

SHIRE OF WEST ARTHUR



Ordinary Council Meeting 16 April 2019 Minutes

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ORDINARY COUNCIL MEETING MINUTES

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Ray Harrington, Chairperson, declared the meeting open at 6.01 pm.

2. RESPONSE PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

3. PUBLIC QUESTION TIME

Mrs Curnow asked why the name "Betty Brown" was being included in the name of the museum rather than "Edith Brown". She advised that the will referenced a bequest being known as the Edith Brown Bequest. Elected members and the CEO advised that the name of a bequest in the will would not affect the name of the museum. Mrs Curnow also asked about house furniture from the estate and was advised that very little furniture had been made available to the museum.

4. RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr R Harrington OAM	Shire President
Cr K King	Deputy Shire President
Cr M Meredith	
Cr N Manuel	
Cr M Lloyd	
Cr J McFall	
Cr A Blencowe	
Nicole Wasmann	Chief Executive Officer
Bill Owen	Works Manager
Nicki Morrell	Works Administration Officer

GALLERY

Sheila Curnow	(from 6.01pm to 6.23pm)
Neil Morrell	(from 6.09pm)

Apologies

Nil.

Leave of Absence

Nil.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING 19 MARCH 2019

6.1 Ordinary Meeting of Council held

COUNCIL DECISION – ITEM 6.1

Moved: Cr Julie McFall

Seconded: Cr Kevin King

The minutes of the Ordinary Meeting of the Shire of West Arthur held in the Council Chambers on 10 March 2019 be confirmed.

CARRIED 7/0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

8. REPORTS

8.1. REPORTS OF OFFICERS

ITEM 8.1.1– FINANCIAL REPORT 31 MARCH 2019

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 10 April 2019

SUMMARY:

Consideration of the financial reports for the period ending 31 March 2019.

BACKGROUND:

The financial reports for the periods ending 31 March 2019 are included as attachments.

COMMENT:

If you have any questions regarding details in the financial reports, please contact the office prior to Council meeting so that sufficient time is given to research the request. This will enable the information to be provided at the Council meeting.

CONSULTATION:

Not applicable.

STATUTORY ENVIRONMENT:

Section 34 (1) (a) of the Local Government (Financial Management) Regulations 1996 states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates, monthly budget estimates, actual monthly expenditure, revenue and income, material variances between monthly budget and actual figures and net current assets on a monthly basis.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not applicable.

STRATEGIC IMPLICATIONS:

Not applicable.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.1

Moved: Cr Marie Lloyd

Seconded: Cr Michael Meredith

That the financial reports for the period ending 31 March 2019 as presented be accepted.

CARRIED 7/0

ATTACHMENTS:

- Financial Reports – 31 March 2019

ITEM 8.1.2 – ACCOUNTS FOR PAYMENT

LOCATION/ADDRESS: N/A
NAME OF APPLICANT: N/A
FILE REFERENCE: N/A
DISCLOSURE OF INTEREST: N/A
DATE OF REPORT: 10 April 2019

SUMMARY:

Council to note payments of accounts as presented.

BACKGROUND:

The schedule of accounts is included as an attachment for Council information.

COMMENT:

If you have any questions regarding payments in the listing please contact the office prior to the Council meeting.

CONSULTATION:

There has been no consultation.

STATUTORY ENVIRONMENT:

Section 12 of the Local Government (Financial Management) Regulations 1996 states that

- 12 (1) A list of creditors is to be compiled for each month showing –
- (a) The payee's name;
 - (b) The amount of the payment;
 - (c) Sufficient information to identify to transaction; and
 - (d) The date of the meeting of the council to which the list is to be resented.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

There are no financial implications.

STRATEGIC IMPLICATIONS:

No strategic implications.

VOTING REQUIREMENTS:

Simple majority

COUNCIL DECISION (OFFICER RECOMMENDATION) – ITEM 8.1.2

Moved: Cr Marie Lloyd

Seconded: Cr Neil Manuel

That in accordance with section 13 of the Financial Management Regulations of the Local Government Act 1995 and in accordance with delegation, payment of Municipal Fund vouchers 13032019.1 - 13032019.29, 19032019.1, 20032019.1 - 20032019.13, 04042019.1 - 04042019.27, 20044 and 20045, Licensing, Salaries and Wages and EFT Transfers, Direct Debit totalling \$ 729,639.33 and Trust totalling \$107.37 listed (attached) be noted as approved for payment.

CARRIED 7/0

ATTACHMENTS:

- Cheque Listing

ITEM 8.1.3 – HALL HIRE FEE

LOCATION/ADDRESS: Darkan Town Hall
 NAME OF APPLICANT: N/A
 FILE REFERENCE: 6.3.3
 DISCLOSURE OF INTEREST: Nil
 DATE OF REPORT: 20 March 2019

SUMMARY:

Council to consider a new fee for regular ongoing bookings for community activities and to consider waiving the hall hire deposit for Taekwondo lessons.

BACKGROUND:

The hall is being hired on an ongoing basis by Eclipse Martial Arts Collie, Darkan (Oh Do Kwan)-Mr Brad Emmett twice per week to provide classes for 4-7 years and 8 years plus. This activity has been organised by local parents at the request of community members.

The Shire's hall fees are as follows:

Hall Hire	GST Inclusive
<i>Functions including kitchen and at least one hall</i>	110.00
<i>Meetings including use of kitchen</i>	77.00
<i>Meetings not including use of kitchen (using one area of hall)</i>	44.00

A bond of \$200 is applicable on all function bookings.

Local community and not for profit groups have free use of the Darkan Town Hall.

These fees do not provide provision for ongoing/regular use of the hall for non-community group or for-profit bookings.

An additional fee is proposed.

CONSULTATION:

Eclipse Martial Arts have been consulted and are happy to contribute to the hall and appreciate the consideration of a reduced fee.

STATUTORY ENVIRONMENT:

Section 6.16 of the Local Government Act 1995, details the types of goods and services for which a local government may impose fees or charges.

Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year.

Any increase to fees and charges amended after the budget is adopted must be advertised in a newspaper circulating in the district, which in this case would be the Bleat.

POLICY IMPLICATIONS:

There are no policy implications.

FINANCIAL IMPLICATIONS:

If a fee of \$20 +gst was charged for regular bookings, the fee would cover basic cleaning costs and some power consumption. The hall is to be left as it is found and there is no use of kitchen facilities.

STRATEGIC IMPLICATIONS:

The program supports the Shire of West Arthur Strategic Community and Corporate Plan.

Outcome 1.3 - PHYSICAL AND MENTAL WELL BEING will be enhanced through a variety of sport and recreational opportunities located through-out the Shire.

- A range of health and support services will be available to all in the community.

- Collaborative partnerships with sport and recreational clubs will be formed to ensure sustainability and good governance.
- Public access facilities will be maintained and improved.
- Cultural, artistic and sporting events will be supported for community development and enjoyment.
- Lifelong learning and skill development will be promoted.

COMMENT:

This activity provides another use of the town hall and encourages safe and confident martial arts skills for children and all ages. At this stage approximately 25-30 children are participating in the classes. There are two high school children participating and there is also potential for adults, women's and/or self-defence classes. Participants are being charged \$10 per class.

The group will be performing a demonstration as a curtain raiser to the Purple People Show in May.

It is often difficult to attract professional instructors to Darkan due to costs and time associated with travel. Having an appropriate hall hire fee which will cover cleaning costs and some power use will encourage longer term use of the hall for such activities. A fee of \$22 inc gst is suggested to cover these costs.

The current hall fees and bond are targeted at one-off functions.

VOTING REQUIREMENTS:

Absolute majority

OFFICER RECOMMENDATION – (ITEM 8.1.3)

That the following fee be added to Hall Hire in the Shire's Fees and Charges:

Ongoing/Regular Use Hall only	\$22.00 GST Inclusive
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And

That Council waive the \$200 function bond for Eclipse Martial Arts Collie.

COUNCIL DECISION – ITEM 8.1.3

Moved: Cr Marie Lloyd

Seconded: Cr Alan Blencowe

That the following fee be added to Hall Hire in the Shire's Fees and Charges:

Community Activities	\$22.00 GST Inclusive
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And

That Council waive the \$200 function bond for Eclipse Martial Arts Collie.

CARRIED 7/0

The reason Council altered the officer recommendation was to make the description more community use specific.

ATTACHMENTS:

Nil

8.2 COMMITTEE REPORTS

Nil.

8.3 REPORTS OF ELECTED MEMBERS

Cr R Harrington

- 4 April 2019 – Attended an Audit Committee Meeting
- 9 April 2019 – Attended the 4WDL Meeting in Darkan
- 9 April 2019 – Attended the Local Emergency Management Committee Meeting
- 9 April 2019 – Attended the Bush Fire Advisory Committee Meeting
- 16 April 2019 – Officiated a Citizenship Ceremony prior to the Council Meeting.

Cr K King

- 28 March 2019 – Attended the Grants Commission Hearing in Darkan.
- 4 April 2019 – Attended an Audit Committee Meeting

Cr M Meredith

- 9 April 2019 – Attended the Bush Fire Advisory Committee Meeting

Cr M Lloyd

- 28 March 2019 – Attended the Grants Commission Hearing in Darkan
- 27 March 2019 – West Arthur Community Resource Centre Meeting.

Cr J McFall

- 4 April 2019 – Attended an Audit Committee Meeting

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

11. CONFIDENTIAL ITEMS

Nil.

12. CLOSURE OF MEETING

Cr Harrington declared the meeting closed at 7.09 pm.

DISCLAIMER

The purpose of this council meeting is to discuss and, where possible, make resolutions about items appearing on the agenda.

Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on basis of such decision or on any advice or information provided by a member or officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The Shire of West Arthur expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or officer, or the content of any discussion occurring, during the course of the Council meeting.

These Minutes were confirmed at the ordinary council meeting on 21 May 2019.

Signed: _____
Presiding Member at the meeting at which the Minutes were confirmed