corporate Business Plan |2020-2024

		1				2				3				4			
		2020/21				2021/22				2022/23				2023/24			
		Materials	Labour & Plant	Grants/ Contribution	Reserve Funds	Materials	Labour & Plant	Grants/ Contribution	Reserve Funds	Materials	Labour & Plant	Grants/ Contribution	Reserve Funds	Materials	Labour & Plant	Grants/ Contribution	Reserve Funds
Capital Buildings Program																	
CE12	staff housing	(50,000)	(20,000)		50,000	(400,000)	(20,000)		400,000	(50,000)			50,000	(25,000)			25,000
	building reserve																
	depot shed																
CE13	community housing	(25,000)			25,000	(25,000)			25,000	(10,000)			10,000	(10,000)			10,000
CE14	Station House					(20,000)	(20,000)		20,000								
	building reserve																
CE20	New chalet at caravan park	(110,000)	(20,000)		80,000												
CE16	Bowelling/Cemetery composting toilet					(10,000)	(10,000)		10,000								
	building reserve																
	Darkan Collocated Emergency Building					(50,000)	(30,000)		50,000								
	New and renewal of buildings other									(20,000)	(10,000)		20,000	(20,000)	(10,000)		20,000
	Subtotal	(185,000)	(40,000)	0	155,000	(505,000)	(80,000)	0	505,000	(80,000)	(10,000)	0	80,000	(55,000)	(10,000)	0	55,000
	Total Expenditure				(225,000)				(585,000)				(90,000)				(65,000)
	Total Grants and Contributions				0				0				0				0
	Total from Reserves				155,000				505,000				80,000				55,000
	Total from general Shire funds				(70,000)				(80,000)				(10,000)				(10,000)

Registration	Asset		Recommend	Actual	Manufacture	Date	Current	1	2	3	4
Number	Number	Description	Frequency	Frequency	Year	Purchased	Age	20/21	21/22	22/23	23/24
AW396	T3	2018 Isuzu Giga Prime Mover -5									
AW457	T4	2018 Isuzu 6 Wheeler									
TRAILERS		<i>(3 side tipping trailers replaced with new or near new at 20yrs, water tanker replaced with second hand fuel tankers as needed, 2 existing floats to be replaced with one flat float suitable for rollers)</i>									
1TDT561	SP83	2001 Side Tipping Trailer - No1	15-20 years	25 yrs	2001	14-Sep-04	19				
AW5211	SP110	1993 Haulmore Trii axle Side Tipping Trailer - No2	15-20 years		1993	27-Nov-08	27	100,000			
1TNB 664	SP112	2012 Evertrans Tri-Axle Side tipping Semi Trailer - No 3	15-20 years	25 yrs	2012	12-Jun-12	8				
AW5264	SP111	1989 Marshall Tri axle Water Tanker plus Improvements	15 years		1989	5-May-11	31			70,000	
XTK038	LL1	1965 Low Loader Tandem Axle Float	as required		1965	1-Oct-02	55				
AW5283	LL2	1986 Bischoff 9.7m Tri/A Low Loader	as required		2019	1-Dec-19	1				
1TDT561	SP83	Side Tipping Trailer - No1	as required								
AW5211	SP110	1993 Haulmore Tri Axle ide Tipping Trailer - No2	as required					-5,000			
1TNB 664	sp112	2012 Evertrans Tri-Axle Side Tipping Trailer - No 3	as required								
AW5264	sp111	1989 Marshal Tri Axle Water Tanker - 35000 litres	as required							-5,000	
XTK038	LL1	Used Low Loader									
AW5283	LL2	1986 Bischoff 9.7m Tri/A Low Loader									
ROLLERS		<i>(Rollers generally replaced with new or secondhand near new condition on an as needs bases - i.e. based on deterioration, maintenance required)</i>									
1EFH194	R12	2013 CAT Padfoot roller	15-20 years		2013	24-Nov-17	7				
AW889	R11	CAT multi roller PS300C	15-20 years	20 yrs	2014	1-Jul-15	6				
1DQT344	R10	Caterpillar PS-300C Pneumatic Compactor (multi roller)	15-20 years	20 yrs	2011	17-Jun-11	9				
AW5065	R8	Large Vibe Roller(Used) trade VV500D(WW105D)	15-20 years		2003	1-Dec-03	17	150,000			
1EFH194	R12	Padfoot roller									
aw889	R11	2014 CAT multi roller PS300C									
	R10	Cat Roller									
	R8	Large Vibe Roller(Used) trade VV500D						-35,000			
TRACTORS		<i>(JD kept when kubota purchased due to low trade value)</i>									
AW 736	L7	1995 JD Series 2000 Tractor	not replaced			19-Mar-96					
AW 3453	L14	2007 KUBUTOA M7040 (2007)	as required			1-Dec-07					
AW 3453	L14	KUBUTOA 7040 (2007)									
OTHER											
AW 5150	SP69	2001 Kohler Road Broom	as required			2-Nov-01			45,000		
AW5045	SP1	1998 8m Squirrel cherry Picker	as required			29-Oct-98					
NOT LICENSED	SP81	Tree Pruning Saw Attachment	as required			1997					
PASSENGER											
0 AW	C1	Admin Vehicle - Toyota Prado	3 years		2020	1-Apr-20				61,000	
0 AW	C1	Admin Vehicle - Toyota Prado								-32,000	
AW 0	C2	Works Manager Vehicle - Dual Cab ute	-2yrs (test market)		2020	1-May-20			47,741		49,173
AW 0	C2	Works Manager Vehicle -							-30,900		-31,827
UTES		<i>(approx 8-10 utes. 4 near new rotating down to road works as replaced)</i>									
1EPE988	C28	Toyota hilux 4x2 dual cab (supervisor parks)	5 years parks/remain life roads		2014	1-Sep-14	6	34,000			

Registration	Asset		Recommend	Actual	Manufacture	Date	Current	1	2	3	4
Number	Number	Description	Frequency	Frequency	Year	Purchased	Age	20/21	21/22	22/23	23/24
AW319	C25	Holden Colorado (Builder)	7 yrs builder/remain life roads		2014	21-Feb-14	6			28,000	
AW371	C26	Toyota (Mechanic) - replace tray storage in 2020	7yrs mechanic /remain life roads		2014	23-Apr-14	6	33,000			
AW01	C4	Holden Colarado 4X4 (Leading Hand)	4 yrs lead hand/remain life roads		2015	1-Oct-15	5	34,000			
AW449	C24	Hilux Dual Cab (roads ex parks)			2009	6-Apr-10	11				
AW3717	C3	DX Holden Colarado 4X4 (roads)			2010	7-Oct-10	10				
ICKX864	C22	Hilux - (roads ex mechanic)			2006	15-Jan-07	14				
AW 3349	C21	Rodeo (roads)			2006	1-Mar-06	14				
AW3363	C20	Holden Rodeo Ttop (roads)			2005	12-Jan-06	15				
AW665	C16	Ford Courier 4x4 Spray ute			1999	31-Aug-99	21				
<i>Other utes not entered as trades as presumed they will have no value when they are disposed of at the end of their life.</i>											
MOWERS											
AW	M5	Gianni Ferrari 730 Diesel Rideon mower	as required			1-May-17				40,000	
	M6	Kubota zero turner mower	as required			1-Nov-15		11,000			
	M5	Ferrari Mower Kubota zero turner mower	as required			1-Nov-15		-2,000		-5,000	
SUNDRY											
		Net Outlay Required						480,000	296,841	387,000	17,346
		Net Outlay funded by:									
		Opening Balance in Reserve Account						319,767	156,447	178,848	115,383
		Interest on Investment						2,878	1,408	1,610	1,385
		Plant Depreciation Transferred to Reserve						268,801	272,833	276,926	281,080
		Additional Funds transferred to Reserve						45,000	45,000	45,000	45,000
		Net Outlay Required						-480,000	-296,841	-387,000	-17,346
		Total being contributed to reserve fund including interest						316,679	319,241	323,536	327,464
		Balance in Reserve Fund (C/Fwd)						156,447	178,848	115,383	425,502
		Total transferred to reserve excluding interest						313,801	317,833	321,926	326,080

Cash Backed Reserves	1 2020/21				2 2021/22				3 2022/23				4 2023/24			
	Budget Interest Earned (0.9%)	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Budget Interest Earned (0.9%)	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Budget Interest Earned (0.9%)	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Budget Interest Earned (1.2%)	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	1,878			210,497	1,894			212,391	1,912			214,303	2,572			216,874
Plant Reserve	2,878	313,801	(480,000)	156,490	1,408	317,833	(296,841)	178,891	1,610	321,926	(387,000)	115,427	1,385	326,080	(17,346)	425,546
Building Reserve	6,222	60,109	0	627,663	5,649			483,312	4,350		(20,000)	417,662	5,012	0	(20,000)	377,674
Land for staff housing							(50,000)									
Staff housing			(50,000)				(350,000)				(50,000)				(25,000)	
Caravan Park Chalet			(80,000)													
Station Masters House							(20,000)									
Industrial Site Development																
Composting toilets Bowelling and Cemetery							(10,000)									
Income from Sale of houses						330,000										
Darkan Collocated Emergency Building							(50,000)									
Town Development Reserve	636		0	1,307.04	12		0	1,319	12		0	1,331	16		0	1,347
Nature Play Space			(70,000)													
Car park opposite HRC in railway reserve																
Recreation Reserve	1,095	40,000		162,779	1,465		(45,000)	119,244	1,073		(20,000)	100,317	1,204		0	101,521
Heritage Reserve	48	300		5,692	51	300		6,043	54	300		6,398	77	300		6,774
Community Housing Reserve	1,183	20,000	(25,000)	127,588	1,148	20,000	(25,000)	123,736	1,114	20,000	(10,000)	134,850	1,618	20,000	(10,000)	146,468
Profit/(Loss) on community housing																
Waste Management Reserve	1,092		(60,000)	62,374	561		0	62,935	566			63,501	762		0	64,263
Darkan Swimming Pool Reserve	349	5,000		44,083	397	5,000	(38,750)	10,729	97	5,000		15,826	190	5,000	(14,000)	7,016
Information Technology Reserve	422	3,000	0	50,308	453	3,000	0	53,761	484	3,000	0	57,245	687	3,000	0	60,932
Server upgrade																
Darkan Sport and Community Centre Reserve	2,315	30,000		289,523	2,606	30,000		322,129	2,899	30,000		355,028	4,260	30,000		389,288
Health and Resource Centre Reserve																
Arthur River Country Club Renewal Reserve	250	6,000		34,046	306	6,000		40,353	363	6,000		46,716	561	6,000		53,276
Moodiarrup Sports Club Reserve	85	5,000	0	14,560	131	5,000		19,691	177	5,000	0	24,869	298	5,000		30,167
Museum	1,153		(5,000)	124,256	1,118		(5,000)	120,374	1,083		(5,000)	116,458	1,397		(5,000)	112,855
Landcare Reserve	385		(27,089)	16,059	145		(5,875)	10,328	93			10,421	125			10,546
Corporate Planning and Valuation Reserve	311			34,837	314		(15,000)	20,150	181		(10,000)	10,332	124			10,456
Road Reserve	744	150,000		233,421	2,101		(20,000)	215,522	1,940		(25,000)	192,462	2,310		(30,000)	164,771
The Shed	104			11,654	105			11,759	106			11,865	142			12,007
Recreation trails	11			1,214	11			1,225	11			1,236	15			1,251
Community Gym	75			8,442	76			8,518	77			8,595	103			8,698
Kids Central	6			676	6			682	6			688	8			697
Economic Development	389	40,000		83,618	753			84,371	759			85,130	1,022			86,152
								0	0			0	0			0
	21,630	673,210	(797,089)	2,301,086	20,709	717,133	(931,466)	2,107,463	18,967	391,226	(527,000)	1,990,656	23,887	395,380	(121,346)	2,288,578
				(102,249)				(193,623)				(116,807)				297,921
				(102,249)				(193,623)				(116,807)				297,921

ITEM 8.1.6 – ADOPTION 2020/21 BUDGET

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: 1.3.1
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 23 July 2019

SUMMARY:

The purpose of this item is for Council to adopt the 2020/21 Budget based on the Corporate Plan.

BACKGROUND:

Council to adopt the budget for the 2020/21 financial year. A copy of the draft budget is provided as a separate document to the agenda.

The budget is based on an increase in total rate revenue of 1.2%. There has been a reduction in the rate in the dollar due to an increase in UV property valuations by the Valuer General.

The ministerial order announced on 8 May 2020 has had the following implications on the 2020/21 budget:

Penalty interest reduced from a maximum of 11% to 8%.

Instalment interest may remain at a maximum of 5.5% if a Local Government has a Hardship Policy and to be a maximum of 3% if a Local Government does not have a hardship policy. A 3% rate is proposed.

For those that are in hardship and meet the Local Government Hardship policy eligibility, then no penalty interest or instalment interest rate applies. Each Local Government decides on approving the application for hardship.

CONSULTATION:

The budget is based on the 2020/21 year identified in the Shire of West Arthur Corporate Plan which included community and councillor consultation.

Elected members have been involved in the development of the expenditure schedules and have had the opportunity to attend briefing sessions on the draft.

STATUTORY ENVIRONMENT:

In accordance with the Local Government Act 1995, Section 6.2 (1) Council is to adopt a budget not later than 31 August in each financial year.

The Local Government (COVID-19 Response) Ministerial Order 2020 was gazetted on the 8 May 2020. The draft 2020/21 budget gives consideration to the consequences of the COVID-19 pandemic and in accordance with the Ministerial Order adjustments have been made to interest rates charged on the instalment option and overdue rates. The Council also considered a COVID-19 Financial Hardship Policy in July 2020 to further support ratepayers suffering hardship.

POLICY IMPLICATIONS:

The budget takes into account the COVID-19 Financial Hardship Policy and Elected Members Remuneration Policy.

FINANCIAL IMPLICATIONS:

Once adopted, the budget will guide the Shire's income and expenditure for the 2020/21 financial year.

STRATEGIC IMPLICATIONS:

The Shire's Corporate Plan was used to develop the Shire's 2020/21 Budget.

VOTING REQUIREMENTS:

Absolute Majority

OFFICER RECOMMENDATION – (ITEM 8.1.6)

1. That all income and expenditure as presented in the draft 2020/21 Budget be approved.
2. That the Fees and Charges as listed in the draft budget for 2020/21 year be adopted.
3. That the transfers/movements to and from Reserve Accounts as detailed in Note 9 of the Statutory Statements in the draft budget be adopted.
4. That the following rate levels be adopted for the 2020/21 year:
 - 4.1 For all rateable properties where Gross Rental Valuations are applied, a rate of 0.0728 in the dollar to apply.
 - 4.2 For all rateable properties where Unimproved Valuations are applied, a rate of 0.0055416 in the dollar to apply.
 - 4.3 The minimum rate of \$516 to apply to land in the Darkan townsite and unimproved land and \$361 for land in other townsites.
5. Pursuant to section 6.45 of the Local Government Act 1995, regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020 gazetted on 8 May 2020, that where payments are received after the prescribed time and penalty charges apply, then a penalty interest rate for all outstanding Rates and Service Charges is set at eight (8%) percent per annum, to be calculated on a daily basis.
 - a. This additional interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.
6. Pursuant to section 6.45 of the Local Government Act 1995, regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020 gazetted on 8 May 2020 that for those ratepayers paying by instalments, the penalty interest to apply is set at three (3.0%) percent per annum, to be calculated on a daily basis.
 - a. This additional interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.
7. That the following Rates Instalments payment options be adopted:

Option 1
To pay the total amount of rates and charges included on the rate notice in full by the 35th day after the rate notice issue.

Option 2
Payments to be made by two (2) instalments as will be detailed on the rates notices with the following anticipated dates:

First Instalment	18 September 2020
Second Instalment	20 November 2020

Option 3
Payments to be made by four (4) instalments as will be detailed on the rate notice with the following anticipated dates:

First Instalment	18 September 2020
Second Instalment	20 November 2020
Third Instalment	22 January 2021
Fourth Instalment	29 March 2021
8. Pursuant to section 6.45 of the Local Government Act 1995, regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020 gazetted on 8 May 2020 that where payments are made by instalments, an administration charge of \$5 for each instalment after the first instalment shall apply.

- a. This additional charge cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.

COUNCIL DECISION 8.1.6a

Moved: Cr Marie Lloyd

Seconded: Cr Julie McFall

That Council attendance fees for elected members increase to:

- \$180 per meeting for Council Meetings;
- \$70 per meeting for Committee Meetings and external meetings;
- \$100 per meeting for 4WDL VROC, WALGA and Central Zone, and Regional Road Group meetings.

CARRIED 7/0

Prior to any consideration of the following matter Cr King and Cr Morrell disclosed a financial interest.

7.54pm – Cr King and Cr Morrell left the meeting and did not participate in discussion or vote on the following matter.

COUNCIL DECISION

Moved: Cr Adam Squires

Seconded: Cr Marie Lloyd

That Cr Neil Manuel take the Chair.

CARRIED 5/0

Cr Manuel took the Chair.

COUNCIL DECISION 8.1.6b

Moved: Cr Marie Lloyd

Seconded: Cr Julie McFall

That the allowance paid to the President be increased to \$4,000 per annum and the allowance paid to the Deputy Shire President be increased to \$1,000 per annum.

CARRIED 5/0

7.56pm – Cr King and Cr Morrell returned to the meeting and Cr King resumed the Chair.

COUNCIL DECISION – ITEM 8.1.6c

Moved: Cr Marie Lloyd

Seconded: Cr Julie McFall

1. That all income and expenditure as presented in the draft 2020/21 Budget be approved with an additional \$10,000 included as expenditure for elected member payments.
2. That the Fees and Charges as listed in the draft budget for 2020/21 year be adopted.
3. That the transfers/movements to and from Reserve Accounts as detailed in Note 9 of the Statutory Statements in the draft budget be adopted with the exception of the transfer to the economic reserve account which will be reduced by \$10,000.
4. That the following rate levels be adopted for the 2020/21 year:
 - 4.4 For all rateable properties where Gross Rental Valuations are applied, a rate of 0.0728 in the dollar to apply.
 - 4.5 For all rateable properties where Unimproved Valuations are applied, a rate of 0.0055416 in the dollar to apply.
 - 4.6 The minimum rate of \$516 to apply to land in the Darkan townsite and unimproved land and \$361 for land in other townsites.

5. Pursuant to section 6.45 of the Local Government Act 1995, regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020 gazetted on 8 May 2020, that where payments are received after the prescribed time and penalty charges apply, then a penalty interest rate for all outstanding Rates and Service Charges is set at eight (8%) percent per annum, to be calculated on a daily basis.
 - b. This additional interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.
6. Pursuant to section 6.45 of the Local Government Act 1995, regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020 gazetted on 8 May 2020 that for those ratepayers paying by instalments, the penalty interest to apply is set at three (3.0%) percent per annum, to be calculated on a daily basis.
 - a. This additional interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.
7. That the following Rates Instalments payment options be adopted:

Option 1

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8. Pursuant to section 6.45 of the Local Government Act 1995, regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020 gazetted on 8 May 2020 that where payments are made by instalments, an administration charge of \$5 for each instalment after the first instalment shall apply.
 - a. This additional charge cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.

CARRIED 7/0

The reason Council altered the officer recommendation was to allow for the increase in elected members remuneration in the Budget.

SEPARATE ATTACHMENT:

- Draft Budget

SHIRE OF WEST ARTHUR**BUDGET****FOR THE YEAR ENDED 30 JUNE 2021****LOCAL GOVERNMENT ACT 1995****TABLE OF CONTENTS**

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SHIRE OF WEST ARTHUR
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	1,727,022	1,704,587	1,706,538
Operating grants, subsidies and contributions	9(a)	625,608	1,344,514	755,939
Fees and charges	8	273,365	346,591	299,226
Interest earnings	11(a)	56,364	84,574	78,237
Other revenue	11(b)	169,739	130,609	76,597
		2,852,098	3,610,875	2,916,537
Expenses				
Employee costs		(1,714,206)	(1,486,428)	(1,670,536)
Materials and contracts		(765,845)	(576,760)	(669,779)
Utility charges		(91,700)	(80,637)	(85,000)
Depreciation on non-current assets	5	(2,137,367)	(2,112,764)	(2,082,163)
Interest expenses	11(d)	(30,457)	(35,389)	(35,389)
Insurance expenses		(93,484)	(98,445)	(97,701)
Other expenditure		(26,000)	(27,378)	(26,000)
		(4,859,059)	(4,417,801)	(4,666,568)
Subtotal				
		(2,006,961)	(806,926)	(1,750,031)
Non-operating grants, subsidies and contributions	9(b)	1,246,368	853,361	1,057,659
Profit on asset disposals	4(b)	19,137	30,923	16,045
Loss on asset disposals	4(b)	(18,307)	0	(1,666)
		1,247,198	884,284	1,072,038
Net result				
		(759,763)	77,358	(677,993)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income				
		(759,763)	77,358	(677,993)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WEST ARTHUR FOR THE YEAR ENDED 30 JUNE 2021

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of *AASB 1051 Land Under Roads* paragraph 15 and *AASB 116 Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of West Arthur controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2019/20 ACTUAL BALANCES

Balances shown in this budget as 2019/20 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget:

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 is not expected to impact the annual budget. Specific impacts of AASB 2018-7 have not been identified.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF WEST ARTHUR
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
Revenue	1,8,9(a),11(a),11(b)	\$	\$	\$
Governance		500	9,945	500
General purpose funding		2,232,606	2,900,181	2,353,560
Law, order, public safety		40,079	40,305	44,100
Health		5,865	7,493	5,700
Education and welfare		13,500	85,000	44,500
Housing		123,690	135,683	133,344
Community amenities		48,800	56,190	48,800
Recreation and culture		137,150	73,988	34,550
Transport		127,175	125,736	125,536
Economic services		46,200	51,987	40,650
Other property and services		76,533	124,367	85,297
		2,852,098	3,610,875	2,916,537
Expenses excluding finance costs	4(a),5,11(c),(e)			
Governance		(328,810)	(277,426)	(365,295)
General purpose funding		(90,272)	(97,314)	(71,170)
Law, order, public safety		(160,677)	(152,871)	(145,754)
Health		(104,694)	(128,619)	(129,595)
Education and welfare		(52,512)	(125,927)	(96,512)
Housing		(79,000)	(61,389)	(91,535)
Community amenities		(310,234)	(284,784)	(279,524)
Recreation and culture		(801,951)	(698,044)	(640,467)
Transport		(2,620,032)	(2,238,111)	(2,539,311)
Economic services		(191,262)	(158,261)	(176,737)
Other property and services		(89,158)	(159,666)	(95,279)
		(4,828,602)	(4,382,412)	(4,631,179)
Finance costs	,6(a),11(d)			
Housing		(27,235)	(30,894)	(30,894)
Economic services		(1,803)	(2,122)	(2,122)
Other property and services		(1,419)	(2,373)	(2,373)
		(30,457)	(35,389)	(35,389)
Subtotal		(2,006,961)	(806,926)	(1,750,031)
Non-operating grants, subsidies and contributions	9(b)	1,246,368	853,361	1,057,659
Profit on disposal of assets	4(b)	19,137	30,923	16,045
(Loss) on disposal of assets	4(b)	(18,307)	0	(1,666)
		1,247,198	884,284	1,072,038
Net result		(759,763)	77,358	(677,993)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(759,763)	77,358	(677,993)

This statement is to be read in conjunction with the accompanying notes.

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

GOVERNANCE

To set and achieve Council's goals and objectives for the ratepayers by providing high level direction, co-ordination and management policy.

Cost associated with meetings, elections, preparing annual reports and other statutory reporting requirements, public relations and policy development and review.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Costs associated with raising and collecting rates, rate enquiries, preparing general purpose grant returns and investing the Shire's surplus funds.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Fire control and prevention, and animal control.

HEALTH

To provide an operational framework for environmental and community health.

Provision and maintenance of medical buildings and subsidies to health services, services of an Environmental Health Officer including food control.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

School bus routes, support to families and childrens services including schools, support for seniors and welfare services.

HOUSING

To provide housing for employees of local industry and government departments.

Maintenance and provision of GROH and community housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of refuse site, administration of the town planning scheme, storm water drainage, protection of the environment, cemetery maintenance.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance of halls, provision of library services, maintenance of historical buildings and maintenance of reserves and recreation facilities.

TRANSPORT

To provide a smooth, safe, efficient and clearly defined road network that is environmentally acceptable and which enhances travels throughout the Shire.

Maintenance of roads, drainage works, footpaths, street lighting, median strips, traffic management, parking facilities and roadworks program.

ECONOMIC SERVICES

To help promote the local government and its economic wellbeing.

Tourism and area promotion, caravan park, standpipes, pest control services and implementation of building controls.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Public works overheads, plant/vehicle operations, stock and materials, depot operations and private works.

SHIRE OF WEST ARTHUR
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		1,762,022	1,686,528	1,741,038
Operating grants, subsidies and contributions		568,601	1,422,161	758,719
Fees and charges		273,365	346,591	299,226
Interest earnings		56,364	84,574	78,237
Goods and services tax		167,500	168,342	261,546
Other revenue		169,739	130,609	76,597
		2,997,591	3,838,805	3,215,363
Payments				
Employee costs		(1,714,206)	(1,473,028)	(1,670,536)
Materials and contracts		(757,345)	(656,290)	(653,501)
Utility charges		(91,700)	(80,637)	(85,000)
Interest expenses		(30,457)	(35,389)	(35,389)
Insurance expenses		(93,484)	(98,445)	(97,701)
Goods and services tax		(164,500)	(141,849)	(259,568)
Other expenditure		(26,000)	(27,378)	(26,000)
		(2,877,692)	(2,513,016)	(2,827,695)
Net cash provided by (used in) operating activities	3	119,899	1,325,789	387,668
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for loans receivable - clubs, institutions		27,174	26,289	26,290
Payments for purchase of property, plant & equipment	4(a)	(757,000)	(239,966)	(554,875)
Payments for construction of infrastructure	4(a)	(1,905,215)	(1,290,369)	(1,639,238)
Non-operating grants, subsidies and contributions		1,246,368	853,361	1,057,659
Proceeds from sale of plant and equipment	4(b)	52,000	93,160	86,000
Net cash provided by (used in) investing activities		(1,336,673)	(557,525)	(1,024,164)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(95,630)	(90,697)	(90,698)
Net cash provided by (used in) financing activities		(95,630)	(90,697)	(90,698)
Net increase (decrease) in cash held		(1,312,404)	677,567	(727,194)
Cash at beginning of year		3,642,489	2,964,922	2,931,298
Cash and cash equivalents at the end of the year	3	2,330,085	3,642,489	2,204,104

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WEST ARTHUR
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2021

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
OPERATING ACTIVITIES			
Net current assets at start of financial year - surplus/(deficit)	1,199,648	1,162,096	1,162,096
	1,199,648	1,162,096	1,162,096
Revenue from operating activities (excluding rates)			
Governance	500	9,945	500
General purpose funding	505,584	1,195,594	647,022
Law, order, public safety	40,079	40,305	44,100
Health	5,865	7,493	5,700
Education and welfare	13,500	85,000	44,500
Housing	123,690	135,683	133,344
Community amenities	48,800	56,190	48,800
Recreation and culture	137,150	73,988	34,550
Transport	146,312	156,659	141,581
Economic services	46,200	51,987	40,650
Other property and services	76,533	124,367	85,297
	1,144,213	1,937,211	1,226,044
Expenditure from operating activities			
Governance	(328,810)	(277,426)	(365,295)
General purpose funding	(90,272)	(97,314)	(71,170)
Law, order, public safety	(160,677)	(152,871)	(145,754)
Health	(104,694)	(128,619)	(129,595)
Education and welfare	(52,512)	(125,927)	(96,512)
Housing	(106,235)	(92,283)	(122,429)
Community amenities	(310,234)	(284,784)	(279,524)
Recreation and culture	(801,951)	(698,044)	(640,467)
Transport	(2,638,339)	(2,238,111)	(2,540,977)
Economic services	(193,065)	(160,383)	(178,859)
Other property and services	(90,577)	(162,039)	(97,652)
	(4,877,366)	(4,417,801)	(4,668,234)
Non-cash amounts excluded from operating activities	2 (a)(i) 2,136,537	2,108,871	2,067,784
Amount attributable to operating activities	(396,968)	790,377	(212,310)
INVESTING ACTIVITIES			
Non-operating grants, subsidies and contributions	9(b) 1,246,368	853,361	1,057,659
Purchase property, plant and equipment	4(a) (757,000)	(239,966)	(554,875)
Purchase and construction of infrastructure	4(a) (1,905,215)	(1,290,369)	(1,639,238)
Proceeds from disposal of assets	4(b) 52,000	93,160	86,000
Proceeds from self supporting loans	6(a) 27,174	26,289	26,290
Amount attributable to investing activities	(1,336,673)	(557,525)	(1,024,164)
FINANCING ACTIVITIES			
Repayment of borrowings	6(a) (95,630)	(90,697)	(90,698)
Transfers to cash backed reserves (restricted assets)	7(a) (694,840)	(767,949)	(772,425)
Transfers from cash backed reserves (restricted assets)	7(a) 797,089	120,855	393,059
Amount attributable to financing activities	6,619	(737,791)	(470,064)
Budgeted deficiency before general rates	(1,727,022)	(504,939)	(1,706,538)
Estimated amount to be raised from general rates	1 1,727,022	1,704,587	1,706,538
Net current assets at end of financial year - surplus/(deficit)	2 (a)(iii) 0	1,199,648	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WEST ARTHUR
INDEX OF NOTES TO THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

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SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

1. RATES AND SERVICE CHARGES**(a) Rating Information**

RATE TYPE	Rate in	Number of Properties	Rateable Value	2020/21 Budgeted Rate Revenue	2020/21 Budgeted Interim Rates	2020/21 Budgeted Back Rates	2020/21 Budgeted Total Revenue	2019/20 Actual Total Revenue	2019/20 Budget Total Revenue					
	\$		\$	\$	\$	\$	\$	\$	\$					
Differential general rate or general rate														
Gross rental valuations														
GRV Townsite	0.07280	84	732,300	53,311			53,311	52,652	52,652					
GRV Commercial	0.07280	13	239,564	17,440			17,440	15,751	17,225					
GRV Industrial	0.07280	7	112,580	8,196			8,196	8,095	8,095					
GRV Other Townsite	0.07280	14	89,544	6,519			6,519	6,438	6,438					
Unimproved valuations														
UV Rural	0.00554	371	283,565,500	1,571,407			1,571,407	1,559,859	1,559,421					
Sub-Totals		489	284,739,488	1,656,873	0	0	1,656,873	1,642,795	1,643,831					
Minimum														
Minimum payment														
Gross rental valuations														
GRV Townsite	516	36	176,706	18,576			18,576	18,360	18,360					
GRV Commercial	516	9	22,440	4,644			4,644	4,590	4,590					
GRV Industrial	516	3	6,490	1,548			1,548	1,530	1,530					
GRV Other Townsite	361	19	20,820	6,859			6,859	6,783	6,783					
Unimproved valuations														
UV Rural	516	55	3,781,600	28,380			28,380	19,485	20,400					
UV Industrial	516	5	116,500	2,580			2,580	2,550	2,550					
UV Mining	516	8	104,039	4,128			4,128	5,100	5,100					
Sub-Totals		135	4,228,595	66,715	0	0	66,715	58,398	59,313					
							624	288,968,083	1,723,588	0	0	1,723,588	1,701,193	1,703,144
Ex-gratia rates												3,434	3,394	3,394
Total amount raised from general rates												1,727,022	1,704,587	1,706,538

All land (other than exempt land) in the Shire of West Arthur is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of West Arthur.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rates
		\$	%	%
Option one				
Full payment	18/09/2020			8.0%
Option two				
Two instalments	18/09/2020 20/11/2020	5	3.0%	8.0%
Option three				
Four instalments	18/09/2020 20/11/2020 22/01/2021 29/03/2021	15	3.0%	8.0%

	2020/21 Budget Revenue	2019/20 Actual Revenue	2019/20 Budget Revenue
	\$	\$	\$
Instalment plan admin charge revenue	600	670	600
Instalment plan interest earned	1,800	1,765	1,800
Unpaid rates and service charge interest earned	6,200	25,918	9,200
	8,600	28,353	11,600

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30 June 2021.

(d) Service Charges

The Shire did not raise service charges for the year ended 30 June 2021.

1. RATES AND SERVICE CHARGES (CONTINUED)

(e) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30 June 2021.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

2 (a). NET CURRENT ASSETS

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
	\$	\$	\$
(i) Operating activities excluded from budgeted deficiency			
The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.			
Adjustments to operating activities			
Less: Profit on asset disposals	4(b) (19,137)	(30,923)	(16,045)
Add: Loss on disposal of assets	4(b) 18,307	0	1,666
Movement in employee provisions	0	27,030	
Add: Depreciation on assets	5 2,137,367	2,112,764	2,082,163
Non cash amounts excluded from operating activities	2,136,537	2,108,871	2,067,784
(ii) Current assets and liabilities excluded from budgeted deficiency			
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.			
Adjustments to net current assets			
Less: Cash - restricted reserves	3 (2,301,086)	(2,403,335)	(2,135,607)
Less: Current assets not expected to be received at end of year			
- current portion of self supporting loans receivable	(28,087)	(27,174)	(27,174)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	96,883	95,630	95,629
- Employee benefit provisions	411,799	411,799	405,820
Add: Accrued Salaries and Wages	23,137	23,137	9,507
Total adjustments to net current assets	(1,797,354)	(1,899,943)	(1,651,825)

2 (a). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Note	2020/21 Budget 30 June 2021 \$	2019/20 Actual 30 June 2020 \$	2019/20 Budget 30 June 2020 \$
(iii) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents- unrestricted	3	28,999	1,170,147	68,497
Cash and cash equivalents - restricted				
Cash backed reserves	3	2,301,086	2,403,335	2,135,607
Unspent grants, subsidies and contributions	9	0	69,007	0
Financial assets - unrestricted		28,087	27,174	27,174
Receivables		118,765	168,765	146,581
Inventories		24,032	22,532	20,272
		2,500,969	3,860,960	2,398,131
Less: current liabilities				
Trade and other payables		(194,933)	(184,933)	(244,857)
Contract liabilities		0	(69,007)	
Long term borrowings		(96,883)	(95,630)	(95,629)
Provisions		(411,799)	(411,799)	(405,820)
		(703,615)	(761,369)	(746,306)
Net current assets		1,797,354	3,099,591	1,651,825
Less: Total adjustments to net current assets	2 (a)(ii)	(1,797,354)	(1,899,943)	(1,651,825)
Closing funding surplus / (deficit)		0	1,199,648	0

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

2 (b). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of West Arthur becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of West Arthur contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of West Arthur contributes are defined contribution plans.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of West Arthur's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of West Arthur's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of West Arthur's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Cash at bank and on hand	2,330,085	3,642,489	2,204,104
	2,330,085	3,642,489	2,204,104
- Unrestricted cash and cash equivalents	28,999	1,170,147	68,497
- Restricted cash and cash equivalents	2,301,086	2,472,342	2,135,607
	2,330,085	3,642,489	2,204,104
The following restrictions have been imposed by regulation or other externally imposed requirements on cash and cash equivalents:			
Leave reserve	210,497	208,619	209,014
Plant reserve	156,491	319,812	293,610
Building Reserve	627,663	691,332	562,930
Town Development Reserve	1,308	70,672	25,848
Recreation Reserve	162,780	121,685	121,764
Heritage Reserve	5,691	5,343	5,520
Community Housing Reserve	127,589	131,406	105,986
Waste Management Reserve	62,374	121,282	121,485
Darkan Swimming Pool Reserve	44,083	38,734	38,817
Information Technology Reserve	50,307	46,885	47,032
Darkan Sport and Community Centre Reserve	289,523	257,208	257,504
Arthur River Country Club Reserve	34,045	27,795	28,500
Museum Reserve	124,255	128,102	104,539
Moodiarrup Sports Club Reserve	14,560	9,475	12,021
Landcare Reserve	16,059	42,763	20,640
Corporate Planning and Valuation Reserve	34,837	34,526	34,612
Kids Central Reserve	676	670	437
The Shed Reserve	11,654	11,550	11,217
Recreation Trails Reserve	1,214	1,203	1,206
Community Gym Reserve	8,442	8,367	7,011
Economic Development Reserve	83,618	43,229	43,237
Road Reserve	233,420	82,677	82,677
Unspent grants, subsidies and contributions	9 0	69,007	
	2,301,086	2,472,342	2,135,607
Reconciliation of net cash provided by operating activities to net result			
Net result	(759,763)	77,358	(677,993)
Depreciation	5 2,137,367	2,112,764	2,082,163
(Profit)/loss on sale of asset	4(b) (830)	(30,923)	(14,379)
(Increase)/decrease in receivables	50,000	17,074	39,258
(Increase)/decrease in inventories	(1,500)	(982)	1,278
Increase/(decrease) in payables	10,000	(78,548)	15,000
Increase/(decrease) in contract liabilities	(69,007)	69,007	0
Increase/(decrease) in employee provisions	0	13,400	0
Non-operating grants, subsidies and contributions	(1,246,368)	(853,361)	(1,057,659)
Net cash from operating activities	119,899	1,325,789	387,668

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program						2020/21 Budget Total	2019/20 Actual Total	2019/20 Budget Total
	Housing	Community Amenities	Recreation and Culture	Transport	Economic Services	Other Property and Services			
	\$	\$	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>									
Buildings - non-specialised	25,000	0	0	0	0	70,000	95,000	0	80,000
Buildings - specialised	0	0	0	0	130,000	0	130,000	45,058	191,525
Furniture and equipment	0	0	0	0	0	0	0	16,115	85,000
Plant and equipment	0	0	0	532,000	0	0	532,000	178,793	198,350
	25,000	0	0	532,000	130,000	70,000	757,000	239,966	554,875
<i>Infrastructure</i>									
Infrastructure - roads	0	0	0	1,253,908	0	0	1,253,908	1,290,369	1,395,630
Infrastructure - other	0	233,120	165,000	0	0	253,187	651,307	0	243,608
	0	233,120	165,000	1,253,908	0	253,187	1,905,215	1,290,369	1,639,238
Total acquisitions	25,000	233,120	165,000	1,785,908	130,000	323,187	2,662,215	1,530,335	2,194,113

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss	2019/20 Actual Net Book Value	2019/20 Actual Sale Proceeds	2019/20 Actual Profit	2019/20 Actual Loss	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Transport	51,170	52,000	19,137	(18,307)	62,237	93,160	30,923	0	71,621	86,000	16,045	(1,666)
	51,170	52,000	19,137	(18,307)	62,237	93,160	30,923	0	71,621	86,000	16,045	(1,666)
By Class												
<i>Property, Plant and Equipment</i>												
Plant and equipment	51,170	52,000	19,137	(18,307)	62,237	93,160	30,923	0	71,621	86,000	16,045	(1,666)
	51,170	52,000	19,137	(18,307)	62,237	93,160	30,923	0	71,621	86,000	16,045	(1,666)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

5. ASSET DEPRECIATION

By Program

Law, order, public safety
Health
Housing
Community amenities
Recreation and culture
Transport
Economic services
Other property and services

By Class

Buildings - non-specialised
Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - other
Infrastructure - bridges

2020/21 Budget	2019/20 Actual	2019/20 Budget
\$	\$	\$
42,982	42,982	42,982
39,054	39,054	38,071
19,425	19,425	19,425
16,023	15,961	16,023
198,754	199,609	199,193
1,502,801	1,475,682	1,443,979
17,282	17,282	17,282
301,046	302,769	305,208
2,137,367	2,112,764	2,082,163
43,961	43,961	43,681
158,172	158,172	154,539
5,848	3,409	4,023
309,855	311,936	313,050
981,491	955,875	928,830
137,549	138,920	137,549
500,491	500,491	500,491
2,137,367	2,112,764	2,082,163

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 50 years
Buildings - specialised	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets formation pavement	not depreciated 70 years
Sealed roads and streets - bituminous surfaces	15 to 25 years
- asphalt surfaces	15 to 25 years
Gravel roads formation pavement	not depreciated 50 years
gravel sheeting	10 - 15 years
Formed roads (unsealed) formation pavement	not depreciated 50 years
Infrastructure - footpaths	20 years
Sewerage piping	100 years
Water supply piping and drainage	75 years
Bridges	60 to 90 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

6. INFORMATION ON BORROWINGS

(a) Borrowing Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2020/21	2020/21	Budget	2020/21	Actual	2019/20	2019/20	Actual	2019/20	Budget	2019/20	2019/20	Budget	2019/20
				Principal 1 July 2020	Budget New Loans	Budget Principal Repayments	Principal Outstanding 30 June 2021	Budget Interest Repayments	Principal 1 July 2019	Actual New Loans	Actual Principal Repayments	Principal Outstanding 30 June 2020	Actual Interest Repayments	Principal 1 July 2019	Budget New Loans	Budget Principal Repayments	Principal Outstanding 30 June 2020	Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing																		
GROH Housing	70	WATC	6.6%	237,347	0	(44,061)	193,286	(14,501)	278,632	0	(41,285)	237,347	(17,276)	278,632	0	(41,285)	237,347	(17,276)
Economic services																		
Industrial Land	72	WATC	3.3%	58,848	0	(9,931)	48,917	(1,803)	68,460	0	(9,612)	58,848	(2,122)	68,460	0	(9,613)	58,847	(2,122)
Other property and services																		
Staff Housing - L30 Hillman Street	69	WATC	6.9%	25,977	0	(14,464)	11,513	(1,419)	39,487	0	(13,510)	25,977	(2,373)	39,487	0	(13,510)	25,977	(2,373)
				322,172	0	(68,456)	253,716	(17,723)	386,579	0	(64,407)	322,172	(21,771)	386,579	0	(64,408)	322,171	(21,771)
Self Supporting Loans																		
Housing																		
WA Cottage Homes	73	WATC	3.3%	393,667	0	(27,174)	366,493	(12,734)	419,957	0	(26,290)	393,667	(13,618)	419,957	0	(26,290)	393,667	(13,618)
				393,667	0	(27,174)	366,493	(12,734)	419,957	0	(26,290)	393,667	(13,618)	419,957	0	(26,290)	393,667	(13,618)
				715,839	0	(95,630)	620,209	(30,457)	806,536	0	(90,697)	715,839	(35,389)	806,536	0	(90,698)	715,838	(35,389)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2020/21

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2021

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30 June 2020 nor is it expected to have unspent borrowing funds as at 30 June 2021.

(d) Credit Facilities

Undrawn borrowing facilities credit standby arrangements

Bank overdraft limit
 Bank overdraft at balance date
 Credit card limit
 Credit card balance at balance date
Total amount of credit unused

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Bank overdraft limit	150,000	150,000	150,000
Bank overdraft at balance date	0	0	0
Credit card limit	0	0	0
Credit card balance at balance date	0	0	0
Total amount of credit unused	150,000	150,000	150,000
Loan facilities			
Loan facilities in use at balance date	620,209	715,839	715,838

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2020/21 Budget Opening Balance	2020/21 2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance	2019/20 Actual Opening Balance	2019/20 2019/20 Actual Transfer to	2019/20 Actual Transfer (from)	2019/20 Actual Closing Balance	2019/20 Budget Opening Balance	2019/20 2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Leave reserve	208,619	1,878	0	210,497	156,202	52,417	0	208,619	156,202	52,812	0	209,014
(b) Plant reserve	319,812	316,679	(480,000)	156,491	94,159	311,286	(85,633)	319,812	94,159	311,801	(112,350)	293,610
(c) Building Reserve	691,332	66,331	(130,000)	627,663	631,562	59,770	0	691,332	631,562	61,368	(130,000)	562,930
(d) Town Development Reserve	70,672	636	(70,000)	1,308	69,595	1,077	0	70,672	69,595	1,253	(45,000)	25,848
(e) Recreation Reserve	121,685	41,095	0	162,780	31,202	100,483	(10,000)	121,685	31,202	100,562	(10,000)	121,764
(f) Heritage Reserve	5,343	348	0	5,691	5,128	215	0	5,343	5,128	392	0	5,520
(g) Community Housing Reserve	131,406	21,183	(25,000)	127,589	109,024	22,382	0	131,406	109,024	21,962	(25,000)	105,986
(h) Waste Management Reserve	121,282	1,092	(60,000)	62,374	80,044	41,238	0	121,282	80,044	41,441	0	121,485
(i) Darkan Swimming Pool Reserve	38,734	5,349	0	44,083	33,219	5,515	0	38,734	33,219	5,598	0	38,817
(j) Information Technology Reserve	46,885	3,422	0	50,307	57,988	3,897	(15,000)	46,885	57,988	4,044	(15,000)	47,032
(k) Darkan Sport and Community Centre Reserve	257,208	32,315	0	289,523	223,747	33,461	0	257,208	223,747	33,757	0	257,504
(l) Arthur River Country Club Reserve	27,795	6,250	0	34,045	25,049	6,387	(3,641)	27,795	25,049	6,451	(3,000)	28,500
(m) Museum Reserve	128,102	1,153	(5,000)	124,255	127,858	1,978	(1,734)	128,102	127,858	2,301	(25,620)	104,539
(n) Moodiarrup Sports Club Reserve	9,475	5,085	0	14,560	7,879	1,596	0	9,475	7,879	4,142	0	12,021
(o) Landcare Reserve	42,763	385	(27,089)	16,059	46,885	725	(4,847)	42,763	46,885	844	(27,089)	20,640
(p) Corporate Planning and Valuation Reserve	34,526	311	0	34,837	34,000	526	0	34,526	34,000	612	0	34,612
(q) Kids Central Reserve	670	6	0	676	429	241	0	670	429	8	0	437
(r) The Shed Reserve	11,550	104	0	11,654	11,019	531	0	11,550	11,019	198	0	11,217
(s) Recreation Trails Reserve	1,203	11	0	1,214	1,185	18	0	1,203	1,185	21	0	1,206
(t) Community Gym Reserve	8,367	75	0	8,442	6,887	1,480	0	8,367	6,887	124	0	7,011
(u) Economic Development Reserve	43,229	40,389	0	83,618	3,180	40,049	0	43,229	3,180	40,057	0	43,237
(v) Road Reserve	82,677	150,743	0	233,420	0	82,677	0	82,677	0	82,677	0	82,677
	2,403,335	694,840	(797,089)	2,301,086	1,756,241	767,949	(120,855)	2,403,335	1,756,241	772,425	(393,059)	2,135,607

SHIRE OF WEST ARTHUR

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30 JUNE 2021

7. CASH BACKED RESERVES (CONTINUED)

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	To be used to fund long service leave and annual leave requirements
(b) Plant reserve	Ongoing	To be used for the purchase of major plant
(c) Building Reserve	Ongoing	To be used for the construction and maintenance of Council buildings
(d) Town Development Reserve	Ongoing	To be used to enhance town infrastructure
(e) Recreation Reserve	Ongoing	To be used to enhance recreation infrastructure
(f) Heritage Reserve	Ongoing	To be used to maintain and improve the heritage buildings of the Shire
(g) Community Housing Reserve	Ongoing	To be used for the maintenance and provision of housing within the Shire
(h) Waste Management Reserve	Ongoing	To be used to assist with funding future infrastructure requirements for waste management
(i) Darkan Swimming Pool Reserve	Ongoing	To be used to assist with funding works at the Darkan swimming pool
(j) Information Technology Reserve	Ongoing	To be used for upgrades to computers and office equipment
(k) Darkan Sport and Community Centre Reserve	Ongoing	To be used to maintain and improve the Darkan Sport and Community Centre
(l) Arthur River Country Club Reserve	Ongoing	To be used to maintain and improve the Arthur River Country Club
(m) Museum Reserve	Ongoing	To be used to maintain and to provide new displays in the Museum
(n) Moodiarrup Sports Club Reserve	Ongoing	To be used to maintain and improve the Moodiarrup Sports Club Reserve
(o) Landcare Reserve	Ongoing	To be used to fund the landcare expenditure of the Shire
(p) Corporate Planning and Valuation Reserve	Ongoing	To be used to fund the corporate planning and valuation expenditure of the Shire
(q) Kids Central Reserve	Ongoing	To be used to fund the renewal of equipment and infrastructure
(r) The Shed Reserve	Ongoing	To be used to fund the renewal of equipment and infrastructure
(s) Recreation Trails Reserve	Ongoing	To be used for the construction and maintenance of recreation trails
(t) Community Gym Reserve	Ongoing	To be used for the renewal of gym equipment and activities
(u) Economic Development Reserve	Ongoing	To be used for economic development initiatives that benefit the Shire
(v) Road Reserve	Ongoing	To be used to fund road improvements or urgent repairs

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

8. FEES & CHARGES REVENUE

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Governance	0	30	0
General purpose funding	2,000	2,469	2,000
Law, order, public safety	600	837	600
Health	200	498	200
Education and welfare	13,500	65,082	36,000
Housing	108,200	118,037	116,789
Community amenities	47,300	53,104	47,300
Recreation and culture	11,550	10,426	11,550
Economic services	46,200	49,559	39,150
Other property and services	43,815	46,549	45,637
	273,365	346,591	299,226

9. GRANT REVENUE

	Unspent Grants, Subsidies and Contributions Liability				Grants, Subsidies and Contributions Revenue			
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Total Liability 30 June 2021	Current Liability 30 June 2021	2020/21 Budget	2019/20 Actual	2019/20 Budget
By Program:	\$	\$	\$	\$	\$	\$	\$	\$
(a) Operating grants, subsidies and contributions								
Governance	0	0	0	0	0	500	320	500
General purpose funding	0	0	0	0	0	455,954	1,118,168	576,403
Law, order, public safety	0	0	0	0	0	39,479	39,268	43,500
Education and welfare	3,620	0	(3,620)	0	0	0	19,908	8,500
Recreation and culture	0	0	0	0	0	2,500	39,314	0
Transport	0	0	0	0	0	127,175	125,536	125,536
Economic services	0	0	0	0	0	0	2,000	1,500
	3,620	0	(3,620)	0	0	625,608	1,344,514	755,939
(b) Non-operating grants, subsidies and contributions								
General purpose funding	0	0	0	0	0	253,187	0	0
Recreation and culture	0	0	0	0	0	30,000	0	85,000
Transport	65,387	0	(65,387)	0	0	874,758	853,361	918,748
Economic services	0	0	0	0	0	88,423	0	53,911
	65,387	0	(65,387)	0	0	1,246,368	853,361	1,057,659
Total	69,007	0	(69,007)	0	0	1,871,976	2,197,875	1,813,598

**(c) Unspent grants, subsidies and contributions
were restricted as follows:**

	Budget Closing Balance 30 June 2021	Actual Balance 30 June 2020
Unspent grants, subsidies and contributions	0	69,007
	0	69,007

SHIRE OF WEST ARTHUR
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

10. REVENUE RECOGNITION**SIGNIFICANT ACCOUNTING POLICIES**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of Goods and Services	When Obligations Typically Satisfied	Payment Terms	Returns/Refunds/Warranties	Determination of Transaction Price	Allocating Transaction Price	Measuring Obligations for Returns	Revenue Recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Commissions	Commissions on licencing	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

11. OTHER INFORMATION

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	21,630	27,169	31,619
- Other funds	14,000	16,104	22,000
Self supporting loan	12,734	13,618	13,618
Other interest revenue (refer note 1b)	8,000	27,683	11,000
	56,364	84,574	78,237
(b) Other revenue			
Reimbursements and recoveries	169,739	130,609	76,597
	169,739	130,609	76,597
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	30,000	30,200	30,000
	30,000	30,200	30,000
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	30,457	35,389	35,389
	30,457	35,389	35,389
(e) Elected members remuneration			
Meeting fees	8,532	8,505	8,500
Mayor/President's allowance	3,009	2,980	2,980
Deputy Mayor/President's allowance	752	745	745
Travelling expenses	2,707	2,059	2,775
Telecommunications allowance	3,500	3,250	3,500
	18,500	17,539	18,500

12. INTERESTS IN JOINT ARRANGEMENTS

The Shire has a joint arrangement with Department of Communities which provides housing for the community.

The only assets are land and housing units of which the Shire owns a percentage share.

The assets are included in Property, Plant & Equipment is as follows:

		2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Non-current assets				
Land - 10 Hillman Street	54%	16,200	16200	16,200
Land - 12 Hillman Street	35%	10,500	10500	10,500
Land 18 Gibbs Street/25 Nangip Cres	22%	6,820	6820	6,820
Building - 10 Hillman Street	54%	127,557	129449	129,449
Building - 12 Hillman Street	35%	53,097	53767	53,767
Building - 18 Gibbs Street	22%	12,940	13132	13,133
Building - 25 Nangip Cres	22%	9,565	9,707	9,707
		236,679	239, 575	239,576

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of West Arthur's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

13. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2020	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2021
	\$	\$	\$	\$
Westcare	44,354	310	(150)	44,514
Seniors Luncheon	854	100	(150)	804
RSL Trust Fund	4,387	30	(100)	4,317
Arthur River Development	4,327	30	(200)	4,157
Darkan Arts Council	8,340	50	(100)	8,290
Arthur River Hall - Donations	3,084	21	(3,105)	0
Arthur River Restoration Funds	10,274	70	(500)	9,844
	75,620	611	(4,305)	71,926

14. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

CAPITAL PROGRAM - SUPPLEMENTARY INFORMATION TO THE BUDGET														
FOR THE YEAR ENDED 30 JUNE 2021														
			Wages	Employee Overheads	Plant Operation Costs	Plant Depr	Total Alloc	Materials	Total Cost	Proceeds from Sale	Grants Current Year	Grants Carried Forward	Reserve	General Revenue
Furniture and Equipment														
	Nil.		-	-	-	-	-	-	-	-	-	-	-	-
Land and Buildings														
	Staff housing	Renovations to existing homes	11,200	6,720	1,300	780	20,000	50,000	70,000				50,000	20,000
	Community housing	Upgrades to units	-	-	-	-	-	25,000	25,000				25,000	-
	Chalet	Completion of chalet	11,200	6,720	1,300	780	20,000	110,000	130,000				80,000	50,000
			22,400	13,440	2,600	1,560	40,000	185,000	225,000	-	-	-	155,000	70,000
Plant and Equipment														
	Prime mover							170,000	170,000	10,000			160,000	-
	Side tipping trailer	refurbish existing or acquire second hand						100,000	100,000	5,000			95,000	-
	Large vibe roller							150,000	150,000	35,000			115,000	-
	Utes	Parks, mechanic and leading hand (3)						101,000	101,000				101,000	-
	Mower							11,000	11,000	2,000			9,000	-
			-	-	-	-		532,000	532,000	52,000		-	480,000	-
Infrastructure Other														
	Darkan Railway Reserve - Family Space	Complete redevelopment of play and youth area	8,000	4,800	1,500	700	15,000	150,000	165,000		30,000		70,000	65,000
	Darkan Refuse Site	Redevelopment to enable improved management	9,300	5,580	3,620	1,500	20,000	100,000	120,000				60,000	60,000
	Kylie Dam	Carred forward previous year	4,604	2,762	2,958	2,284	12,608	100,512	113,120		88,423		12,089	12,608
	Community Infrastructure Other	Infrastructure Funding to be Determined						253,187	253,187		253,187			-
			21,904	13,142	8,078	4,484	47,608	603,699	651,307	-	371,610	-	142,089	137,608

CAPITAL PROGRAM - SUPPLEMENTARY INFORMATION TO THE BUDGET														
FOR THE YEAR ENDED 30 JUNE 2021														
			Wages	Employee Overheads	Plant Operation Costs	Plant Depr	Total Alloc	Materials	Total Cost	Proceeds from Sale	Grants Current Year	Grants Carried Forward	Reserve	General Revenue
Infrastructure Roads														
<u>Regional Road Group (State Funding - up to 2/3 of total cost)</u>														
	Boyup Brook Arthur Road	Cement stabilisaton and surface corrections, extend culverts and improve drainage. Reseal previous years works	45,420	27,252	43,410	25,993	142,075	159,300	301,375		194,485			106,890
	Bowelling Duranillin Road	Reconstruct and widen. Reseal previous years works.	37,320	22,392	36,430	21,366	117,508	140,175	257,683		171,502			86,181
<u>Roads to Recovery (Federal Funding)</u>														
	Darkan South Road	Slip land and intersection with Capercup North	30,240	18,144	20,016	12,864	81,264	27,790	109,054		42,054	65,387		1,613
	Darkan South Road	Widening corners at hill (SLK 3.7-4.75)	27,180	16,308	18,646	12,174	74,308	28,040	102,348		102,348			-
	Old Collie Road	Gravel sheet, reform and correct drainage	17,460	10,476	18,889	11,546	58,371	8,208	66,579		66,579			-
	Bowelling McAlinden Road	Widen culverts on floodway	18,240	10,944	2,515	1,426	33,125	30,914	64,039		64,039			-
	Bokal East Arthur Road	Cement stabilisation	10,740	6,444	5,586	3,638	26,408	39,300	65,708		54,857			10,851
<u>Road and Community Infrastructure Program</u>														
	W Tree Gully Road	Replace culverts	6,408	3,845	5,552	3,456	19,261	58,357	77,618		58,357			
	Lake Towerrinning Entrance and Car Park	Reseal	400	240	280	80	1,000	25,000	26,000		25,000			
	Growden Place	Drainage, seal and reseal (orginal section)	7,056	4,234	1,438	1,310	14,038	30,150	44,188		30,150			
<u>Shire</u>														
	Growden Place	Finish intersection with Coalfields Road	10,950	6,570	3,967	2,662	24,149	59,480	83,629					83,629
	Airlee Road	Reseal dust supression	200	120	140	50	510	8,000	8,510					8,510
	Collie South East Road	Reseal 200m	200	120	140	50	510	5,000	5,510					5,510
	Jackson Road	Gravel sheet 1000m	16,400	9,840	8,660	4,945	39,845	1,822	41,667					41,667
			228,214	136,929	165,669	101,560	632,372	621,536	1,253,908	-	809,371	65,387	-	344,851
Total Capital Expenditure			272,518	163,511	176,347	107,604	719,980	1,942,235	2,662,215	52,000	1,180,981	65,387	777,089	552,459

**INCOME - SUPPLEMENTARY INFORMATION TO THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2021**

	Details	Rates	Non-Operating Grants	Grants Operating	Fees & Charges	Subs and Cont	Operating Reimb (Other Revenue)	Interest Revenue	Profit on Sale of Asset	Total Income
I03 - GENERAL PURPOSE FUNDING										
I031 - Rates										
I031702	GRV - 'T' Residential Darkan	53,312	-	-	-	-	-	-	-	53,312
I031703	GRV - 'O' Other Townsites Resid	6,519	-	-	-	-	-	-	-	6,519
I031704	GRV - 'C' Commercial	17,440	-	-	-	-	-	-	-	17,440
I031705	GRV - 'I' Industrial	8,196	-	-	-	-	-	-	-	8,196
I031706	UV - 'R'	1,571,406	-	-	-	-	-	-	-	1,571,406
I031707	GRV Mins Darkan	18,576	-	-	-	-	-	-	-	18,576
I031708	Other Townsites Minimums	6,859	-	-	-	-	-	-	-	6,859
I031709	Commercial Minimums	4,644	-	-	-	-	-	-	-	4,644
I031710	Industrial Minimums	1,548	-	-	-	-	-	-	-	1,548
I031711	UV Minimums	35,088	-	-	-	-	-	-	-	35,088
I031712	Penalty on Rates	<i>Interest at 8%</i>	-	-	-	-	-	6,200	-	6,200
I031713	Interest on Instalments	<i>Interest on instalments at 3.0%</i>	-	-	-	-	-	1,800	-	1,800
I031714	Instalment Charges		-	-	600	-	-	-	-	600
I031730	Ex Gratia Rates	<i>Payment made by CBH - % increase in rate in the \$</i>	3,434	-	-	-	-	-	-	3,434
I031731	ESL Admin Grant	<i>Received for administering the ESL program through rates</i>	-	-	-	-	4,000	-	-	4,000
I031732	Rate Enquiry Charges		-	-	600	-	-	-	-	600
I031733	Interim Rates		-	-	-	-	-	-	-	-
Total I031 - Rates		1,727,022		-	1,200	-	4,000	8,000		1,740,222
I032 - GP Grant										
I032010	LGGC General Purpose Grant	<i>Federal funding received through the State's Grants Commission.</i>	-	226,526	-	-	-	-	-	226,526
I032015	LGGC Local Roads Grant		-	229,428	-	-	-	-	-	229,428
I032016	Road and Community Infrastructure Funding (not allocated)		253,187							253,187
I032020	Special Project Bridge Money		-	-	-	-	-	-	-	-
Total I032 - GP Grant			253,187	455,954	-	-	-	-		709,141
I033 - Investing										
I033010	Interest on Muni Fund		-	-	-	-	-	14,000	-	14,000
I033020	Credit Card Surcharge		-	-	800	-	-	-	-	800
I033015	Interest on Reserve Fund		-	-	-	-	-	21,630	-	21,630
Total I033 - Investing			-	-	800	-	-	35,630		36,430
Total I03 - GENERAL PURPOSE FUNDING		1,727,022	253,187	455,954	2,000	-	4,000	43,630		2,485,793
I04 - GOVERNANCE										
I041 - Members										
I041320	Contrib. & Reimb.		-	-	-	-	-	-	-	-
Total I041 - Members			-	-	-	-	-	-		-
I043 - Other Governance										
I043003	Contrib. & Reimb.	<i>Contributions to public relation events</i>	-	-	-	500	-	-	-	500
Total I043 - Other Governance			-	-	-	500	-	-		500
Total I04 - GOVERNANCE			-	-	-	500	-	-		500

**INCOME - SUPPLEMENTARY INFORMATION TO THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2021**

	Details	Rates	Non-Operating Grants	Grants Operating	Fees & Charges	Subs and Cont	Operating Reimb (Other Revenue)	Interest Revenue	Profit on Sale of Asset	Total Income
I05 - LAW ORDER & PUBLIC SAFETY										
I051 - Fire Prevention										
I051010 - ESL	<i>Grant received to cover expenses for brigades including insurance and maintenance of equipment, protective clothing, etc</i>	-	-	39,479	-	-	-	-	-	39,479
I051115 - Sale of Fire Maps		-	-	-	-	-	-	-	-	-
I051120 - Fire Other		-	-	-	-	-	-	-	-	-
Total I051 - Fire Prevention		-	-	39,479	-	-	-	-	-	39,479
I052 - Animal Control										
I052110 - Fines and Penalties		-	-	-	-	-	-	-	-	-
I052120 - Dog Reg. Fees		-	-	-	500	-	-	-	-	500
I052130 - Cat Reg. Fees		-	-	-	100	-	-	-	-	100
Total I052 - Animal Control		-	-	-	600	-	-	-	-	600
I053 - Community Safety										
I053020 - Community Safety Grants		-	-	-	-	-	-	-	-	-
Total I053 - Community Safety		-	-	-	-	-	-	-	-	-
Total I05 - LAW ORDER & PUBLIC SAFETY		-	-	39,479	600	-	-	-	-	40,079
I06 - EDUCATION & WELFARE										
I061 - Aged and Disabled										
I061011 - Seniors Meals Project	<i>Sale of meals</i>	-	-	-	13,000	-	-	-	-	13,000
Total I062 - Education		-	-	-	13,000	-	-	-	-	13,000
I063 - Welfare										
I063010 - Westcare Income		-	-	-	-	-	-	-	-	-
I063015 - Welfare Other Contributions		-	-	3,620	-	-	-	-	-	3,620
I063016 - Youth Collaboration		-	-	-	-	-	-	-	-	-
Total I063 - Welfare		-	-	3,620	-	-	-	-	-	3,620
I064 - Care of Families and Children										
I064015 - Kids Central - Childcare Fees		-	-	-	-	-	-	-	-	-
I064010 - Kids Central - Other - Memberships and Ac	<i>Memberships and activities</i>	-	-	-	500	-	-	-	-	500
Total I063 - Welfare		-	-	-	500	-	-	-	-	500
Total I06 - EDUCATION & WELFARE		-	-	3,620	13,500	-	-	-	-	17,120
I07 - HEALTH										
I071 - Admin. & Inspections										
I071115 - Health Licences		-	-	-	200	-	-	-	-	200
Total I071 - Admin. & Inspections		-	-	-	200	-	-	-	-	200
I073 - Other										
I073110 - HRC Contribution	<i>Doctor PBS reimbursement</i>	-	-	-	-	-	540	-	-	540
I073120 - UGS Contribution	<i>Contrib towards running of HRC - quarterly with CPI increase annually.</i>	-	-	-	-	-	5,125	-	-	5,125
Total I073 - Other		-	-	-	-	-	5,665	-	-	5,665
Total I07 - HEALTH		-	-	-	200	-	5,665	-	-	5,865

**INCOME - SUPPLEMENTARY INFORMATION TO THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2021**

	Details	Rates	Non-Operating Grants	Grants Operating	Fees & Charges	Subs and Cont	Operating Reimb (Other Revenue)	Interest Revenue	Profit on Sale of Asset	Total Income
I09 - HOUSING										
I091 - Community Housing										
I091105	Lease from GROH Housing				57,200	-				57,200
I091110	Rent Joint V Housing Duplexes				37,000	-				37,000
I091111	Rent Staff Houses Tenanted by Non Staff				14,000	-				14,000
I091118	Community Housing Reimbursements				-	-				-
I091120	West Arthur Cottage Homes Income						2,756	12,734		15,490
Total I091 - Community Housing					108,200	-	2,756	12,734		123,690
Total I09 - HOUSING					108,200	-	2,756	12,734		123,690
I10 - COMMUNITY AMENITIES										
I101 - General Refuse										
I101110	Domestic Refuse Fees				28,905					28,905
Total I101 - General Refuse					28,905	-				28,905
I102 - Other Sanitation										
I102110	Commercial Refuse Fees				16,195	-				16,195
I102120	DrumMuster Contributions				-		500			500
I102160	Sale of recycling/metal						1,000			1,000
Total I102 - Other Sanitation					16,195	-	1,500			17,695
I103 - Protection of Environment										
I103400	Landcare Project Income				-	-				-
Total I103 - Protection of Environment					-	-				-
I106 - Town Planning										
I106390	Contributions & Reimbursements				500					500
Total I106 - Town Planning					500	-				500
I107 - Other Community Amenities										
I107140	Cemetery Charges				1,500	-				1,500
I107145	Septic Tank Charges				200	-				200
I107150	Townscape Projects				-	-				-
Total I107 - Other Community Amenities					1,700	-				1,700
Total I10 - COMMUNITY AMENITIES					47,300	-	1,500			48,800
I11 - RECREATION & CULTURE										
I111 - Public Halls										
I111110	Hall Hire Fees				200	-				200
I111120	Public Halls - Other				-	-				-
Total I111 - Public Halls					200	-				200
I112 - Swimming Areas										
I112110	Swimming Pool Income				8,300	-				8,300
I112120	Lake Towerrinning Income				-	-				-
Total I112 - Swimming Areas					8,300	-				8,300

**INCOME - SUPPLEMENTARY INFORMATION TO THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2021**

	Details	Rates	Non-Operating Grants	Grants Operating	Fees & Charges	Subs and Cont	Operating Reimb (Other Revenue)	Interest Revenue	Profit on Sale of Asset	Total Income
I113 · Other Recreation										
I113110 · Contributions & Donations	<i>\$15,000 contrib DSCC reserve, \$3,000 Arthur River Reserve Contribution, DDSC Insurance and garden \$5100, public open space Railway reserve \$30000</i>	-	30,000	-	-		23,100	-		53,100
I113140 · Community Gym	<i>Gym fundraising and memberships</i>	-	-	-	3,000		-	-		3,000
Total I113 · Other Recreation		-	30,000	-	3,000	-	23,100	-	-	56,100
I116 · Heritage										
I116110 · Sale of History Books		-		-	50	-	-	-		50
I116111 · Historical Projects Income -	<i>Grant for museum</i>			-			100,000			100,000
Total I116 · Heritage		-	-	-	50	-	100,000	-		100,050
I117 · Other Culture										
I117110 · Grants & Contributions	<i>Community events</i>	-		-	-	-		-		-
I117112 · Cultural Events Other		-		-				-		-
I117113 · Museum Donations						500				500
I117120 · The Shed - Shire Income	<i>Not groups own membership or fundraising.</i>	-		-	-	-		-		-
Total I117 · Other Culture		-	-	-	-	500	-	-		500
Total I11 · RECREATION & CULTURE		-	30,000	-	11,550	500	123,100	-		165,150
I12 · TRANSPORT										
I121 · Construction										
I121020 · Direct Road Grants	<i>Grant recived from Main Roads based on road lengths</i>	-		127,175	-	-		-		127,175
I121030 · Roads to Recovery Grants	<i>Federal grant received for specific works. Tied</i>	-	329,877	-	-	-		-		329,877
I121030 · Roads to Recovery Grants	<i>Carried Forward R2R funds from 2019/20</i>	-	65,387	-	-	-		-		65,387
I121040 · Other Road Funding	<i>Federal Road and Community Infrastructure</i>	-	113,507	-	-	-		-		113,507
I121050 · RRG Project Grants	<i>Received from Main Roads for 2/3 funding on significant roads.</i>	-	365,987	-	-	-		-		365,987
I121050 Commodity Route Funding		-		-	-	-		-		-
Total I121 · Construction		-	874,758	127,175	-	-	-	-		1,001,933
I122 · Maintenance										
I122020 · Crossover Income		-		-	-	-		-		-
I122040 · Storm Damage Funding		-		-	-	-		-		-
Total I122 · Maintenance		-		-	-	-		-		-
I123 · Purchase Road Plant										
I123040 · Profit on Sale of Assets		-		-	-	-		-	19,137	19,137
Total I123 · Purchase Road Plant		-		-	-	-		-	19,137	19,137
Total I12 · TRANSPORT		-	874,758	127,175	-	-	-	-	19,137	1,021,070
I13 · ECONOMIC SERVICES										
I132 · Tourism/Area Promotion										
I132110 Grants and Contributions		-		-	-	-		-		-
I132040 Caravan Park Income		-		-	28,000	-		-		28,000
Total I132 · Tourism/Area Promotion		-	-	-	28,000	-		-		28,000

**INCOME - SUPPLEMENTARY INFORMATION TO THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2021**

	Details	Rates	Non-Operating Grants	Grants Operating	Fees & Charges	Subs and Cont	Operating Reimb (Other Revenue)	Interest Revenue	Profit on Sale of Asset	Total Income
I133 · Building Control										
I133110 · Building Permit Fees		-	-	-	1,200	-	-	-	-	1,200
I133120 · BRB Collection Fee		-	-	-	-	-	-	-	-	-
I133130 · BCITF Collection Fee		-	-	-	-	-	-	-	-	-
Total I133 · Building Control		-	-	-	1,200	-	-	-	-	1,200
I134 · Public Utilities										
I134110 · Duranillin Water Service Fee		-	-	-	480	-	-	-	-	480
I134120 · Duranillin Water Water Charge		-	-	-	1,520	-	-	-	-	1,520
I134140 · Grants & Reimbursements	<i>Kylie Dam project Dep of Water \$53,911,</i>		88,423	-	-	-	-	-	-	88,423
I134130 · Sale of Water - Standpipes		-	-	-	15,000	-	-	-	-	15,000
Total I134 · Public Utilities		-	88,423	-	17,000	-	-	-	-	105,423
I139 · Economic Development										
I139110 · Contrib and Reimb		-	-	-	-	-	-	-	-	-
Total I139 · Economic Development		-	-	-	-	-	-	-	-	-
Total I13 · ECONOMIC SERVICES		-	88,423	-	46,200	-	-	-	-	134,623
I14 · OTHER PROPERTY & SERVICES										
I141 · Private Works										
I141035 · New Series AW Plates	<i>Any income is transferred to heritage reserve.</i>	-	-	-	300	-	-	-	-	300
I141110 · Private Works Charges		-	-	-	12,000	-	-	-	-	12,000
I141120 · Online Licensing Commission	<i>Admin service</i>	-	-	-	7,500	-	-	-	-	7,500
I141130 · Vehicle Examination	<i>Carried out by Peter Lutz on HV</i>	-	-	-	11,000	-	-	-	-	11,000
I141 · Private Works - Other		-	-	-	-	-	-	-	-	-
Total I141 · Private Works		-	-	-	30,800	-	-	-	-	30,800
I143 · Works Overheads										
I143100 · Staff Housing Contribution	<i>Rental and reimbursements of staff houses</i>	-	-	-	12,015	-	-	-	-	12,015
I143101 · Reimbursements	<i>Uniform and other</i>	-	-	-	-	-	2,000	-	-	2,000
Total I143 · Works Overheads		-	-	-	12,015	-	2,000	-	-	14,015
I144 · Plant Operation Costs										
I144050 · Diesel Rebate		-	-	-	-	-	27,000	-	-	27,000
I144055 · Insurance Claim/Refund		-	-	-	-	-	-	-	-	-
I144058 · Plant Reimbursement		-	-	-	-	-	858	-	-	858
I144056 · Staff Vehicle Contribution	<i>Deducted from payroll for senior staff</i>	-	-	-	-	-	2,860	-	-	2,860
Total I144 · Plant Operation Costs		-	-	-	-	-	30,718	-	-	30,718
I146 · Salaries Control										
I146110 · Reimb. - Workers Comp.		-	-	-	-	-	-	-	-	-
Total I146 · Salaries Control		-	-	-	-	-	-	-	-	-
I147 · Business Unit										
I147120 · The Shed	<i>Shed memberships and donations. Own source funding.</i>	-	-	-	1,000	-	-	-	-	1,000
Total I147 · Business Unit		-	-	-	1,000	-	-	-	-	1,000
Total I14 · OTHER PROPERTY & SERVICES		-	-	-	43,815	-	32,718	-	-	76,533
TOTAL INCOME		1,727,022	1,246,368	626,228	273,365	1,000	169,739	56,364	19,137	4,119,223

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
E03 - GENERAL PURPOSE FUNDING.									
E031 - Rates									
E031530 - Rates	25,000	-	11,950	-	-	14,250			51,200
E031535 - Provision for Doubtful Debts									-
E031537 - Valuation Expenses	-	-		-	-	-			-
E031540 - Rates Refund Account									-
Total E031 - Rates	25,000	-	11,950	-	-	14,250	-	-	51,200
E032 - Other General Purpose Funding									
E032010 - GP Grant	500	-	239	-	-	285			1,024
E032020 - Investing	1,000	-	478	-	-	570			2,048
Total E032 - Other General Purpose Funding	1,500	-	717	-	-	855	-	-	3,072
Total E03 - GENERAL PURPOSE FUNDING.	26,500	-	12,667	-	-	15,105	-	-	54,272
E04 - GOVERNANCE.									
E041 - Members									
E041001 - Council & Comm Meetings	25,000	-	11,950	-	-	14,282			51,232
E041002 - Council Office Maintenance		1,500	717			-			2,217
E041004 - Sitting Fees	-	-	-	-	-	-			-
E041007 - Members Travelling	-	-	-	-	-	-			-
E041008 - Communications Allowance	-	-	-	-	-	-			-
E041009 - Members of Council General	10,000	-	4,780	-	-	5,700			20,480
E041017 - Councillors Training	-	-	-	-	-	-			-
E041018 - Members Conference Expenses	-	-	-	-	-	-			-
E041020 - Presidential Allowance	-	-	-	-	-	-			-
E041100 - Depreciation Council Chambers	-	-	-	-	-	-			-
E041 - Members - Other	-	-	-	-	-	-			-
Total E041 - Members	35,000	1,500	17,447	-	-	19,982	-	-	73,929
E042 - Members Other									
E042002 - Elections	200	-	96	-	-	114			410
Total E042 - Members Other	200	-	96	-	-	114	-	-	410

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E03 - GENERAL PURPOSE FUNDING.									
E031 - Rates									
E031530 - Rates	-		13,000	-	-		-	13,000	64,200
E031535 - Provision for Doubtful Debts						7,500		7,500	7,500
E031537 - Valuation Expenses	-		9,000	-	-	-	-	9,000	9,000
E031540 - Rates Refund Account								-	-
Total E031 - Rates	-		22,000	-	-	7,500	-	29,500	80,700
E032 - Other General Purpose Funding									
E032010 - GP Grant	-		-	-	-	-	-	-	1,024
E032020 - Investing	-		6,500	-	-	-	-	6,500	8,548
Total E032 - Other General Purpose Funding	-		6,500	-	-	-	-	6,500	9,572
Total E03 - GENERAL PURPOSE FUNDING.	-		28,500	-	-	7,500	-	36,000	90,272
E04 - GOVERNANCE.									
E041 - Members									
E041001 - Council & Comm Meetings	-		2,600	-	-	-	-	2,600	53,832
E041002 - Council Office Maintenance			500	2,844				3,344	5,561
E041004 - Sitting Fees	-			-	-	8,532	-	8,532	8,532
E041007 - Members Travelling	-			-	-	2,707	-	2,707	2,707
E041008 - Communications Allowance	-			-	-	3,500	-	3,500	3,500
E041009 - Members of Council General	-		250	4,238	-	-	-	4,488	24,968
E041017 - Councillors Training	-		6,000	-	-	-	-	6,000	6,000
E041018 - Members Conference Expenses	-		2,000	-	-			2,000	2,000
E041020 - Presidential Allowance	-		-	-	-	3,761	-	3,761	3,761
E041100 - Depreciation Council Chambers	-		-	-	-	-	-	-	-
E041 - Members - Other	-		-	-	-	-	-	-	-
Total E041 - Members	-		11,350	7,082	-	18,500	-	36,932	110,861
E042 - Members Other									
E042002 - Elections	-		-	-	-	-	-	-	410
Total E042 - Members Other	-		-	-	-	-	-	-	410

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

	Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
E043 · Other Governance										
E043003 · Corporate Planning	<i>Integrated Planning and other strategic and organisation planning. Asset management plans and revaluations. Facilitating community consultation.</i>	13,000	500	6,453	-	-	7,463			27,416
E043004 · Annual Reports/Electors Meeting	<i>Preparing annual report, organising electors meeting, minutes from meeting,</i>	2,000	-	956	-	-	1,140			4,096
E043006 · Public Relations & Civic Funct.	<i>Australia Day breakfast, new residents evening, ceremonies, Bleat, community newsletters, web site management</i>	7,000	800	3,728	-	-	3,990			15,518
E043007 · Budget	<i>Preparation of annual budget including data entry and preparing statutory report. Roadworks costings to go to roadworks planning. Costing other works to go to cost area associated.</i>	8,000	-	3,824	-	-	4,560			16,384
E043009 · Policy & Local Laws	<i>Review and administration of council policy and local laws. Not enforcement of local laws. Review of Local Laws required this financial year.</i>	10,000	-	4,780	-	-	5,700			20,480
E043010 · Compliance	<i>Costs associated with advertising, compliance returns, financial interest registers, local government act requirements.</i>	10,000	-	4,780	-	-	5,700			20,480
E043011 · Audit Fees	<i>Council general audit - not Roads to Recovery or other funding which should be allocated to their cost centre.</i>	-	-	-	-	-	-			-
E043013 · Financial Reporting	<i>Preparing financial reports for council and other statutory financial</i>	11,100	-	5,306	-	-	6,327			22,733
E043015 · Other Governance	<i>WALGA membership fees, Central Zone affiliation, attendance at zone meetings, other.</i>	7,000	-	3,346	-	-	3,990			14,336
E043020 · VROC & Regional Collaboration	<i>Involvement with 4WD VROC and partnerships with neighbours or reforms.</i>	2,000		956			1,140			4,096
Total E043 · Other Governance		70,100	1,300	34,129	-	-	40,010	-	-	145,539
Total E04 · GOVERNANCE.		105,300	2,800	51,672	-	-	60,106	-	-	219,878
E05 · LAW ORDER & PUBLIC SAFETY.										
E051 · Fire Prevention										
E051010 · Bush Fire Advisory Brigades - non ESL	<i>Non ESL recoverable costs - attendance at BFAC meeting, agendas for BFAC meeting, printing CFO cards, allowance for chief \$1000.</i>	8,000	200	3,920	-	-	4,560	-		16,680
E051015 · Fire Brigades - ESL	<i>Any costs that can be claimed though ESL - i.e. insurance, protective clothing, brigade building maintenance, maintenance of fire units, 2way maintenance, electricity for brigade sheds</i>	-	-	-	-	-	-			-
E051016 · Bushfire Mitigation - Funded	<i>Expenditure associated with Bushfire Mitigation funding</i>	-	-	-	-	-	-			-
E051017 · Bushfire Mitigation - Unfunded	<i>Bushfire mitigation works funded by Shire i.e. firebreaks, burning etc.</i>	1,000	4,000	2,390	-	-	570			7,960
E051020 · Control Other	<i>SMS for movement vehicle bans, fire breaks, attendance at fires, ranger support for firebreak inspections</i>	6,000	3,000	4,302	1,000	500	3,420			18,222
E051120 Loss of Disposal of Assets	<i>Loss on disposal of fire plant</i>			-					-	-
E051100 · Depreciation Fire Control	<i>Depreciation of fire trucks or equipment</i>	-	-	-	-	-	-	42,982		42,982
Total E051 · Fire Prevention		15,000	7,200	10,612	1,000	500	8,550	42,982	-	85,844

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**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E043 · Other Governance									
E043003 · Corporate Planning	-		6,000	-	-	-	-	6,000	33,416
E043004 · Annual Reports/Electors Meeting	-			-	-	-	-	-	4,096
E043006 · Public Relations & Civic Funct.	-		6,000	-	-	-	-	6,000	21,518
E043007 · Budget	-			-	-	-	-	-	16,384
E043009 · Policy & Local Laws	-			-	-	-	-	-	20,480
E043010 · Compliance	-		10,000	-	-	-	-	10,000	30,480
E043011 · Audit Fees	-		30,000	-	-	-	-	30,000	30,000
E043013 · Financial Reporting	-			-	-	-	-	-	22,733
E043015 · Other Governance	-		13,000	-	-	-	-	13,000	27,336
E043020 · VROC & Regional Collaboration			7,000					7,000	11,096
Total E043 · Other Governance	-	-	72,000	-	-	-	-	72,000	217,539
Total E04 · GOVERNANCE.	-	-	83,350	7,082	-	18,500	-	108,932	328,810
E05 · LAW ORDER & PUBLIC SAFETY.									
E051 · Fire Prevention									
E051010 · Bush Fire Advisory Brigades - non ESL	-		5,356	-	-	-	-	5,356	22,036
E051015 · Fire Brigades - ESL	-		20,244	19,235	-	-	900	40,379	40,379
E051016 · Bushfire Mitigation - Funded	-		-					-	-
E051017 · Bushfire Mitigation - Unfunded	-							-	7,960
E051020 · Control Other	-		4,000	-	-	-		4,000	22,222
E051120 Loss of Disposal of Assets									-
E051100 · Depreciation Fire Control	-		-	-	-	-	-	-	42,982
Total E051 · Fire Prevention	-	-	29,600	19,235	-	-	900	49,735	135,579

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**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E052 · Animal Control									
E052010 · Animal Control Expenses	-		3,000	-	-	-	-	3,000	7,244
Total E052 · Animal Control	-		3,000	-	-	-	-	3,000	7,244
E053 · Other									
E053010 · LEMC	-		7,000	-	-	-	-	7,000	17,240
E053015 · Enforcement of Local Laws	-		-	-	-	-	-	-	614
E053020 · Crime Prevention & Safety			-					-	-
Total E053 · Other	-		7,000	-	-	-	-	7,000	17,854
Total E05 · LAW ORDER & PUBLIC SAFETY.	-	-	39,600	19,235	-	-	900	59,735	160,677
E06 · EDUCATION & WELFARE.									
E061 · Aged and Disabled									
E061010 · Senior Citizens Services			5,120					5,120	11,264
E061011 · Senior Meal Service			8,000					8,000	20,288
Total E061 · Aged and Disabled	-	-	13,120	-	-	-	-	13,120	31,552
E062 · Education									
E062010 · School Bus Routes	-			-	-	-	-	-	4,336
E062020 · Other Education	-		100	-	-	-	-	100	4,944
E062030 · Community Training & Development	-		-	-	-	-	-	-	-
Total E062 · Education	-		100	-	-	-	-	100	9,280
E063 · Welfare									
E063010 · Westcare	-				-		-	-	-
E063015 · Westcare Shire Costs	-		-	-	-	-	-	-	307
E063018 · Youth Services	-	-	1,500					1,500	3,548
E063020 · Welfare Other	-		1,500	-	-	-	-	1,500	3,138
Total E063 · Welfare	-		3,000	-	-	-	-	3,000	6,994
E064 · Care of Families and Children									
E064010 · Care of Families and Children			-					-	1,638
E064012 · Kids Central: Shire			-					-	2,048
E064016 · Kids Central: Grants			-					-	-

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description		Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
E064014 - Kids Central: Member Activities	<i>Activities of Kids Central not related to Childcare i.e. activities, toy library. Funded by members</i>									-
E064015 - Kids Central Childcare Employee insurance										
E064015 - Kids Central: Childcare	<i>Kids Central service costs</i>	-					-	-		-
Total E064 - Care of Families and Children		1,800	-	860	-	-	1,026	-	-	3,686
Total E06 - EDUCATION & WELFARE.		13,350	4,500	8,532	900	400	7,610	-	-	35,292
E07 - HEALTH.										
E072 - Preventative Services										
E072010 - Environmental Health Officer	<i>EHO -relating to health - food premises inspections etc.</i>	700	-	335	-	-	399			1,434
E072025 - Fruit Fly & Mosquito Control	<i>Fruit fly baiting on town trees, mosquito control through the shire</i>	-	3,500	1,673	860	400	-			6,433
Total E072 - Preventative Services		700	3,500	2,008	860	400	399	-	-	7,867
E073 - Other										
E073010 - Health Resource Centre	<i>Cost of maintaining the HRC building</i>	1,000	5,000	2,868	900	500	570	39,054		49,892
E073020 - Medical Services	<i>Supporting new services, discussions with doctors, minor equip, health promotion, reception service, doctor travel</i>	1,500	-	717	-	-	855			3,072
E073930 - Ambulance Services	<i>Donated services</i>		100	48						148
E073900 - Depreciation	<i>Depreciation of HRC</i>	-	-	-	-	-	-			-
Total E073 - Other		2,500	5,100	3,633	900	500	1,425	39,054	-	53,112
Total E07 - HEALTH.		3,200	8,600	5,640	1,760	900	1,824	39,054	-	60,978
E09 - HOUSING.										
E091 - Community Housing										
E091010 - GEHA Housing Mtce	<i>King Street and Hillman Street - Teachers houses</i>	100	2,000	1,004	-	-	57			3,161
E091030 - Joint Venture Housing Units	<i>6 brick units - 4 in Hillman Street and 2 on cnr of Nangip and Gibbs</i>	4,000	8,000	5,736	200	100	2,280			20,316
E091040 - West Arthur Cottage Homes	<i>Loan repayment - self supporting</i>	-	-	-	-	-	-			-
E091060 - Housing Other	<i>Enquiries for more housing, costing options</i>	1,000	-	478			570	19,425	-	21,473
E091111 - Non Staff use of Staff Housing	<i>Staff housng being rented by non staff.</i>	-	2,000	956			-			2,956
E091100 - Depreciation		-	-	-	-	-	-			-
Total E091 - Community Housing		5,100	12,000	8,174	200	100	2,907	19,425	-	47,906
Total E09 - HOUSING.		5,100	12,000	8,174	200	100	2,907	19,425	-	47,906

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**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description		Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E064014 - Kids Central: Member Activities	<i>Activities of Kids Central not related to Childcare i.e. activities, toy library. Funded by members</i>			1,000					1,000	1,000
E064015 - Kids Central Childcare Employee insurance									-	-
E064015 - Kids Central: Childcare	<i>Kids Central service costs</i>			-					-	-
Total E064 - Care of Families and Children		-	-	1,000	-	-	-	-	1,000	4,686
Total E06 - EDUCATION & WELFARE.		-	-	17,220	-	-	-	-	17,220	52,512
E07 - HEALTH.										
E072 - Preventative Services										
E072010 - Environmental Health Officer	<i>EHO -relating to health - food premises inspections etc.</i>	-		7,000	-	-	-	-	7,000	8,434
E072025 - Fruit Fly & Mosquito Control	<i>Fruit fly baiting on town trees, mosquito control through the shire</i>	-		500	-	-	-	-	500	6,933
Total E072 - Preventative Services		-		7,500	-	-	-	-	7,500	15,367
E073 - Other										
E073010 - Health Resource Centre	<i>Cost of maintaining the HRC building</i>	-		7,000	5,216	-	-	7,000	19,216	69,108
E073020 - Medical Services	<i>Supporting new services, discussions with doctors, minor equip, health promotion, reception service, doctor travel</i>	-		17,000	-	-	-	-	17,000	20,072
E073930 - Ambulance Services	<i>Donated services</i>								-	148
E073900 - Depreciation	<i>Depreciation of HRC</i>	-		-	-	-	-	-	-	-
Total E073 - Other		-		24,000	5,216	-	-	7,000	36,216	89,328
Total E07 - HEALTH.		-		31,500	5,216	-	-	7,000	43,716	104,694
E09 - HOUSING.										
E091 - Community Housing										
E091010 - GEHA Housing Mtce	<i>King Street and Hillman Street - Teachers houses</i>	-		2,000	1,892	14,501	-	800	19,193	22,354
E091030 - Joint Venture Housing Units	<i>6 brick units - 4 in Hillman Street and 2 on cnr of Nangip and Gibbs</i>	-		11,000	2,835		-	5,000	18,835	39,151
E091040 - West Arthur Cottage Homes	<i>Loan repayment - self supporting</i>			2,756	-	12,734			15,490	15,490
E091060 - Housing Other	<i>Enquiries for more housing, costing options</i>	-		-	-	-	-	-	-	21,473
E091111 - Non Staff use of Staff Housing	<i>Staff housng being rented by non staff.</i>			2,000	811			2,000	4,811	7,767
E091100 - Depreciation		-		-	-	-	-	-	-	-
Total E091 - Community Housing		-		17,756	5,538	27,235	-	7,800	58,329	106,235
Total E09 - HOUSING.		-	-	17,756	5,538	27,235	-	7,800	58,329	106,235

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

	Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
E10 - COMMUNITY AMENITIES.										
E101 - General Refuse										
E101020 - Domestic Refuse	<i>Refuse contractor only</i>	-	-	-	-	-	-	-	-	-
E101030 - Refuse Site Mtce	<i>Maintenance at Darkan and Dura refuse sites</i>	7,000	25,000	15,296	24,000	12,000	3,990	-	-	87,286
E101040 - Recycling	<i>Recycling for the district</i>	-	300	143	-	-	-	-	-	443
E101050 - Waste Oil	<i>Waste Oil facility</i>	-	-	-	-	-	-	-	-	-
E101060 - Waste Management Admin	<i>Investigation into waste sites, waste reduction, annual surveys</i>	7,000	1,000	3,824	-	-	3,990	-	-	15,814
Total E101 - General Refuse		14,000	26,300	19,263	24,000	12,000	7,980	-	-	103,543
E102 - Other Sanitation										
E102020 - Commercial Refuse	<i>Refuse contractor only</i>	-	-	-	-	-	-	-	-	-
E102030 - Streets Refuse	<i>Emptying street bins</i>	-	3,000	1,434	1,000	500	-	-	-	5,934
E102040 - DrumMuster	<i>All costs associated with Drummuster program</i>	200	700	430	-	-	114	-	-	1,444
E102050 - Tidy Towns	<i>Entry to tidy towns competition - not works wages. Officer time association with application.</i>	-	-	-	-	-	-	-	-	-
E102060 - Clean Up Australia Day etc.	<i>Works staff time associated with assisting community clean ups.</i>	-	-	-	-	-	-	-	-	-
	<i>Kerbside collection service on as needs basis</i>	-	-	-	-	-	-	-	-	-
E102070 - Urban Stormwater Drainage	<i>Darkan and Dura townsite - drainage works in streets.</i>	200	1,500	813	400	200	114	11,319	-	14,546
Total E102 - Other Sanitation		400	5,200	2,677	1,400	700	228	11,319	-	21,924
E103 - Protection of Environment										
E103020 - Protection of Environment	<i>Environmental issues etc.</i>	494	-	236	-	-	282	-	-	1,012
E103030 - Landcare Officer Employee Costs	<i>43 hours/month - BBG (\$15,000 funded from reserve)</i>	-	-	-	-	-	-	-	-	-
E103032 - Landcare office, admin and community engagement		-	-	-	-	-	-	-	-	-
E103050 - Reserve Management	<i>Shire reserves - conservation - not recreation reserves or declared weed control</i>	400	300	335	-	-	228	-	-	1,263
E103101 - Landcare Officer supervision		200	-	96	-	-	114	-	-	410
E103400 - Landcare Project Expenses		-	-	-	-	-	-	-	-	-
E103120 - Feral Pig Program		-	-	-	-	-	-	-	-	-
Total E103 - Protection of Environment		1,094	300	666	-	-	624	-	-	2,684
E106 - Town Planning										
E106020 - Town Planning Services	<i>Planning enquires, applications, and review of Town Planning Scheme,</i>	9,000	-	4,302	-	-	5,130	-	-	18,432
Total E106 - Town Planning		9,000	-	4,302	-	-	5,130	-	-	18,432
E107 - Other										
E107020 - Public Conveniences	<i>Public toilets not part of a public facility i.e. Railway Reserve</i>	300	20,000	9,703	-	-	171	-	-	30,174
E107030 - Cemeteries	<i>Includes allowance for identifying unmarked graves at Arthur River.</i>	4,000	7,000	5,258	3,000	1,300	2,280	-	-	22,838
E107040 - Townscape	<i>Only for purchase and maintained to town seating, new planter boxes, banners and poles - not gardens.</i>	-	-	-	-	-	-	-	-	-
E107050 - Other Community Amenities		-	-	-	-	-	-	4,704	-	4,704
Total E107 - Other		4,300	27,000	14,961	3,000	1,300	2,451	4,704	-	57,716
Total E10 - COMMUNITY AMENITIES.		28,794	58,800	41,870	28,400	14,000	16,413	16,023	-	204,300

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**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E10 - COMMUNITY AMENITIES.									
E101 - General Refuse									-
E101020 - Domestic Refuse <i>Refuse contractor only</i>	-		18,000	-	-	-	-	18,000	18,000
E101030 - Refuse Site Mtce <i>Maintenance at Darkan and Dura refuse sites</i>	-		8,000	601	-	-	-	8,601	95,887
E101040 - Recycling <i>Recycling for the district</i>	-		20,000	-	-	-	-	20,000	20,443
E101050 - Waste Oil <i>Waste Oil facility</i>			1,000	22				1,022	1,022
E101060 - Waste Management Admin <i>Investigation into waste sites, waste reduction, annual surveys</i>			1,000					1,000	16,814
Total E101 - General Refuse	-		48,000	623	-	-	-	48,623	152,166
E102 - Other Sanitation									
E102020 - Commercial Refuse <i>Refuse contractor only</i>	-		7,000	-	-	-	-	7,000	7,000
E102030 - Streets Refuse <i>Emptying street bins</i>	-		-	-	-	-	-	-	5,934
E102040 - DrumMuster <i>All costs associated with Drummuster program</i>	-		-	-	-	-	-	-	1,444
E102050 - Tidy Towns <i>Entry to tidy towns competition - not works wages. Officer time association with application.</i>	-		-	-	-	-	-	-	-
E102060 - Clean Up Australia Day etc. <i>Works staff time associated with assisting community clean ups.</i>	-		-	-	-	-	-	-	-
<i>Kerbside collection service on as needs basis</i>	-		-	-	-	-	-	-	-
E102070 - Urban Stormwater Drainage <i>Darkan and Dura townsite - drainage works in streets.</i>	-		500	-	-	-	-	500	15,046
Total E102 - Other Sanitation	-		7,500	-	-	-	-	7,500	29,424
E103 - Protection of Environment									
E103020 - Protection of Environment <i>Environmental issues etc.</i>	-		500	-	-	-	-	500	1,512
E103030 - Landcare Officer Employee Costs <i>43 hours/month - BBG (\$15,000 funded from reserve)</i>		-	25,000	-	-	-	-	25,000	25,000
E103032 - Landcare office, admin and community engagement			-					-	-
E103050 - Reserve Management <i>Shire reserves - conservation - not recreation reserves or declared weed control</i>	-		-	-	-	-	-	-	1,263
E103101 - Landcare Officer supervision								-	410
E103400 - Landcare Project Expenses								-	-
E103120 - Feral Pig Program	-	-	-					-	-
Total E103 - Protection of Environment	-	-	25,500	-	-	-	-	25,500	28,184
E106 - Town Planning									
E106020 - Town Planning Services <i>Planning enquires, applications, and review of Town Planning Scheme,</i>	-		10,000	-	-	-	-	10,000	28,432
Total E106 - Town Planning	-	-	10,000	-	-	-	-	10,000	28,432
E107 - Other									
E107020 - Public Conveniences <i>Public toilets not part of a public facility i.e. Railway Reserve</i>	-		4,000	811	-	-	500	5,311	35,485
E107030 - Cemeteries <i>Includes allowance for identifying unmarked graves at Arthur River.</i>	-		8,500	-	-	-	500	9,000	31,838
E107040 - Townscape <i>Only for purchase and maintained to town seating, new planter boxes, banners and poles - not gardens.</i>	-		-	-	-	-	-	-	-
E107050 - Other Community Amenities	-		-	-	-	-	-	-	4,704
Total E107 - Other	-	-	12,500	811	-	-	1,000	14,311	72,027
Total E10 - COMMUNITY AMENITIES.	-	-	103,500	1,434	-	-	1,000	105,934	310,234

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash		
E111 · RECREATION & CULTURE.											
E111 · Public Halls						-					
E111020 · Public Halls		<i>Darkan, Arthur River, Dura and Moodi</i>	2,000	11,000	6,214	300	180	1,140	34,438	55,272	
Total E111 · Public Halls			2,000	11,000	6,214	300	180	1,140	34,438	-	55,272
E112 · Swimming Areas											
E112001 · Lake Towerrinning		<i>Lake maintenance and improvements. Includes funds to investigate works required on jetties.</i>	5,000	20,000	11,950	2,000	1,000	2,850			42,800
E112002 · Darkan Swimming Pool		<i>Operating costs</i>	3,000	30,000	15,774			1,710			50,484
E112100 · Depreciation			-	-	-	-	-	-	12,867		12,867
Total E112 · Swimming Areas			8,000	50,000	27,724	2,000	1,000	4,560	12,867	-	106,151
E113 · Other Recreation											
E113010 · Parks & Gardens Mtce		<i>General parks and gardens</i>	500	35,000	16,969	8,000	4,000	285			64,754
E113011 · Community Garden			-	-	-						-
E113012 · Arthur River - Parks & Gardens				-	-	600	300				900
E113016 · Duranillin - Parks & Gardens				-	-	600	300				900
E113020 · Reserves Mtce		<i>Recreation used reserves - pathways, maint loading ramp</i>	250	15,000	7,290	6,000	3,000	143	-		31,682
E113030 · Sports Clubs and Amenities		<i>Includes funding for community grants and maintenance.</i>	8,000	12,000	9,560	2,000	1,000	4,560	-		37,120
E113032 · Darkan Sport & Community Centre		<i>insurance to be reimbursed</i>	-	-	-			-			-
E113037 · Community Gym		<i>Funded by member fundraising and fees</i>	-	-	-			-			-
E113040 · Youth Activity Area		<i>Youth and Nature Play Area on Darkan Rail Reserve</i>	3,800	6,000	4,684	2,500	1,200	2,166	-		20,350
E113050 · Multi-Use Recreation Trails		<i>Collie to Darkan Rail Trail and heritage trail.</i>	2,000	3,000	2,390	300	180	1,140			9,010
E113060 · Football & Hockey Ovals		<i>Ovals only - not facilities</i>	-	12,000	5,736	3,500	2,000	-			23,236
E113070 · Town Dam		<i>Provides water to school, football oval and bowling club</i>	80	2,500	1,233	2,000	1,200	46			7,059
E113100 · Depreciation			-	-	-	-	-	-	143,269		143,269
Total E113 · Other Recreation			14,630	85,500	47,862	25,500	13,180	8,339	143,269		338,280
E114 · Library											-
E114020 · Library Expenses		<i>Paid to CRC for the library plus additional costs</i>	300	-	143	-	-	171	-		614
Total E114 · Library			300	-	143	-	-	171	-		614
E116 · Heritage											-
E116010 · Historical Projects		<i>Arthur River and others not mentioned below.</i>	3,000	500	1,673			1,710	-		6,883
E116013 · Historical Arhives		<i>Management of the communities historical arcives (non shire)</i>	5,000		2,390			2,850			10,240
E116015 · War Memorial			700	1,000	813	-	-	399	-		2,912
E116020 · Bowelling Station			200	200	191	-	-	114	-		705
E116030 · Six Mile Cottage			300	-	143	-	-	171	-		614
E116035 · Duranillin School			150	100	120			86			455
E116040 · Darkan Railway Precinct		<i>Maintenance on station and house</i>	100	1,000	526	-	-	357	6,583		8,566
Total E116 · Heritage			9,450	2,800	5,856	-	-	5,687	6,583	-	30,375
E117 · Other Culture											
E017011 · Community Grants		<i>For running cultural events, art displays etc.</i>	-	-	-	-	-	-			-
E117010 · Community Cultural Activities		<i>Shire specific projects</i>	8,000	-	3,824	-	-	4,560			16,384

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**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E11 - RECREATION & CULTURE.									
E111 - Public Halls									
E111020 - Public Halls			6,000	7,308	-	-	5,000	18,308	73,580
Total E111 - Public Halls	-	-	6,000	7,308	-	-	5,000	18,308	73,580
E112 - Swimming Areas									
E112001 - Lake Towerrinning			15,000	2,036	-	-	1,000	18,036	60,836
E112002 - Darkan Swimming Pool			11,000		-	-		11,000	61,484
E112100 - Depreciation			-	-	-	-	-	-	12,867
Total E112 - Swimming Areas	-	-	26,000	2,036	-	-	1,000	29,036	135,187
E113 - Other Recreation									
E113010 - Parks & Gardens Mtce			6,000		-	-	2,300	8,300	73,054
E113011 - Community Garden								-	-
E113012 - Arthur River - Parks & Gardens								-	900
E113016 - Duranillin - Parks & Gardens			1,620					1,620	2,520
E113020 - Reserves Mtce			1,500		-	-	1,500	3,000	34,682
E113030 - Sports Clubs and Amenities			9,000	2,206	-	-	1,500	12,706	49,826
E113032 - Darkan Sport & Community Centre			-	3,070				3,070	3,070
E113037 - Community Gym			3,000	-				3,000	3,000
E113040 - Youth Activity Area			2,500	796	-	-	-	3,296	23,646
E113050 - Multi-Use Recreation Trails			500	-	-	-	-	500	9,510
E113060 - Football & Hockey Ovals			10,000	-	-	-	5,000	15,000	38,236
E113070 - Town Dam			2,000	-	-	-	3,000	5,000	12,059
E113100 - Depreciation			-	-	-	-	-	-	143,269
Total E113 - Other Recreation	-	-	36,120	6,072	-	-	13,300	55,492	393,772
E114 - Library									
E114020 - Library Expenses			15,375	82	-	-	-	15,457	16,071
Total E114 - Library	-	-	15,375	82	-	-	-	15,457	16,071
E116 - Heritage									
E116010 - Historical Projects			102,000	1,189	-	-	900	104,089	110,972
E116013 - Historical Archives									10,240
E116015 - War Memorial			-	-	-	-	-	-	2,912
E116020 - Bowelling Station			-	352	-	-	-	352	1,057
E116030 - Six Mile Cottage			-	-	-	-	-	-	614
E116035 - Duranillin School			-	256			800	1,056	1,511
E116040 - Darkan Railway Precinct			-	746			300	1,046	9,612
Total E116 - Heritage	-	-	102,000	2,543	-	-	2,000	106,543	136,918
E117 - Other Culture									
E017011 - Community Grants			3,000	-	-	-	-	3,000	3,000
E117010 - Community Cultural Activities			2,000	-	-	-	-	2,000	18,384

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
E129070 · RoMan Database									
<i>maintaining & working with Roman including updating data</i>	1,000	-	478	-	-	570			2,048
E129075 · Roadworks Program Planning									
<i>Planning for next year and 5 years plan.</i>	12,000	-	5,736	-	-	6,840			24,576
E129080 · Road Closures/Realignments									
<i>dealing with state govt,</i>	2,000	-	956	-	-	1,140			4,096
E129090 · Stock Control Management									
<i>stock reports and allocations, stock takes</i>	100	500	287	-	-	57			944
Total E129 · Transport Administration	31,100	500	15,105	-	-	17,727	-	-	64,432
Total E12 · TRANSPORT.	60,400	380,522	210,483	181,279	116,079	34,428	1,502,801	18,307	2,504,299
E13 · ECONOMIC SERVICES.									
E130 · EH & Building Control									
E133040 · Building Services									
<i>Building officer services - certifying plans</i>	2,000	4,500	3,107	-	-	1,140			10,747
Total E130 · EH & Building Control	2,000	4,500	3,107	-	-	1,140	-	-	10,747
E131 · Rural Services									
E131010 · Declared Weed Control									
<i>Cape Tulip and bridal creeper - not spraying for general road maintenance</i>	600	2,532	1,497	1,500	1,000	342			7,471
E131020 · Vermin Control									
	-	-	-	-	-	-			-
E131050 · Rural Street Addressing									
<i>Green road number signs on rural properties</i>	200	100	143	-	-	114			557
Total E131 · Rural Services	800	2,632	1,640	1,500	1,000	456	-	-	8,028
E132 · Tourism/Area Promotion									
E132020 · Tourism & Area Promotion									
<i>Brochures, advertising. Astro tourism</i>	7,079	300	3,527	-	-	4,035			14,941
E132035 · Information Bays									
<i>Darkan and Arthur River - maintenance. New signage for Arthur River.</i>	1,000	2,000	1,434			570			5,004
E132040 · Caravan Park									
<i>Includes furnishings for new chalet</i>	4,500	26,000	14,579	1,000	500	2,565			49,144
E132100 · Depreciation									
	-	-	-	-	-	-	14,845		14,845
Total E132 · Tourism/Area Promotion	12,579	28,300	19,540	1,000	500	7,170	14,845	-	83,934
E134 · Public Utilities									
E134110 · Duranillin Water Supply									
<i>Maintenance and billing for Dura Water Supply.</i>	1,500	4,000	2,629			855	-		8,984
E134100 · Public Utilities Depreciation									
							1,008		1,008
E134120 · Standpipe Water									
<i>Water Corp Standpipes , backwater testing - accounts to be raised for water used</i>	1,500	800	1,099	-	-	855			4,254
Total E134 · Public Utilities	3,000	4,800	3,728	-	-	1,710	1,008	-	14,246
E135 Saleyards and Markets									
E135100 Depreciation									
E135105 Maintenance									
<i>Ram Pavilion</i>							1,429		1,429
Total E135 - Total Saleyards and Markets	-	-	-	-	-	-	1,429	-	1,429
E139 · Economic Development									
E139110 · Sustainable Development									
<i>Supporting existing business, investigating new business opportunities, industrial land support.</i>	8,000	-	3,824	-	-	4,560			16,384
Total E139 · Economic Development	8,000	-	3,824	-	-	4,560	-	-	16,384
Total E13 · ECONOMIC SERVICES.	26,379	40,232	31,840	2,500	1,500	15,036	17,282	-	134,769

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**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
E129070 · RoMan Database	-	-	7,000	-	-	-	-	7,000	9,048
E129075 · Roadworks Program Planning	-	-	-	-	-	-	-	-	24,576
E129080 · Road Closures/Realignments	-	-	-	-	-	-	-	-	4,096
E129090 · Stock Control Management	-	-	-	-	-	-	-	-	944
Total E129 · Transport Administration	-	-	10,000	-	-	-	-	10,000	74,432
Total E12 · TRANSPORT.	-	-	107,494	8,247	-	-	18,300	134,041	2,638,340
E13 · ECONOMIC SERVICES.									
E130 · EH & Building Control									-
E133040 · Building Services	-	-	3,000	-	-	-	-	3,000	13,747
Total E130 · EH & Building Control	-	-	3,000	-	-	-	-	3,000	13,747
E131 · Rural Services									
E131010 · Declared Weed Control	-	-	1,000	-	-	-	-	1,000	8,471
E131020 · Vermin Control	-	-	-	-	-	-	-	-	-
E131050 · Rural Street Addressing	-	-	-	-	-	-	-	-	557
Total E131 · Rural Services	-	-	1,000	-	-	-	-	1,000	9,028
E132 · Tourism/Area Promotion									
E132020 · Tourism & Area Promotion	-	-	4,000	-	-	-	-	4,000	18,941
E132035 · Information Bays	-	-	1,000	899	-	-	3,000	4,899	9,903
E132040 · Caravan Park	-	-	14,500	1,862	-	-	4,000	20,362	69,506
E132100 · Depreciation	-	-	-	-	-	-	-	-	14,845
Total E132 · Tourism/Area Promotion	-	-	19,500	2,761	-	-	7,000	29,261	113,195
E134 · Public Utilities									
E134110 · Duranillin Water Supply	-	-	2,000	-	-	-	500	2,500	11,484
E134100 · Public Utilities Depreciation	-	-	-	-	-	-	-	-	1,008
E134120 · Standpipe Water	-	-	2,000	-	-	-	13,550	15,550	19,804
Total E134 · Public Utilities	-	-	4,000	-	-	-	14,050	18,050	32,296
E135 Saleyards and Markets									
E135100 Depreciation	-	-	-	-	-	-	-	-	-
E135105 Maintenance	-	-	-	182	-	-	-	182	1,611
Total E135 - Total Saleyards and Markets	-	-	-	182	-	-	-	182	1,611
E139 · Economic Development									
E139110 · Sustainable Development	-	-	5,000	-	1,803	-	-	6,803	23,187
Total E139 · Economic Development	-	-	5,000	-	1,803	-	-	6,803	23,187
Total E13 · ECONOMIC SERVICES.	-	-	32,500	2,943	1,803	-	21,050	58,296	193,065

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

	Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
E14 · OTHER PROPERTY & SERVICES.										
E141 · Private Works										
E141020 · Private Works	<i>Works crew works to be invoiced to others</i>	-	3,000	1,434	1,000	800	-			6,234
E141025 · Online Licensing	<i>Costs for police licensing service</i>	15,000	-	7,170	-	-	8,550			30,720
E141030 · Vehicle Examination	<i>Depot examinations of trucks for licensing</i>	-	5,000	2,390	-	-	-			7,390
Total E141 · Private Works		15,000	8,000	10,994	1,000	800	8,550	-	-	44,344
E142 · Administration Overheads										
E142005 · Creditors	<i>Cost for processing payments</i>	15,000	-	7,170	-	-				22,170
E142010 · Debtors	<i>Cost for processing accounts receivable</i>	8,000	-	3,824	-	-				11,824
E142015 · Other Accounting Functions	<i>Bank recs, bas, checking allocations etc.</i>	30,000	-	14,340	-	-				44,340
E142020 · Computers and equipment	<i>Includes maintenance, replacement and software</i>	3,600	500	1,960	-	-				6,060
E142025 · Filing - Archives	<i>Archiving & general filing hard copies of documents,</i>	8,000	-	3,824	-	-				11,824
E142065 · Building Maintenance	<i>Office building maintenance</i>	200	4,000	2,008	-	-	-			6,208
E142070 · Other Admin Expenses	<i>Postage, printing, general, opening mail,</i>	32,377	-	15,476	-	-				47,853
E142075 · Depreciation		-	-	-	-	-		30,372		30,372
E142999 · LESS ALLOCATED TO OTHER		-	-	-	-	-	(226,201)			(226,201)
Total E142 · Administration Overheads		97,177	4,500	48,602	-	-	(226,201)	30,372	-	(45,550)
E143 · Works Overheads										
E143005 · Occupational Health & Safety	<i>compliance with legislation - staff meetings, contribution to regional risk coordinator. Not purchasing equipment</i>	3,200	2,500	2,725	-	-	1,824			10,249
E143010 · Payroll	<i>Cost of preparing pay.</i>	20,000	-	9,560	-	-	11,400			40,960
E143015 · Housing	<i>Staff housing only</i>	1,000	6,000	3,346	-	-	570			10,916
E143020 · Training & Development	<i>Staff training not training directly related to an activity.</i>	2,500	7,000	4,541	-	-	1,425			15,466
E143025 · Sick & Public Holiday Pay	<i>Sick and public holidays - not annual leave</i>	32,000	70,000		-	-				102,000
E143030 · Service Pay	<i>Christmas bonus pay to non contract staff</i>	2,000	9,300		-	-				11,300
E143040 · Annual Leave		45,000	91,000							136,000
E143035 · Long Service Leave Accruals		-	-	-	-	-	-			-
E143045 · Housing Allowance	<i>Paid to staff who do not receive subsidised housing.</i>	6,240	46,800		-	-				53,040
E143050 · Uniform/Clothing Allowance	<i>Office staff get allowance(reimbursed on purchase), works get clothes purchased</i>	1,500	-		-	-				1,500
E143052 · Works Allowance			28,000							28,000
E143055 · Industry Allowance	<i>As per award to outside employees</i>		28,000		-	-				28,000
E143058 · Travel Allowance		-		-			-			-
E143060 · Superannuation	<i>To all admin and works staff</i>	-	-	-	-	-	-			-
E143062 · Worker Compensation	<i>Code used when an employee is paid workers compensation</i>									-
E143064 · Insurance on Staff	<i>Insurance for workers comp and professional indemnity</i>	-	-	-	-	-				-
E143065 · Employee Costs Other	<i>performance reviews, advertising, relocation expenses</i>	15,000	1,000	7,648	-	-	7,960			31,608
E143066 · Salary Adjustments										-
E143070 · Emergency Services Leave	<i>Staff attendance at bush fire, ambulance in volunteer capacity</i>	-	300	-	-	-				300
E143090 · Fringe Benefits Tax		-	-	-	-	-				-
E143100 · Depreciation								14,432		14,432
E143999 · LESS PWOH ALLOCATED-PROJECTS		-	-	(759,602)	-	-				(759,602)

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages Admin and Senior Staff	Wages Works	PWOH	POC	Pdepn	Admin Allocation	Depr	Loss on Sale of Asset	Total Alloc & Non Cash
Total E143 · Works Overheads	128,440	289,900	(731,782)	-	-	23,179	14,432	-	(275,831)
E144 · Plant Cost Overheads									
E144001 · Expendable Tools	-	-	-	-	-	-	-	-	-
E144002 · Workshop Consumables	-	-	-	-	-	-	-	-	-
E144003 · Blades and Points	-	-	-	-	-	-	-	-	-
E144004 · Plant Licences	-	-	-	-	-	-	-	-	-
E144005 · Stock Control	-	-	-	-	-	-	-	-	-
E144006 · Parts & Repairs	-	-	-	-	-	-	-	-	-
E144008 · Plant Insurance	-	-	-	-	-	-	-	-	-
E144010 · Plant Maintenance	1,000	60,000	29,158	-	-	570	-	-	90,728
E144015 · Fuel & Oils	-	-	-	-	-	-	-	-	-
E144100 · Depreciation	-	-	-	-	-	-	256,243	-	256,243
E144998 · LESS PDEPN ALLOCATED-WORKS	-	-	-	-	(256,243)	-	-	-	(256,243)
E144999 · LESS POC ALLOCATED-WORKS	-	-	-	(421,186)	-	-	-	-	(421,186)
E144 · Plant Cost Overheads - Other	-	-	-	-	-	-	-	-	-
Total E144 · Plant Cost Overheads	1,000	60,000	29,158	(421,186)	(256,243)	570	256,243	-	(330,458)
E146 · Salaries Control									
E146010 · Gross Total Salaries and Wages	-	-	-	-	-	-	-	-	-
E146200 · LESS SALS/WAGES ALLOCATED	-	-	-	-	-	-	-	-	-
Total E146 · Salaries Control	-	-	-	-	-	-	-	-	-
E147 · Business Unit									
E147020 · The Shed	-	-	-	-	-	-	-	-	-
Total E147 · Business Unit	-	-	-	-	-	-	-	-	-
E148 · Unclassified									
E148010 · Mobile Phone Tower	-	-	-	-	-	-	-	-	-
E148015 · Unclassified Other	-	-	-	-	-	-	-	-	-
E148130 · Settlement Expenses	-	-	-	-	-	-	-	-	-
E148010 · Sale of Land	-	-	-	-	-	-	-	-	-
Total E147 · Unclassified	-	-	-	-	-	-	-	-	-
E149 · Town Planning Schemes									
E149010 · Land Development	-	-	-	-	-	-	-	-	-
E149011 · Town Planning Scheme	-	-	-	-	-	-	-	-	-
Total E149 · Town Planning Schemes	-	-	-	-	-	-	-	-	-
Total E14 · OTHER PROPERTY & SERVICES.	241,617	362,400	(643,028)	(420,186)	(255,443)	(193,902)	301,047	-	(607,495)
TOTAL OPERATING EXPENSE	581,120	1,026,654	(163,511)	(176,347)	(107,604)	0	2,137,367	18,307	3,315,987

**OPERATING EXPENDITURE - SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDING 30 JUNE 2021**

Description	Wages	Employee Costs Other	Materials & Contracts	Insurance Non Employee Related	Interest Expenses	Other Expenses	Utilities	Total Cash Budget	Total Budget
Total E143 · Works Overheads	-	269,943	7,000	3,484	1,419	-	8,000	289,846	14,015
E144 · Plant Cost Overheads									
E144001 · Expendable Tools	-		8,000	-	-	-	-	8,000	8,000
E144002 · Workshop Consumables	-		9,000	-	-	-	-	9,000	9,000
E144003 · Blades and Points			9,000					9,000	9,000
E144004 · Plant Licences			12,000					12,000	12,000
E144005 · Stock Control	-		-	-	-	-	-	-	-
E144006 · Parts & Repairs	-		132,000	-	-	-	-	132,000	132,000
E144008 · Plant Insurance				21,176				21,176	21,176
E144010 · Plant Maintenance	-		-	-	-	-	-	-	90,728
E144015 · Fuel & Oils	-		170,000	-	-	-	-	170,000	170,000
E144100 · Depreciation	-		-	-	-	-	-	-	256,243
E144998 · LESS PDEPN ALLOCATED-WORKS	-		-	-	-	-	-	-	(256,243)
E144999 · LESS POC ALLOCATED-WORKS	-		-	-	-	-	-	-	(421,186)
E144 · Plant Cost Overheads - Other	-		-	-	-	-	-	-	-
Total E144 · Plant Cost Overheads	-	-	340,000	21,176	-	-	-	361,176	30,718
E146 · Salaries Control									
E146010 · Gross Total Salaries and Wages	(1,880,291)		-	-	-	-	-	(1,880,291)	(1,880,291)
E146200 · LESS SALS/WAGES ALLOCATED	1,880,291		-	-	-	-	-	-	-
Total E146 · Salaries Control	-	-	-	-	-	-	-	(1,880,291)	-
E147 · Business Unit									
E147020 · The Shed	-		1,000	-	-	-	-	1,000	1,000
Total E147 · Business Unit	-	-	1,000	-	-	-	-	1,000	1,000
E148 · Unclassified									
E148010 · Mobile Phone Tower	-		-	-	-	-	-	-	-
E148015 · Unclassified Other	-		-	-	-	-	-	-	-
E148130 · Settlement Expenses	-		-	-	-	-	-	-	-
E148010 · Sale of Land	-		-	-	-	-	-	-	-
Total E147 · Unclassified	-	-	-	-	-	-	-	-	-
E149 · Town Planning Schemes									
E149010 · Land Development	-		-	-	-	-	-	-	-
E149011 · Town Planning Scheme	-		-	-	-	-	-	-	-
Total E149 · Town Planning Schemes	-	-	-	-	-	-	-	-	-
Total E14 · OTHER PROPERTY & SERVICES.	-	269,943	388,500	24,660	1,419	-	13,550	(1,182,219)	90,577
TOTAL OPERATING EXPENSE	-	269,943	1,051,415	93,484	30,457	26,000	91,700	(317,292)	4,878,986

SHIRE OF WEST ARTHUR SCHEDULE OF FEES AND CHARGES 2020/21						
		Legislation	Details	GST (excl) \$	GST \$	Fee
GENERAL PURPOSE FUNDING						
	<u>Rates</u>					
I031714	Instalment Fee - per instalment	LG Act 1995 S6.45	instalment > first	5	exempt	5
I031732	Rate enquiry fee (Account enquiry fee for amounts only)	LG Act 1995 S6.16	per enquiry	50	exempt	50
	Full orders and requisitions - see planning					
I033020	Surcharge for payment of rates, ESL or rubbish charge by credit card		payment amount * 0.75%	0.682%	0.068%	0.75%
	Penalty Interest			8%		
	Instalment Interest (depending on whether Council adopts hardship policy)			3%	(Based on no hardship policy)	
GOVERNANCE						
	<u>Photocopying</u>					
I043003	Photocopy (black and white) A4	LG Act 1995 S6.16	per copy	0.45	0.05	0.50
	Photocopy (colour) A4		per copy	0.86	0.09	0.95
	Photocopy (black and white) A3		per copy	0.86	0.09	0.95
	Photocopy (colour) A3		per copy	1.73	0.17	1.90
	(Copy of Shire documents only. General photocopying service available at CRC)					
	<u>Postage</u>		actual cost	various		
	<u>Freedom of Information</u>					
	Application fee for non personal information	WA FOI Act 1992		30	exempt	30
	Application fee for personal information		no fee			
	FOI photocopying		per copy	0.20	exempt	0.20
	Staff time (search and discovery of documents)		per hour	30	exempt	30
LAW, ORDER AND PUBLIC SAFETY						
I051115	Fire Maps	LG Act 1995 S6.16	per map	16.36	1.64	18
I052110	<u>Dogs</u>					
	Kennel license	Dog Regs 2013 R17	per annum	200	exempt	200
	Impounding fee and sustenance		as per regs	as per regs	exempt	as per regs
I052120	<u>Dog Registration</u>					
	Unsterilised - 1 year	Dog Regs 2013 R17	per dog	50	exempt	50
	Unsterilised - 3 year		per dog	120	exempt	120
	Unsterilised - lifetime		per dog	250	exempt	250
	Sterilised - 1 year		per dog	20	exempt	20
	Sterilised - 3 year		per dog	42.50	exempt	42.50
	Sterilised - lifetime		per dog	100	exempt	100
	(Dogs owned by pensioner - 50% of fee; Droving dogs - 25% of fee)					
	<u>Cats</u>					
I052110	Impound fees	Cat Regs 2012 Sch 3	As per regs	as per regs	exempt	as per regs
I052130	<u>Cat Registration</u>	Cat Regs 2012 Sch 3				
	1 year		per cat	20	exempt	20
	3 years		per cat	42.5	exempt	42.5
	Lifetime		per cat	100	exempt	100
	(Cat owned by pensioner 50% of fee)					
I052110	Infringements and Penalties	Cat Act 2011, Dog Act 1976, Local Laws				as per legislation
HEALTH						
I07115	Septic tank application	Health Act 1911		118	exempt	118
I07115	Caravan Park Licence	Car and Camp Regs Sech 3 Div 1		200	exempt	200
	Offensive Trade Licences	Refer to Health Dept Scale of Fees				
	<u>Food Business Vendor Licence</u>					
	Commercial in residential kitchen - initial registration			50	exempt	50
	Low Risk			60	exempt	60
	Medium risk			195	exempt	195
	Very low risk or charitable			free	exempt	free
EDUCATION AND WELFARE						
	<u>Kids Central Membership</u>					
I064010	Kid's Central yearly family membership	LG Act 1995 S6.16	per membership	45.45	4.55	50
	Electric Swipe Key (Authorised for Kids Central)		per key	18.18	1.82	20
	<u>Meals Service</u>					
I061011	Main meal			7	exempt	7
	Dessert	LG Act 1995 S6.16		3	exempt	3
I063015	Bus Service to Bunbury	LG Act 1995 S6.16		13.64	1.36	15
HOUSING						
I091110	<u>Community Housing</u>					
	Unit 1/10 Hillman St	LG Act 1995 S6.16	per week	130	exempt	130
	Unit 2/10 Hillman St		per week	145	exempt	145
	Unit 3/12 Hillman St		per week	145	exempt	145
	Unit 4/12 Hillman St		per week	130	exempt	130
	25 Nangip Crescent		per week	150	exempt	150
	18 Gibbs Street		per week	150	exempt	150

SHIRE OF WEST ARTHUR SCHEDULE OF FEES AND CHARGES 2020/21						
		Legislation	Details	GST (excl) \$	GST \$	Fee
I091111	<u>Use of Staff Housing by Non Staff</u>					
	52 Hillman Street	LG Act 1995 S6.16	per week	187	exempt	187
	10 Gibbs Street		per week	187	exempt	187
	31 Arthur Street		per week	153	exempt	153
	7 Hillman Street		per week	128	exempt	128
	8 Hillman Street		per week	163	exempt	163
I091105	<u>GROH Housing</u>					
	11 King Street	LG Act 1995 S6.16	per week	550	exempt	550
	6 Hillman Street	Lease agreement	per week	550	exempt	550
COMMUNITY AMENITIES						
I102160	Asbestos Disposal (plus cost of staff time and equipment)	LG Act 1995 S6.16	cubic metre	50	5	55
	<u>Rubbish Rates</u>					
I101110	Rubbish Collection		per service - refuse and recycle	205	exempt	205
	Recycle bin - non service areas	LG Act 1995 S6.16	64.00			
I107140	<u>Cemetery Fees</u>	LG Act 1995 S6.16				
	Internments			518	52	570
	Re-opening of grave for exhumation (Where contractors used - cost)			518	52	570
	Re-internment after exhumation (Where contractors used - cost)			518	52	570
	Permission to erect a headstone, a monument to enclose with, kerb any grave, to erect a nameplate			27	3	30
	Grave Reservation Fee			45	5	50
	Niche Wall - includes reservation fee - single			27.27	3	30
	Niche Wall - includes reservation fee double (Cost of Niche Wall plaque additional)			54.55	5	60
I106390	<u>Town Planning Application Fees</u>	PD Regs 2009				
	Less than \$50,000			147	exempt	147
	More than \$50,000 but not more than \$500,000		0.32% of estimated development cost	as per schedule	exempt	as per schedule
	More than \$500 000 but not more than \$2.5 million		\$1,700, + 0.257% for every \$1 in excess of \$500,000	as per schedule	exempt	as per schedule
	More than \$2.5 million but not more than \$5 million		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	as per schedule	exempt	as per schedule
	More than \$5 million but not more than \$21.5 million		\$12,633 + 0.123% for every \$1 in excess of \$5 million	as per schedule	exempt	as per schedule
	More than \$21.5 million			34196	exempt	34196
	Change of Use			295	exempt	295
	Extractive industry			369	exempt	369
	Home business, home occupation, Cottage industry			222	exempt	222
	Advertising		at cost		applicable	
	Development application fees to do not apply to not for profit community groups					
	Development Applications in Wellington Catchment that would not otherwise require Development Approval in other areas of the Shire will not be charged a fee.					
	All other planning fees maximum fee allowed by Department of Planning					
RECREATION AND CULTURE						
I111110	<u>Darkan Town Hall</u>					
	Functions including kitchen and at least one hall	LG Act 1995 S6.16	per use	100	10	110
	Meetings including use of kitchen		per use	70	7	77
	Meetings not including use of kitchen (using one area of hall)		per use	40	4	44
	Community activities		per use	20	2	22
	A bond of \$200 is applicable on all function bookings.					
	<i>Local community and not for profit groups have free use of the Darkan Town Hall.</i>					
I112110	<u>Darkan Swimming Pool</u>					
	Single Membership		per annum	64	6	70
	Family Membership		per annum	91	9	100
	Student Membership (between the age of 18 and 23)		per annum	18	2	20
	Visitors - Adults		per visit	2.73	0.27	3
	Visitors - Children		per visit	1.82	0.18	2
	Group course fees		per person	15	1.50	16.5
	Individual course fees		per person	45	4.50	49.5
	Baby swim classes - Pool Member		per student	7	0.73	8
	Baby swim classes - Non-Pool Member		per student	10	1	11
	Swipe Key (Authorised for Darkan Swimming Pool)		per key	18	1.82	20
	Swim coaching			at cost		
	Swim club - pool member			5	0.45	5
	Swim club - non pool member			6	0.64	7
I113140	<u>Community Gym Membership to 30 June 2020</u>					
	Single			59.09	5.91	65
	Family			90.91	9.09	100
	Concession			27.27	2.73	30.00
	<u>Equipment Hire</u>					
	Hire of Chairs (only the old orange style hall chairs)			0.30	0.03	0.33
I116110	<u>History Books</u>					
	Hard Cover			25.00	2.50	27.50
	Paperback			17.27	1.73	19.00
	(Postage extra)			cost		
I147120	<u>The Shed to 30 June 2021</u>					
	Membership - Yearly			54.55	5.45	60.00
	Membership - Pensioner/Seniors Concession			36.36	3.64	40.00
	Locker Hire			9.09	0.91	10.00
	Hourly Rate			27.27	2.73	30.00
	Social membership			4.55	0.45	5.00

SHIRE OF WEST ARTHUR SCHEDULE OF FEES AND CHARGES 2020/21						
		Legislation	Details	GST (excl) \$	GST \$	Fee
ECONOMIC SERVICES						
	<u>Scheme Standpipe Water</u>					
1134130	Community standpipe water	LG Act S6.16	per kilolitre	2.50	exempt	2.50
	Commercial standpipe water - per kilolitre	LG Act S6.16	per kilolitre	10.00	exempt	10.00
	Deposit Growden Place Standpipe key (held in trust) NEW					
				25.00	0.00	25.00
	<u>Duranillin Water Supply</u>					
1136110	Annual service charge		Per annum	120	exempt	120
1134120	Water Usage (first 100kl)		Per kilolitre	3.50	exempt	3.50
	Water Usage (next 300kl)		Per kilolitre	5.00	exempt	5.00
	Water Usage (above 400kl)		Per kilolitre	8.00	exempt	8.00
	<u>Building Permit Fees</u>					
1133110	Uncertified application for a building or demolition permit (minimum fee)		per permit			
	The fee is 0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$105.00					
	Certified application (minimum fee)	Building Regs S16 (1)	per permit			
	For building work for a Class 1 or Class 10 Building or incidental structure the fee is 0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$105.00					
	Certified application for building permit for Class 2 to 9 buildings	Building Reg 2012 Reg 12	Of the estimated value of the building works as determined by the relevant permit authority but not less than \$105.00 Building Regulations 2012			0.09%
	Application for demolition permit Class 1 or 10 buildings	Building Reg 2012 Reg 14	Building Regulations 2012			105.00
	Application for demolition permit Class 2 to 9 buildings	Building Reg 2012 Reg 15	Per storey Building Regulations 2012			105.00
	Application to extend Demolition permit I	Building Reg 2012 Reg 16	Building Regulations 2012			105.00
	Application for occupancy permit	Building Reg 2012 Reg 17	Building Regulations 2012			105.00
	Application for temporary occupancy permit	Building Reg 2012 Reg 18	Building Regulations 2012			105.00
	Application for the modification of an occupancy permit for additional use on a temporary basis	Building Reg 2012 Reg 19	Building Regulations 2012			105.00
	Application for a replacement occupancy permit for permanent change of the buildings use classification	Building Reg 2012 Reg 20	Building Regulations 2012			105.00
	Application for occupancy permit for a building in respect of which unauthorised work has been done	Building Reg 2012 Reg 22	Of the estimated value of the building works as determined by the relevant permit authority but not less than \$105.00 Building Regulations 2012			0.18%
	Application for building approval certificate for a building in respect to which unauthorised works has been done.	Building Reg 2012 Reg 23	Of the estimated value of the building works as determined by the relevant permit authority but not less than \$105.00 Building Regulations 2012			0.38%
	Application for a building approval certificate for an existing building where unauthorised works have been done	Building Reg 2012 Reg 25				105.00
	Swimming Pool Inspection Fee (one off)	Building Reg 2012	Per year			58.50
1132040	<u>Darkan Caravan Park</u>					
	Site (2 people)		Per night	18.18	1.82	20
	Extra person (each)/Use of shower only		Per night	4.55	0.45	5
	Site (2 people)		Per week	109.09	10.91	120
	Extra person (each)		Per week	27.27	2.73	30
	Chalet (2 people) - staying one night only		Per night	145.45	14.55	160
	Chalet (2 people) - two or more nights		Per night	118.18	11.82	130
	Chalet - extra person per night		Per night	13.64	1.36	15
	Washing Machine		Per cycle	2.73	0.27	3
	Dryer		Per cycle	0.91	0.09	1
OTHER PROPERTY AND SERVICES						
	<u>Private Works</u>					
1141110	Graders		Per Hour	196.36	19.64	216
	Prime Mover only			140.00	14.00	154
	Prime Mover with one trailer			187.27	18.73	206
	Truck - 5 Tonne			117.27	11.73	129
	Truck - 10 Tonne			140.00	14.00	154
	JCB Backhoe			145.45	14.55	160
	Dozer			215.45	21.55	237
	Loader			196.36	19.64	216
	Rollers			150.00	15.00	165
	Tractor			80.00	8.00	88
	Tractor with implement			107.27	10.73	118
	Bobcat			107.27	10.73	118
	Squirrel (one operator included)			80.00	8.00	88
	Road Broom (ute and one operator included)			102.73	10.27	113
	Tree Saw (Includes loader and one operator)			234.55	23.45	258
	Labour (Labourer/operator)			53.64	5.36	59
	Works manager			100.00	10.00	110
	Labour (time & 1/2)			70.00	7.00	77
	Labour (double time)			84.55	8.45	93
	(All plant above includes operator)					
	Ute		Per km	0.85	0.08	0.93
	Compactor		Per day	58.18	5.82	64
			Per m3			
	*Sand (non ratepayer) - per cubic metre		9.00	8.18	0.82	9
	*Gravel (non ratepayer) - per cubic metre		9.00	100.00	10.00	9
	* Gravel or sand supplied to ratepayers will be at cost plus plant and labour					
	Second Hand Grader Blades (or sold with scrap metal)		5.50	5.00	0.50	5.50
			Per Tonne			
	Blue Metal - seconds (per tonne)		30.00	27.27	2.73	30
	Blue Metal - not seconds (per tonne)		50.00	45.45	4.55	50

SHIRE OF WEST ARTHUR						
SCHEDULE OF FEES AND CHARGES						
2020/21						
		Legislation	Details	GST (excl) \$	GST \$	Fee
	<u>Staff Housing</u>					
	<i>(Rental by non Shire staff will be 200% of the applicable charge)</i>					
	15 Nangip Crescent					as per contract
	52 Hillman Street			93.50	exempt	93.50
	10 Gibbs Street			93.50	exempt	93.50
	22 Hillman Street				exempt	as per contract
	31 Arthur Street			76.50	exempt	76.50
	7 Hillman Street			64.00	exempt	64.00
	8 Hillman Street			81.50	exempt	81.50
1141035	<u>Special Series - AW Number Plates</u>					
	DPI Fee			cost	exempt	cost
	Shire additional fee			45.45	4.55	50

8.2 COMMITTEE REPORTS

Nil.

ADJOURNMENT

Moved: Cr Neil Morrell

Seconded: Cr Julie McFall

That the meeting be adjourned for the evening meal from 8:09 pm.

CARRIED 7/0

8:38pm – The meeting reconvened with all those being present before the adjournment returning to the meeting.

8.3 REPORTS OF ELECTED MEMBERS

Cr K King

- 23 July 2020 – Attended a Local Emergency Management Committee meeting.

Cr N Manuel

Nil.

Cr M Lloyd

- 22 July 2020 Attended a West Arthur Community Resource Centre Committee meeting.

Cr J McFall

Nil.

Cr A Squires

- 20 July 2020 – Attended a West Arthur Cottage Homes Committee meeting.

Cr Neil Morrell

- 23 July 2020 – Attended a Local Emergency Management Committee meeting by zoom.

Cr Graeme Pierce

Nil.

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr King declared the meeting closed at 9 pm.

DISCLAIMER

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on: 18 August 2020.

Signed: _____
Presiding Member at the meeting at which the Minutes were confirmed